



DEPARTMENT OF SOCIAL DEVELOPMENT

SIX MONTHLY PROGRESS REPORT

OCTOBER 2013 – MARCH 2014

NAME OF SERVICE PROVIDER : IMMACULATA HALL- CENTRE FOR HOMELESS PEOPLE

DATE SUBMITTED : 31ST MARCH 2014

REPORTING PERIOD : OCTOBER 2013 – MARCH 2014

DECLARATION BY PERSON SUBMITTING THIS SIX MONTHLY REPORT

NAME : SR. ST. JOHN ENRIGHT

POSITION : DIRECTOR

SIGNATURE :

Sister St. John Enright.

- * The six monthly report should be read together with the Business Plan as well as the Memorandum of Agreement.
- * The report must be written using the attached format.
- * Make additional copies of the sheets where the space provided is not sufficient.
- * Please provide the information as required in this format. Respond to all questions accordingly and use additional paper if necessary.
- * The format applies to all categories of services and can be adapted accordingly, where necessary.
- * Submit your six monthly reports to Head Office:

SECTION 1

1. ADMINISTRATIVE DETAILS

1.1. Identification details

(Specify the identification details of the service provider)

Name of Service Provider : **IMMACULATA HALL- CENTRE FOR HOMELESS PEOPLE**

Province : **GAUTENG**

The period of this report : **OCTOBER 2013 – MARCH 2014**

Telephone number : **(011) 788 6829**

Fax number : **(011) 880 5276**

Cell phone number : **N/A**

E-mail address : **province@netactive.co.za**

Physical address : **17 Sturdee Avenue , ROSEBANK
Code 2196**

Postal Address : **P. O. BOX 439 ,
PARKLANDS
Code 2121**

Postal address of your organisation, if it is different to the one you have given above.

.....N/A.....

..... Code

1.2. Category and registration

CATEGORY	REGISTRATION						DATE OF REGISTRATION
	Type of Registration (Tick ✓ applicable box or choose one)						
	1	2	3	4	5	6	
NPO	✓						09 TH DECEMBER 2003
NGO							
CBO							
FBO							
National Organisations							
Other (specify)							
-							
-							
-							
-							
-							

* Attach proof of registration

Legend

1. Non-Profit Organisation (NPO)
2. Trusts
3. Section 21
4. Affiliation with registered network
5. In process applying for registration
6. Other (specify)

1.3. Organisation banking details

BANKING DETAILS	
* Name of the Bank / Post Office etc where your account is held	<i>First National Bank</i>
* Name of Branch	<i>Rosebank</i>
* Type of account	<i>Cheque</i>
* Account Number	<i>62001829285</i>
* Branch Code	<i>253305</i>
* Names of signatories	<i>Position</i>
1. <i>Sr. A.C. McGettrick</i>	<i>Director</i>
2. <i>Sr. E. Quinlan</i>	<i>Treasurer</i>
3. <i>Mr M. Ntuli</i>	<i>Supervisor</i>
* Name of the firm or person responsible (Accountant/ Auditor) for the compilation of the certified or audited financial statements.	
<i>MFG Accountants</i>	

SECTION 2

2.1. Programme details

2.1.1. Name / title of the programme (Specify the name / title of the programme for which funds are were allocated eg Hoem for orphaned children)

NATURE AND SCOPE OF THE SERVICE	AREA OF OPERATION				Remarks (Problems and Challenges)
	Province	Village	City / Municipal district	Township / Informal Settlement	
<i>e.g. Home for orphaned children</i>	<i>Limpopo</i>	<i>Ngwenani Wa Themeni</i>	<i>Thohoyandou</i>	<i>Makhado Township</i>	
1. Shelter for homeless male and female adults	Gauteng	Rosebank	Johannesburg	Rosebank	
2. Nutritional Support Programme	Gauteng	Rosebank	Johannesburg	Rosebank	
3. Skill Training and Advice Bureau	Gauteng	Rosebank	Johannesburg	Rosebank	

Target Groups (Provide the number of people who will benefit or be part of the programme)

AFFILIATES	African		Coloured		Asian		White		REMARKS	TOTAL
	M	F	M	F	M	F	M	F		
1. Children										
2. Youth										
3. Adults										
4. Older Persons										
5. Persons with disabilities										
6. Persons with HIV / AIDS										
7. Other (specify) Homeless Adults	70	15	3	3	3	1	4	1	Residents ages range between 30 to 59 years	
Out-reach (Daily Meals, Ablutions & Laundry)	300	20	5	5	5	5	5	5	The service receivers are people living in/on the street of Rosebank and adjacent suburbs in north Johannesburg	
TOTAL	370	35	8	8	8	6	9	6		

2.3. Programme goals and objectives

(Specify the primary objectives of the programme. The objectives should be developmental, measurable and time bound. The objectives should be such that would lead to the action / activities)

ACTIVITIES	ACHIEVEMENTS	CHALLENGES	TOTAL COSTS	EXPENDITURE TO DATE	REMARKS / PLAN OF ACTION
<p><i>What did the Service Provider do to achieve the objectives?</i></p>	<p><i>Were results or outcomes achieved in terms of the set objectives? Also indicate achievements taking into consideration performance indicators set.</i></p>	<p><i>Report issues for concern / problems / challenges experienced with regard to implementation.</i></p>	<p><i>How much it would cost the programme to be implemented?</i></p>	<p><i>How much has been spend to the programme against the budget allocated?</i></p>	<p><i>What were challenges or problems experienced during the implementation of the programme and how did you try to resolve them? State any further plan of action.</i></p>

OBJECTIVE 1

To provide safe transitional accommodation and care to ± 200 homeless adult men and women per annum from 01st April 2013 to 31st March 2014

ACTIVITIES	ACHIEVEMENTS	CHALLENGES	TOTAL COSTS	EXPENDITURE TO DATE	REMARKS
1. Provision of safe, hygienic and developmentally conducive accommodation on a transitional basis	Achieved	None	855,470.00	905,812.00	There are currently 84 residents in the shelter and 102 were discharged when the shelter closed for the festive season on 06.12.14. The shelter was reopened on 13.01.2014
2. Provide clothing and sufficient bedding for each individual	Achieved	None	72,600.00	8,670.00	
3. Obtain the necessary health care at the hospitals and clinics	Achieved	None	22,000.00	2,000.00	1 resident was accompanied by the supervisor to Charlotte Maxeke Hospital for psychological assessment after displaying weird behavior.
4. * Ensure that each service user has a valid contract with the Centre * Keep daily and monthly registers, records and reports	Achieved	None	26,620.00	10,714.00	
5. Maintaining the premises, furniture and equipment of the shelter.	Achieved	None	127,050.00	117,042.00	The whole shelter was painted inside and outside. New cupboards were fitted into the supervisor's office.
6. Ensuring the security of the service users, the staff and their property.	Achieved	None	84,700.00	159,208.00	2 Residents were discharged for quarrelling in November 2013 2 residents chose to leave in February 2014, because they had a relationship and intended marrying. 1 resident chose to leave in March 2013 for gross inebriation.