

## POP Video operator

Crucial that all video operators are trained and competent in use of video camera, prior to operational deployment

### Core functions

- A. To record relevant video footage of crowd management/public order situations as video evidence, for record and/or for research purposes.
- Comply to video operator guidelines with regard to operation, use and legal requirements for admissibility
  - Comply with operational planning guidelines and instructions from operational commander in terms of deployment and recording of types of video footage such as of arrests by police, actions of police, actions of participants (for later investigation and to ensure convictions)
  - Provide a sworn/under oath statement in instances where investigation is required.
- B. To administer the process of video footage recording in terms of storage, presentation for evidence, review by senior management and/or archiving in video data storage
- Comply with guidelines in policy/directive in terms of handling, safekeeping and storage of video tapes/memory cards
  - Comply with guidelines in policy/directive in terms of integrity of video data, chain of evidence, for evidential footage and the maintenance of the master copy
  - Provide video clips for review by senior management according to the video library processes
  - Storage of uneventful, or footage no longer required on video data storage archive.
- C. To ensure serviceability of video equipment and accessories by means of maintenance program and/or inspections before and after use
- Comply with maintenance program guidelines, in terms of inspections, ensuring batteries are fully charged, unused /spare video tapes/memory cards are available to ensure ongoing serviceability
  - Report any damage to video equipment or accessories or damages which may result in un-serviceability and
  - Arrange for repair or replacement of parts through existing support service guidelines.