

SUID-AFRIKAANSE POLISIEDIENS



SOUTH AFRICAN POLICE SERVICE

Private Bag X 254

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| Verwysing Reference | 25/7/12/3/121(2011/07/01) |
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THE DIVISIONAL COMMISSIONER

SUPPLY CHAIN MANAGEMENT

PRETORIA

0001

REQUEST FOR ACCESS TO INFORMATION: DETAILED INFORMATION ON FIREARM LOSSES IN THE SOUTH AFRICAN POLICE: REQUEST 00691SAP12011

1. Request 0069/SAP/2011 dated 29 July 2011 refers.
2. Particulars of records requested as per section D:
 - 2.1. The type of information requested in your paragraph D.1. A. is information that needs to be compiled in a record form which is not electronically available besides from the information already provided to SAHA on 20 July 2011 - therefore the Promotion of Access to Information Act, 2000 (Act No 2 of 2000) is not applicable (this Act is only applicable to existing records and not to a record that still needs to be created or compiled), as the requested information is not contained in a specific record.
The specific details requested are not electronic in nature and to compile the record will not be cost effective of time efficient for the organisation to conduct.
 - 2.2. Information requested in your paragraph D.1.B. — Based on the lessons learned on incidents of reported losses, the following measures have been implemented and publically reported to the Portfolio Committee on Police:

BI ANNUAL FIREARMS INSPECTIONS IN THE SAPS

Process mechanisms were implemented to physically inspect firearms based on the firearms asset register.

A function was developed on PAS to certify that a specific firearm on inventory was physically inspected and that all the particulars, such as item codification number with description, room/personal inventory where it is accounted for, and serial number of the firearm, are correct and correspond with the information on PAS.

When firearm inspections coincide with annual stocktaking's and/or parade inspections, documentation still needs to be completed for all prescribed processes.

The following administrative process must be followed with regards to the inspection of official firearms:

The accounting functionary must ensure that firearms on his/her account are inspected as prescribed in Standing Orders (Stores) 48.

The accounting functionary must designate all chief users to conduct the physical inspection of all official firearms as well as certification thereof on PAS.

As soon as the functions and the store number have been allocated to the chief user, **he/she must start with the inspection of official firearms.**

As soon as the reports have been generated, the chief user must inform all inventory controllers of the date when the physical inspection will take place. Please note that this inspection function can only be executed by the chief user and not an inventory controller.

The personnel from Provincial Armourers as well as the Designated Firearm Officer must be part of the inspection team. The chief user must physically inspect every firearm and the necessary document **(Inspection of firearms on PAS) must be completed for all serial numbers** inspected.

In cases where firearms are found and mentioned on the prescribed inspection document, but it are not accounted for on PAS, the serial numbers must be investigated. If the firearm is accounted for on another accounting functionary's account, the necessary arrangements must be made for the transfer.

After the firearm (serial number) has been accounted for on PAS, the chief user must also update the relevant information on PAS. In cases where firearms are accounted for on PAS, and not found during physical inspection and mentioned on the prescribed inspection document, the chief user must investigate the status of the firearms per serial number.

If it was physically transferred and not yet accounted for, the necessary functions on PAS must be executed. In cases of service terminations, firearms must be collected from ex-members and submitted for physical inspection. If it is a loss, a loss file must be opened and registered according to the Loss Management Manual.

The Designated Firearm Officer must also ensure that the information (description as well as serial number of the firearms) on Provisioning Administration System corresponds with the information on the Central Firearm Register. If not, it must be updated to ensure that the systems correspond. As soon as the physical inspection and the updating of the serial numbers on PAS and the CFR have been completed, the original inspection report and a printout of the status report must be filed at the relevant chief user. The copy of the inspection report and the status report must be submitted to the office of the accounting functionary and must be filed for 5 years for auditing purposes.

The chief user must ensure that the applicable reports are drawn from PAS and submitted to the accounting functionary. As soon as the accounting functionary receives the reports, the following must be done:

Status Report: File for 5 years for auditing purposes

Unserviceable Firearms: Firearms must be transferred on PAS and physically sent to the Firearms Store, Supply Chain Management for disposal.

Incorrect Accounting: The accounting functionary must rectify the information on PAS as per the outcome of the investigation in terms of paragraph 4.5 of this letter.

Firearms not yet inspected: Reasons for the serial numbers not inspected must be submitted to the accounting functionary and new dates must be determined for inspection.

List of Conditions: The conditions of the firearms must be followed up by the accounting functionary and where firearms have been indicated as dirty, it must be booked in at the Armourers for the necessary cleaning and/or repairs.

During the last 2 full inspection cycles inspection, percentages of 99.10% and 99.54% were achieved. All outstanding firearms after the cycle were followed up for non-compliance and the following were found:

Due to firearm repairs, parts of the firearm were changed and changes to the ICN descriptions were effected. The inspection that was done before the ICN changes were made was not recorded as part of the information report. The error was corrected.

Firearms currently being utilised for operational purposes as part of the peace keeping activities in Africa. Although the firearms were inspected by the commanders in these designated posts, PAS systems inspections could not be concluded due to unavailability of the systems at the various bases. Physical inspections are required to capture information to the Firearms Asset Register.

Firearms currently at the Forensic Services Laboratories for ballistic testing due to shooting incidents etc.

2.3. Information requested in your paragraph D.1.C. — The procurement of firearms in the SAPS is based on increases in new personnel within the organisation. The losses of firearms are covered by the number of personnel leaving the Service through retirement, resignation or death. These firearms are re-allocated to those who are eligible to be issued with a new firearm. The following average cost were incurred to extend the firearm pool to service new personnel per financial year:

| | | |
|-----------|---|-----------------------|
| 2006/2007 | = | R 5 213.42 per Pistol |
| 2007/2008 | = | R 4 254.57 per Pistol |
| 2008/2009 | = | R 5 679.14 per Pistol |
| 2009/2010 | = | R 5 757.91 per Pistol |
| 2010/2011 | | NO ORDERS PLACED |

2.4. Information requested in your paragraph D.1.D. — All disciplinary action within the South African Police Service are guided by the disciplinary regulations (ie GNR. 643 of 3 July 2006: Regulations for the South African Police Service:

Disciplinary Regulations) as promulgated by the Minister of Police under section 24(1) of the South African Police Service Act, 1995 (Act No 68 of 1995). In terms of firearm losses the applicable sections for the regulations are applicable. The applicant can be provided with a copy of the Regulations by the SAPS against the prescribed cost in terms of this application or the regulations can be obtained from the Government Printers (please inform this office should you prefer a copy from the Service).



LIEUTENANT GENERAL
DIVISIONAL COMMISSIONER: SUPPLY CHAIN MANAGEMENT
GJ KRUSER

