

**Office of the
Chief Executive Officer**



9 June 2014

Ms. Kgothatso Madisa
South African History Archives
PO Box 31719
Braamfontein
2017

Dear Ms. Madisa

PAIA APPLICATIONS SAH-2014-NPA-0006



The NPA acknowledges receipt of your PAIA application referenced as SAH-2014-NPA-0006 dated 26 May 2014.

Please note that the NPA only had one matter that was litigated in a court of law with regards to a request for access to information.

The matter brought before court was the DA's request for access to the "spy tapes".

The NPA spent a total of R1,645,802.20 to defend the matter.

Tel: +27 12 345
6000

Victoria & Griffiths
Mxenge Building
123 Westlake
Avenue
Weavind Park
Silverton
Pretoria

P/Bag X752
Pretoria
0001
South Africa

www.npa.gov.za

Attached please find copies all payments made in the matter.

Yours faithfully,

Theodore Leeuwshut

Deputy Information Officer: NPA

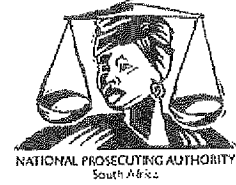
Date:





NATIONAL PROSECUTING AUTHORITY

My copy.



Payment No. [] [] [] [] [] [] [] [] [] []

Office _____

Capture by:

Date capture:

Pre Authorised by:

Date authorised:

Final Authorised by:

Date authorised:

PAYEE DETAILS	
Description	LEGAL FEES
Initials	<i>P.</i>
Surname/ Supplier	State Attorneys
Address	Private Bag X 8
	PRETORIA
Postal code	0001

SOURCE DOC TYPE		SOURCE DOCUMENT DETAILS		TEMPLATE TYPE DETAILS	
<input type="checkbox"/> Receipt cheque	Purchase order no	[] [] [] [] [] [] [] [] [] []	Settlement details	[] [] [] [] [] [] [] [] [] []	[] [] [] [] [] [] [] [] [] []
<input checked="" type="checkbox"/> Invoice	Source doc No.	[] [] [] [] [] [] [] [] [] []	Settlement date	[] [] [] [] [] [] [] [] [] []	[] [] [] [] [] [] [] [] [] []
<input type="checkbox"/> Sundry	Source doc. date	29/01/2014	Discount %	[] [] [] [] [] [] [] [] [] []	[] [] [] [] [] [] [] [] [] []
<input type="checkbox"/> Credit note	Ref No.	Nov. 2013	Discount Date	[] [] [] [] [] [] [] [] [] []	[] [] [] [] [] [] [] [] [] []

PAYMENT METHOD		CHEQUE DETAILS		BANK DETAILS	
<input type="checkbox"/> System cheque	Cheque No.	[] [] [] [] [] [] [] [] [] []	Bank acc No	[] [] [] [] [] [] [] [] [] []	[] [] [] [] [] [] [] [] [] []
<input type="checkbox"/> Manual cheque	Cheque date	[] [] [] [] [] [] [] [] [] []	Branch code	[] [] [] [] [] [] [] [] [] []	[] [] [] [] [] [] [] [] [] []
<input checked="" type="checkbox"/> EBT			Bank acc type	[] [] [] [] [] [] [] [] [] []	[] [] [] [] [] [] [] [] [] []

Allocation	
Line Description	
Fund/Vote	VOTED FUNDS
Responsibility	NATIONAL DIRECTOR & SUPP STAFF
Objective	PUBLIC PROSECUTIONS (VOTED FUNDS)
Item	ARCHIVE FOR JUSTICE
Projects	NO PROJ:STND/A ASSETS
Assets	NON-ASSETS RELATED
Regional Indicator	NON PAY:NO REGIONAL IDENTIFIER
Matching Field 1	
Matching Field 2	
Matching Field 3	
Allocation Amount	R 645,696.00

NATIONAL PROSECUTING AUTHORITY
 RECEIVED
M. G. Hollamby
 2014-02-17
 OFFICE OF THE EXECUTIVE MANAGER:
 IMS
 NATIONAL PROSECUTING AUTHORITY

Total amount to be paid R 645,696.00

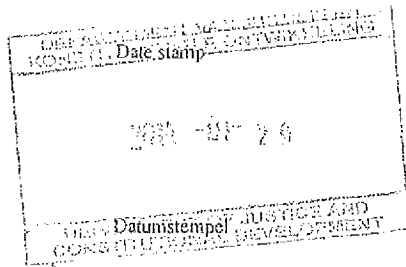
<i>M. J. Moshabela</i>	<i>T. N. Ngomana</i>	<i>M. G. Hollamby</i>
Signature	Signature	Signature
<i>M. J. Moshabela</i>	<i>T. N. Ngomana</i>	<i>M. G. Hollamby</i>
Full Name	Full Name	Full Name
PERSONAL ASSISTANT	S.A.A	Fin Admin: NOPA
12 02 2014	12 02 2014	12 02 2014
Date (dd/mm/yyyy)	Date (dd/mm/yyyy)	Date (dd/mm/yyyy)

APPROVED
 MR G HOLLAMBY
 CHIEF DIRECTOR:
 FINANCE:
 DATE:

DA - Mather

In reply please quote
Meld asb. in u antwoord

0 **563PTA13**
No.
THE **NPA**
DIE
PRIVATE BAG X752 PRETORIA 8000



The vouchers detailed in the subjoined statement are forward herewith.
Die bewysstukke in onderstaande opgawe vermeld, word hierby deurgestuur.

- * The amount of this claim will be debited against you through the Paymaster.
- * Die bedrag van hierdie vordering sal teen u in rekening gebring word deur die rekening

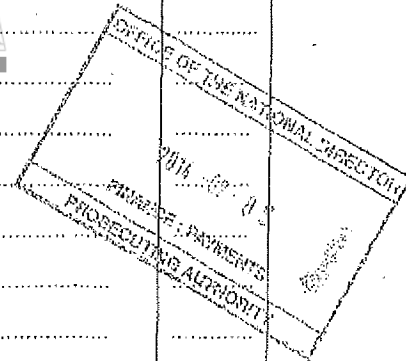
General's Account for the month of **NOVEMBER**
van die Betaalmeester-generaal vir die maand20**13**.....

- * Please let me have payment of the amount at your earliest convenience.
- * Geliewe die bedrag so gou moontlik aan my te betaal.

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT
DIRECTOR GENERAL
GENERAL INVESTIGATIVE
DIVISION
PRIVATE BAG X752
PRETORIA

K. M. Mase
Accounting Officer/Rekenpligige Amptenaar

Voucher Bewysstuk	Particulars Besonderhede	Amount Bedrag	
	LEGAL FEES	649,213	20
	All payments in relation to these claims should be made to the Department of Justice and Constitutional Development (National Office) EFT payments in relation should be made to Bank: Standard Bank Acc no: 010147136 Branch code: 010045		
	CONTACT: RAPHAEL ISAACS 012 357-8227		
	Total R 649,213.20		
	Totaal R	649,213	20



- * Delete whichever is not applicable
- * Skrap wat nie van toepassing is nie

NDFP - R645670.00 ✓
AFU - R3517.20

AGENCY SERVICES MONTHLY RETURN

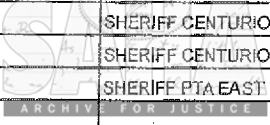
Lys _____

AGENCY SERVICES RETURN FOR THE MONTH OF: 2013 NOVEMBER

NAME OF STATE ATTORNEY OFFICE: STATE ATTORNEY - PRETORIA

Department / Province for whom service was rendered: NATIONAL DIRECTORATE OF PUBLIC PROSECUTIONS - 0665
P/BAG X 752 PRETORIA 0001

	BAS PAYMENT NUMBER	DATE OF PAYMENT	DEP/PROV REVERENCE NR	RAID TO	CLAIM NR	AMOUNT	
1	1418866 → 138	2013/11/05	KLP/AFU/662	SHERIFF PTA WEST	563PTA13	375.06	AFU
2	1418830 → 137	2013/11/05	KLP/AFU/657	SHERIFF PTA CENTRAL	563PTA13	232.56	AFU
3	1418830 → 137	2013/11/05	KLP/AFU/660	SHERIFF PTA CENTRAL	563PTA13	238.83	AFU
4	1418830 → 137	2013/11/05	KLP/AFU/667	SHERIFF PTA CENTRAL	563PTA13	507.87	AFU
5	1418830 → 137	2013/11/05	KLP/AFU/667	SHERIFF PTA CENTRAL	563PTA13	579.69	AFU
6	1418756 → 136	2013/11/05	KLP/AFU/663	SHERIFF PTA EAST	563PTA13	170.43	AFU
7	1421720 → 81	2013/11/07	3/2/9/5	ADV KENNEDY PM	563PTA13	69 426.00	NBPP
8	1424674 → 76	2013/11/12	CHITAH T	ADV HALGRYN L	563PTA13	369 960.00	NBPP
9	1424680 → 77	2013/11/12	CHITAH T	ADV HODES LM	563PTA13	165 870.00	NBPP
10	1424570 → 99	2013/11/12	3/2/9/5	ADV MAENETJE NH	563PTA13	41 040.00	NBPP
11	1424724 → 144	2013/11/11	KLP/AFU/656	SHERIFF POLOKWANE	563PTA13	210.56	AFU
12	1424724 → 144	2013/11/11	KLP/AFU/656	SHERIFF POLOKWANE	563PTA13	92.91	AFU
13	1418795 → 142	2013/11/07	KLP/AFU/664	SHERIFF HALFWAY HOUSE	563PTA13	290.77	AFU
14	1430909 → 460	2013/11/22	KLP/AFU/670	SHERIFF PTA WEST	563PTA13	77.52	AFU
15	1430909 → 460	2013/11/22	KLP/AFU/670	SHERIFF PTA WEST	563PTA13	70.68	AFU
16	1426265 → 316	2013/11/13	KLP/AFU/626	SHERIFF CENTURION WEST	563PTA13	84.93	AFU
17	1426265 → 316	2013/11/13	KLP/AFU/626	SHERIFF CENTURION WEST	563PTA13	140.22	AFU
18	1430810 → 454	2013/11/22	KLP/AFU/670	SHERIFF PTA EAST	563PTA13	445.17	AFU
19							
20						649 213.20	
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39							
40							



F 002 POSTING: ASSETS & LIABILITIES FUND
 R 004 STATE ATTORNEY: PRETORIA
 M 002 NON PAY:NO REGIONAL IDENTIFIER
 O 002 ASSETS
 S 003 ASSETS
 A 002 NON-ASSETS RELATED
 P 002 NO PROJECTS
 I 007 AGENCY SERVICE CONTROL ACC

MATCHING FIELD: 0665

MATCHING FIELD: OPENING BALANCE	563PTA13			0.00		0.00
AP 0001418756 NDPP-136	00384208	12465151	05/11/2013	170.43	AFU	0.00
AP 0001418795 NDPP-142	00396371	19311095	07/11/2013	290.77	AFU	0.00
AP 0001421720 NDPP-081	00397037	19311095	07/11/2013	69,426.00	NDPP	0.00
AP 0001424674 NDPP-076	00402732	19311095	12/11/2013	369,360.00	NDPP	0.00
AP 0001424680 NDPP-077	00402759	19311095	12/11/2013	165,870.00	NDPP	0.00
AP 0001424724 NDPP	00402799	19311095	12/11/2013	303.47	AFU	0.00
AP 0001424570 NDPP-099	00403051	19311095	12/11/2013	41,040.00	NDPP	0.00
AP 0001426265 NDPP-316	00404997	12465151	13/11/2013	225.15	AFU	0.00
AP 0001430810 NDPP-454	00423135	12465151	22/11/2013	445.17	AFU	0.00
AP 0001430909 NDPP-460	00423340	12465151	22/11/2013	148.20	AFU	0.00
MATCHING FIELD: CLOSING BALANCE	563PTA13			647,279.19		0.00

MATCHING FIELD: *0665

MATCHING FIELD: OPENING BALANCE	563PTA13			0.00		0.00
AP 0001418866 NDPP-138	00384191	12465151	05/11/2013	375.06	AFU	0.00
AP 0001418830 NDPP-137	00384200	12465151	05/11/2013	1,558.95	AFU	0.00
MATCHING FIELD: CLOSING BALANCE	563PTA13			1,934.01		0.00

649213.20



SUNDRY PAYMENT ADVICE

PRETORIA
DATE STAMP

2013-11-05

Office Name: STATE ATTORNEY PRETORIA

2 0 1 3 1 1 0 8 1
Payment Nr.

0 5 / 1 1 / 2 0 1 3
Advice Date

STATE ATTORNEY PRETORIA

Name: ADV KENNEDY PM

Address: P/ BAG X10444 SANDTON

Postal Code: _____

System Users Only

Payment No: 14217201

Captured By: EUGENE

Date Captured: 05/11/2013
Date (dd/mm/yyyy)

Authorised By: *[Signature]*

Date Authorised: 07/11/2013
Date (dd/mm/yyyy)

Over Exp. Auth. _____

Date Authorised: _____
Date (dd/mm/yyyy)

Line	Segments	Allocation Fields
	Infrastructure	ASSETS
	Item	AGENCY SERVICE CONTROL ACCOUNT
	Net Asset	NON - ASSETS RELATED
	Project	NO PROJECT STND/A ASSETS
	Fund	POSTING ASSETS AND LIABILITIES
1	Objective	ASSETS
	Responsibility	STATE ATTORNEY PRETORIA
	Reg. Identifier	NON-EXP: NO REGIONAL IDENTIFIER
	Amount	6 9 4 2 6 0 0
	Matching Field 1	0665*
	Matching Field 2	563PTA13
	Matching Field 3	

99 6 9 4 2 6 0 0
Amount paid/ to be paid

23 74 214.00

NDPP: JUSTISIE
DEPARTEMENT VAN KONSTITUSIONELE OORSPRAKING

Source Doc. Type
Invoice
<input checked="" type="checkbox"/> Sundry
GRV

Payment Method
System warrant voucher
Manual warrant voucher
<input checked="" type="checkbox"/> EBT
Creditor Transfer

Payment Details:

Warrant Voucher no: _____

Supplier No: 0-0-1-8-9-0-4-C

Persal No: _____

Payment Date: _____
Date (dd/mm/yyyy)

Description
Source Document Date: DIFFER
Source Document No: DIFFER
Source Document Type: INV

Office Use

ADV

ACC 100.112.621.28

[Signature]
Signature of Compiler
EUGENE
Printed Name

0 5 / 1 1 / 2 0 1 3
Date (dd/mm/yyyy)

[Signature]
Counter signed
L V LOGGERENBERG/CJ BOSHOF
Printed Name

[Signature]
Signature of Authorized Officer Rank
Printed Name

BETAALD/PAID



the doj & cd
 Department
 Justice and Constitutional Development
 REPUBLIC OF SOUTH AFRICA

SUNDRY PAYMENT ADVICE FOLLOW UP

BETAALD/PAID

STAATSPROKURATIE

PRIVAATSAAK/PRIVATE AKAUNTANT
 PRETORIA 0001

2012 STAMP 05

STATE ATTORNEY

201311081

Payment Nr:

Office Name: STATE ATTORNEY PRETORIA

ALLOCATION FIELDS									
Line	Amount	Infrastructure	ASSETS	Item	AGENCY SERVICE CONTROL ACCOUNT				
2	4 7 8 8 0 0	Net Asset	NONE - ASSETS RELATED	Project	NO PRJ: STND/A ASSETS	Fund	POSTING ASSETS & LIABILITIES		
		Objective	ASSETS	Responsibility	STATE ATTORNEY PRETORIA	Reg. Identifier	NON-EXP: NO REGIONAL ID		
	MATCHING FIELD 1:	9400	MATCHING FIELD 2:	577PTA13	MATCHING FIELD 3:	SASSA			
3		Net Asset	NONE - ASSETS RELATED	Project	NO PRJ: STND/A ASSETS	Fund	POSTING ASSETS & LIABILITIES		
		Objective	ASSETS	Responsibility	STATE ATTORNEY PRETORIA	Reg. Identifier	NON-EXP: NO REGIONAL ID		
	MATCHING FIELD 1:		MATCHING FIELD 2:		MATCHING FIELD 3:				
4		Net Asset	NONE - ASSETS RELATED	Project	NO PRJ: STND/A ASSETS	Fund	POSTING ASSETS & LIABILITIES		
		Objective	ASSETS	Responsibility	STATE ATTORNEY PRETORIA	Reg. Identifier	NON-EXP: NO REGIONAL ID		
	MATCHING FIELD 1:		MATCHING FIELD 2:		MATCHING FIELD 3:				
5		Net Asset	NONE - ASSETS RELATED	Project	NO PRJ: STND/A ASSETS	Fund	POSTING ASSETS & LIABILITIES		
		Objective	ASSETS	Responsibility	STATE ATTORNEY PRETORIA	Reg. Identifier	NON-EXP: NO REGIONAL ID		
	MATCHING FIELD 1:		MATCHING FIELD 2:		MATCHING FIELD 3:				
6		Net Asset	NONE - ASSETS RELATED	Project	NO PRJ: STND/A ASSETS	Fund	POSTING ASSETS & LIABILITIES		
		Objective	ASSETS	Responsibility	STATE ATTORNEY PRETORIA	Reg. Identifier	NON-EXP: NO REGIONAL ID		
	MATCHING FIELD 1:		MATCHING FIELD 2:		MATCHING FIELD 3:				
7		Net Asset	NONE - ASSETS RELATED	Project	NO PRJ: STND/A ASSETS	Fund	POSTING ASSETS & LIABILITIES		
		Objective	ASSETS	Responsibility	STATE ATTORNEY PRETORIA	Reg. Identifier	NON-EXP: NO REGIONAL ID		
	MATCHING FIELD 1:		MATCHING FIELD 2:		MATCHING FIELD 3:				
8		Net Asset	NONE - ASSETS RELATED	Project	NO PRJ: STND/A ASSETS	Fund	POSTING ASSETS & LIABILITIES		
		Objective	ASSETS	Responsibility	STATE ATTORNEY PRETORIA	Reg. Identifier	NON-EXP: NO REGIONAL ID		
	MATCHING FIELD 1:		MATCHING FIELD 2:		MATCHING FIELD 3:				

Handwritten notes and stamps, including a large '20' and various illegible markings.

Handwritten signature or initials.

81

P M KENNEDY SC

Private Bag X10444
 SANDTON, 2147
 Docex 142, Randburg
 Tel: (011) 263-8900
 Fax No. (011) 263-8956

TAX INVOICE

DATE	INVOICE NO
2013/07/31	3979

STATE ATTORNEY PRETORIA
 DOCEX 298
 PRETORIA

VAT Registration No : 4220128468

Date	Description	Amount
22 and 23/7/13	NATIONAL DIRECTOR OF PUBLIC PROSECUTIONS / DEMOCRATIC ALLIANCE / JACOB ZUMA Ref: Mr P Seleka/2295/2009/Z65 Preparing for oral argument - reading papers, considering heads and case law, further preparation (15 hours @ reduced rate as approved by State Attorney of R2 100,00 per hour)	31,500.00
24/7/13	Presenting oral argument in High Court, Pretoria (1 day @ reduced daily rate at approved by State Attorney)	21,000.00
FOR PAYMENT VIA ELECTRONIC FUNDS TRANSFER (EFT) IN DUE COURSE. Investec Private Bank Account Name: Paul Kennedy Account Number: 10011262128 Investec Branch Code: 580105 Date: 2013/11/15 Due Date: 2013/11/15 Reference: 10011262128/PLEASE FAX PROOF OF PAYMENT (011) 263-8956		SUBTOTAL R52,500.00 VAT TOTAL R7,350.00 TOTAL R59,850.00

DEPARTMENT VAN JUSTISIE EN KONSTITUSIONELE ONTWIKKELING
 DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT
 CERTIFIED A TRUE COPY OF THE ORIGINAL DOCUMENT AS SUBMITTED BY UNAUTHORIZED PERSON
 VERSEKERTIGDE WARE VAN DIE OORSEENLIKKE OORSPRONKELIKE DOKUMENT
 VERSEKERTIGDE WARE VAN DIE OORSEENLIKKE OORSPRONKELIKE DOKUMENT
 NPA
 National
 312/9/5
 2295/09/Z65
 R59,850.00
 Def

BETAAL-PAID
 SUPP. NO. 01113
 BEDRAG TOTAL R. 59,850.00
 REKEN. KLERK/ACC. CLERK

pay R59,850.00

P M KENNEDY SC

Private Bag X10444
 SANDTON, 2147
 Docex 142, Randburg
 Tel: (011) 263-8900
 Fax No. (011) 263-8956

TAX INVOICE

DATE	INVOICE NO
2013/08/31	4000

STATE ATTORNEY PRETORIA
 DOCEX 298
 PRETORIA

VAT Registration No : 4220128468

Date	Description	Amount
19/8/13	<p>NATIONAL DIRECTOR OF PUBLIC PROSECUTIONS / DEMOCRATIC ALLIANCE / ZUMA</p> <p>Ref: Mr P Seleka / 2295/2009/Z65</p> <p>Considering judgment, consultation and oral advice, travelling time.</p> <p>Total time : 4 hours @ reduced hourly rate as approved by State Attorney of R2 100,00 per hour)</p> <p>ARCHIVE FOR JUSTICE</p> <p>MPA NATIONAL DEPARTMENT OF JUSTICE DEPARTEMENT VAN RECHT KONSTITUSIONELE ONTWIKKELING</p> <p>Accounting Division Reference No. 3121915 2295/09/Z65</p> <p>is not recoverable. mag mettertyd v. maa baar word. may prove recoverable in due course.</p> <p>* Scrap wat nie van toespasing is nie. Delete this inapplicable.</p> <p>25/10/2013 Seleka</p>	R 8,400.00
FOR PAYMENT VIA ELECTRONIC FUNDS TRANSFER (EFT)...		SUBTOTAL
Due Date	2013/12/07	VAT TOTAL
		TOTAL
		R8,400.00
		R1,176.00
		R9,576.00

FOR PAYMENT VIA ELECTRONIC FUNDS TRANSFER (EFT)...

Investec Private Bank
 Account Name: Paul Kennedy
 Account Number: 10011262128
 Investec Branch Code: 580105

FOR DIRECT DEPOSIT OF CHEQUES : ABSA Bank
 Account Name: Investec/Paul Kennedy
 Account Number: 01043960306
 ABSA Branch Code: 632005
 Reference: 10011262128/PLEASE FAX PROOF OF PAYMENT (011) 263-8956

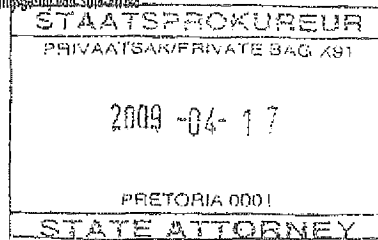
BETAAL-- PAID

SUPP. NO. BEDRAG TOTAL R. 69426.00

01/10/13
 DATUM/DATE REKEN, KLERK/ACC, CLERK



The National Prosecuting Authority of South Africa
Iguqoyo Jikelele Labatshethisi dokhonzisi Afrika
Die Nasionale Vervalgingsagans van Suid-Afrika



Reference: 3/2/9/5

Ms Mosidi

Head: Office of the State Attorney

Private Bag X 91

PRETORIA

0001

Fax number: 012 328-2662/3

Dear Ms Mosidi

APPOINTMENT OF OUTSIDE COUNSEL TO APPEAR ON BEHALF OF THE NPA IN THE MATTER OF THE DEMOCRATIC ALLIANCE AND THE ACTING NATIONAL DIRECTOR AND OTHERS.

Further to my evenly numbered letter dated 8 April 2009 we have in the meantime been informed that Adv G Marcus SC is not available to assist in the matter.

May we thus request that in addition to Adv M Chaskalson the following two counsel be approached to assist in the matter to wit : Adv Owen Rogers (Cape Bar) and Advocate Hamilton Maenette (Johannesburg Bar).

Your assistance is highly appreciated.

Kind Regards

Trish Matzke
Trish Matzke

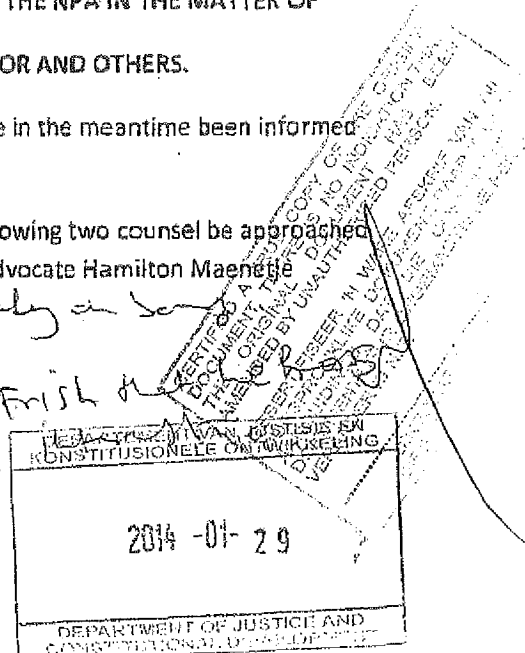
Acting Special Director of Public Prosecutions

Office of the National Director

084 818 6200

012 845-6097 (t)

Paul Kennedy in charge
Informed by Trish Matzke
Campbell





SUNDRY PAYMENT ADVICE

STAATS PROKUREUR
VAATSAK/PRIVATEBAG X91
PRT DATE/STAMP

2013-11-11

Office Name: STATE ATTORNEY PRETORIA

2 0 1 3 1 1 0 7 6
Payment Nr.

0 1 / 1 1 / 2 0 1 3
Advice Date

STATE ATTORNEY

Name: ADV HALGRYN LEON ✓

Address: GWEN AVE & MAUDE STREET ✓
SANDTON

Postal Code: _____

System Users Only

Payment No: 11424674 ✓

Captured By: EUGENE ✓

Date Captured: 11/11/2013 ✓
Date (dd/mm/yyyy)

Authorised By: Kurb ✓

Date Authorised: 12/11/2013 ✓
Date (dd/mm/yyyy)

Over Exp. Auth. _____

Date Authorised: _____
Date (dd/mm/yyyy)

Line	Segments	Allocation Fields
1	Infrastructure	ASSETS
	Item	AGENCY SERVICE CONTROL ACCOUNT
	Net Asset	NON - ASSETS RELATED
	Project	NO PROJECT STND/A ASSETS
	Fund	POSTING ASSETS AND LIABILITIES
	Objective	ASSETS
	Responsibility	STATE ATTORNEY PRETORIA
	Reg. Identifier	NON-EXP: NO REGIONAL IDENTIFIER
	Amount: 3 6 9 3 6 0 0 0 ✓	Matching Field 1: 0665* ✓ Matching Field 2: 563 PTA13 ✓ Matching Field 3: NDPP ✓

99 3 6 9 3 6 0 0 0 ✓
Amount paid/to be paid

Source Doc. Type
Invoice
X Sundry
GRV

Payment Method
System warrant voucher
Manual warrant voucher
X EBT
Creditor Transfer

Payment Details

Warrant Voucher no: _____

Supplier No: 6 1 2 2 6 9 ✓

Persal No: _____

Payment Date: 11/11/2013 ✓
Date (dd/mm/yyyy)

Description
Source Document Date: 4213/13/Z64 ✓
Source Document No: INV A8/2/2013 ✓
Source Document Type: INV

Office Use

ACC 1906396221 ✓

2014-01-29

Signature of Compiler: *Eugene*

EUGENE
Printed Name

0 1 / 1 1 / 2 0 1 3
Date (dd/mm/yyyy)

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

Counter signed
L V LOGGERENBERG/CJ BOSHOFF
Printed Name

Signature of Authorized Officer: *[Signature]*

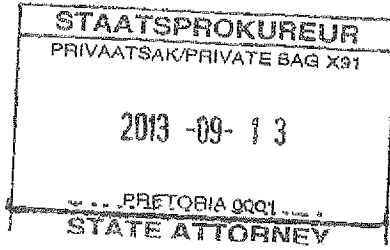
Rank: _____

Printed Name: _____

BETAALD/PAID

Mr K.J. Sebelemetsa

076



ADV LEON HALGRYN SC

Group 21 / Groep 21
 Ground Floor / Grond Vloer
 Block B / Blok B
 Village Square
 Sandown Village
 cnr Gwen Ave & Maude Street
SANDTON

Tel: (011) 782-1138 (h)

Fax: (011) 888-4217 (h)

P O Box 3455

CRESTA

2118

e-mail: lhalgryn@law.co.za

Accounts: thalgryn@law.co.za / mobile: 083-675-0685

Tel: (011) 895 -9000

Fax: (011) 895-9004

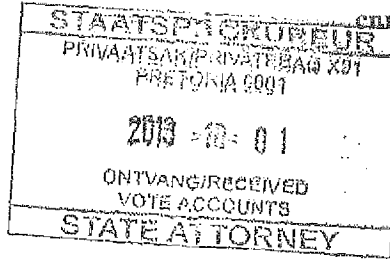
Mobile: 082 - 9026 - 235

P O Box 781615

SANDTON, 2146

Docex 70 RANDBURG

VAT NO: 48500131543

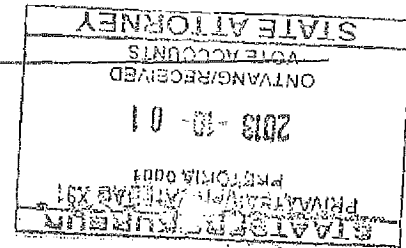


**STATEMENT OF ACCOUNT
 TAX INVOICE**

DATE: August 2013

My ref: A8/2(2013)

Your ref: ~~4213/2013/264~~ 4213/2013/264

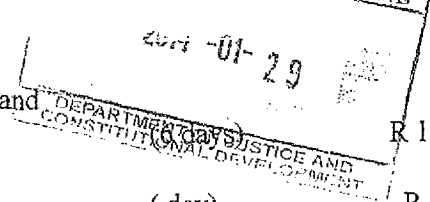
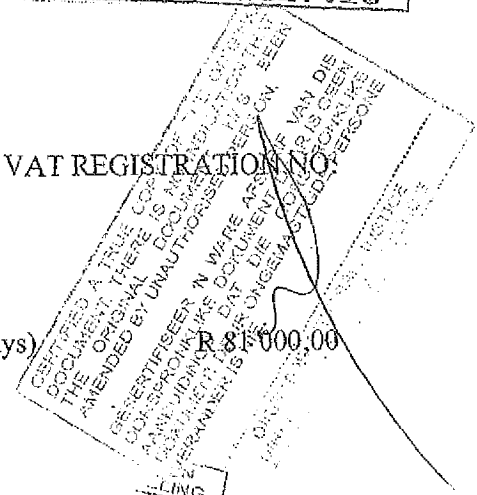


The State Attorneys
 Private Bag X91
PRETORIA
 0001

VAT REGISTRATION NO.

FUL / NDPP & OTHERS

- | | | | | |
|----|------------------------|-------------------------------------|----------|--------------|
| 1. | 2/8/2013-
4/8/2013 | On perusal of papers | (3 days) | R 81 000,00 |
| 2. | 5/8/2013-
10/8/2013 | On consultations | | |
| | | On perusal of papers | | |
| | | On settle Memorandum and
Opinion | (6 days) | R 162 000,00 |
| 3. | 11/8/2013 | On settle Memorandum | (day) | R 27 000,00 |



BETAAL--PAID

612 269 SUPP. NO. BEDRAG TOTAL R 369 360,00

01/11/2013 DATUM/DATE REKEN. KLERK/ACC. CLERK

FUL/NDPP & Others
A8/2(2013)

4.	12/8/2013	On consultations		
		On settle Memorandum	(1 day)	R 27 000,00
5.	13/8/2013	On reservation of day for further consultations and preparation	(1 day)	R 27 000,00

SUB TOTAL:
ADD 14% VAT:
TOTAL DUE:

DEPARTMENT OF JUSTICE
KONSTITUSIONELE ONTWIKKELING
2014 - 01
R 27 000,00
R 45 360,00
R 369 360,00

Account details: Adv L P Halgryn SC, Nedbank, The Carlton branch, code 1906-05, account no: 1906-396-221

SAHA

Gesertifiseer as korrek, betaalbaar en ingevoelg die bepallings van T.L. 1903 (c) dat hierin aangedui is en in ooreenstemming met die T.L. 1903 (c) dat die omliggende rekening reeds betreklik is betaal.

Department: **NPA**

Address: **OFFICE OF THE NDPP**

Reference No.: **MOBILE CHITHA**

Case Attorney's reference No.: **4213/2013/264**

Handtekening van beampte: **R. D. [Signature]**

Datum: **01/10/2013**

CERTIFIED A TRUE COPY OF THE ORIGINAL DOCUMENT THIS IS NOT AMENDED BY UNAUTHORIZED PERSONS

GESERTIFISEER IN WARE ASSEKURIE VAN OORSPRONKELIKE DOKUMENT DIT IS NIET VERANDER IS NIET OORGEWIGTIGDE PERSONE

certified

01/10/2013

Pay Adv. L.P. Halgryn SC
R 369 360.00

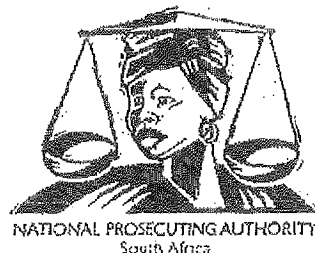
STAATSPROKUREUR
PRIVAATSAK/PRIVATEBAG X91
PRETORIA 0001

2013 -10- -2

ONTVANG/RECEIVED
VOTE ACCOUNTS

STATE ATTORNEY

**Office of the
National Director of Public
Prosecutions**



Enquiries: T. Chiltha
012 845 6727

Date: 05 August 2013

Tel: +27 12 845 6000

To: **Mr T Tshivase**
State Attorney
Pretoria

Fax: +27 12 845 7291

Dear Mr Tshivase

Jordan & Griffiths

Mixenge Building

123 Westlake
Avenue

Weavind Park

Silverton

Pretoria

P/Bag X752

Pretoria

0001

South Africa

www.npa.gov.za

**RE: FREEDOM UNDERLAW vs NATIONAL DIRECTOR OF PUBLIC
PROSECUTIONS & OTHERS CASE NO: 26912/13**

1. I refer to your letter of 5 July 2013 in which you informed our office that Adv Motau is withdrawing from the above matter. Acting on the instructions of NDPP, you are kindly requested to appoint Adv Leon H. Halgryn SC and Adv Johann Uys to take over the brief.
2. I have communicated with them and they are willing and ready to accept the brief. A copy of three arch lever files marked Vol 1, 2 and 3 have been delivered to Adv Halgryn SC.
3. On this basis you are kindly requested to retrieve copies of indexed arch lever files from Adv Motau and hand them over to Adv Johan Uys and Adv Mahlangu urgently. The Counsels are required to draft condonation Application, heads of argument, appear in the North Gauteng High Court on behalf of NPA on 11/12 September 2013.
4. Adv Halgryn SC has requested that Adv Mahlangu be appointed as a second junior as Adv Uys will not be available full time for this matter. He may also not be available on 11/12 September 2013. It is on this basis that the SC made this request. We therefore request that a brief also be issued for Adv Mahlangu.

5. This will assist counsel to prepare heads which will be filed on 12 August 2013.
6. Attached herewith is a copy of the memo approved by NPA CEO for the appointment of the above Advocates.

7. Their details are as follows:

7.1. Adv Leon H. Halgryn cell no: 082 902 6235

Email: lhalgryn@law.co.za

7.2. Adv Johan C. Uys cell no: 082 453 7609

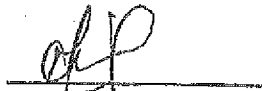
Email: Johanuys@law.co.za

7.3. Adv. Eulanda Mahlangu. Her Cell No: 0798780629

Tel No: 011 217 5000

8. Kindly revert to us and advise of the progress thereafter.

Kind regards

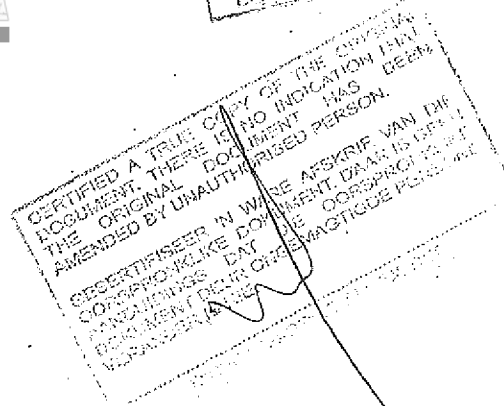
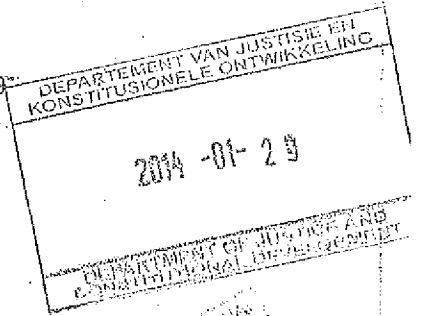


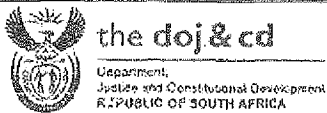
Mr T. Chitha

Tel: 012 845 6727

Fax: 012 843 2727

Email: tchitha@npa.gov.za





the doj & cd

Department, Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

SUNDRY PAYMENT ADVICE

STATE ATTORNEY PRETORIA
PRIVATSAK/PRIVATEBAG X91
PRETORIA 0001

2013 DATE STAMP
11 11

Office Name: STATE ATTORNEY PRETORIA

2 0 1 3 1 1 0 7 7
Payment Nr:

0 1 / 1 1 / 2 0 1 3
Advice Date

STATE ATTORNEY

Name:	ADV HODES LM
Address:	PO BOX 653290 BENMORE
Postal Code:	

System Users Only	
Payment No:	14246304
Captured By:	EUGENE
Date Captured:	11/11/2013
Date (dd/mm/yyyy)	
Authorised By:	<i>[Signature]</i>
Date Authorised:	11/11/2013
Date (dd/mm/yyyy)	
Over Exp. Auth.	
Date Authorised:	
Date (dd/mm/yyyy)	

Line	Segments	Allocation Fields
	Infrastructure	ASSETS
	Item	AGENCY SERVICE CONTROL ACCOUNT
	Net Asset	NON - ASSETS RELATED
	Project	NO PROJECT STND/A ASSETS
	Fund	POSTING ASSETS AND LIABILITIES
1	Objective	ASSETS
	Responsibility	STATE ATTORNEY PRETORIA
	Reg. Identifier	NON-EXP: NO REGIONAL IDENTIFIER
	Amount	1 6 5 8 7 0 0 0
	Matching Field 1	0665*
	Matching Field 2	563 PTA13
	Matching Field 3	NDPP

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT
2013-01-29
DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

99 1 6 5 8 7 0 0 0
Amount paid to be paid

Source Doc. Type	Invoice
	X Sundry
	GRV

Payment Method	System warrant voucher
	Manual warrant voucher
	X EBT
	Creditor Transfer

Payment Details:	Warrant Voucher no:	
	Supplier No:	3 0 0 1 9 9 7 5 9
	Persal No:	
	Payment Date:	
	Date (dd/mm/yyyy)	

Description	
Source Document Date:	4312/13/264
Source Document No.:	INV 8502
Source Document Type:	INV

Office Use

ACC-001 997 599

[Signature]
Signature of Compiler
EUGENE
Printed Name

0 1 / 1 1 / 2 0 1 3
Date (dd/mm/yyyy)

[Signature]
Counter signed
L V LOGGERENBERG/CJ BOSHOFF
Printed Name

[Signature]
Signature of Authorized Officer
Rank
Printed Name

BETAALD/PAID

77

STAATSPROKUREUR
 PRIVAATSAK/PRIVATEBAG X91
 PRETORIA 0001
 2013-09-19
 ONTVANG/RECEIVED
 VOTE ACCOUNTS
 STATE ATTORNEY

ADV L M HODES SC

VAT Registration No: 4510106778

SANDTON CHAMBERS III
 3rd Floor
 MAISELS CHAMBERS
 4 PROTEA PLACE
 SANDOWN
 P O BOX 653290
 BENMORE
 2010

Tel: (011) 535 1800
 Fax: (011) 535 1870

Tax Invoice: 8502

Date: 31 August 2013

The State Attorney
 VAT Registration number:
 SALU Building, Ground Floor
 316 Thabo Sehume Street
 Pretoria
 Tel: 012 309 1532
 Fax: 012 309 1649/50

Ref : R J Sebelemetsa

Email: RSebelemetsa@justice.gov.za

DEPARTEMENT VAN JUSTISIE EN
 KONSTITUSIONELE ONTWIKKELING
 2013-08-29
 BETAAL-PAID
 300199759
 SUPP. NO. 199759
 BEDRAG
 TOTAL R165 870.00
 01/09/13
 DATUM/DATE
 REKEN. KLERK/ACC. CLERK

Date	Details	Fee	VAT	Total
	In re: Freedom under Law / NDPP & 5 Others			
12.8	Consultation & perusal of memo	4 500.00	630.00	5 130.00
13.8	Preparation (10 hrs)	30 000.00	4 200.00	34 200.00
15.8	Preparation (10 hrs)	30 000.00	4 200.00	34 200.00
16.8	Preparation (10 hrs)	30 000.00	4 200.00	34 200.00
20.8	Preparation (10 hrs)	30 000.00	4 200.00	34 200.00
21.8	Consultation in Pretoria (6 hrs)	12 000.00	1 680.00	13 680.00
21.8	Consultations with junior (2 hrs)	6 000.00	840.00	6 840.00
23.8	Letter settled	3 000.00	420.00	3 420.00
	TOTAL	R145 500.00	R20 370.00	R165 870.00

Account Name : Adv L M Hodes
 Bank : Standard Bank
 Branch : Rosebank
 Code : 004305
 Account No. : 001997599

certified
 u
 20.09.2013

Gesertifiseer as korrek, betaalbaar en ingevolge die bepalinge van T.I. 1606 (c) dat hierdie e-s/rekening nie voorheen veretien is nie.
 Certified correct, payable and in accordance with the provisions of T.I. 1606 (c) that this e.a.m/account has not previously been paid.

Departement/Department: NPA
 Afdeling/Division: OFFICE OF THE NDPP
 Verwysing/Reference No.: Thobile Chitha
 Staatsprokureur verwysing: 4213/2013/264
 State Attorney's Reference No.: 4213/2013/264

* is verhaalbaar, is recoverable.
 Die bedrag * is nie verhaalbaar nie, is not recoverable.
 The amount * nóg mettertyd verhaalbaar word, may prove recoverable in due course.

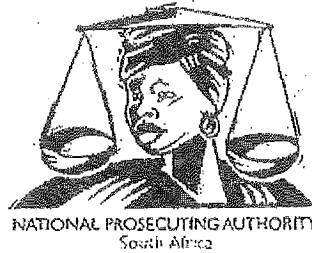
* Skrop wat nie van toepassing is nie, Delete the inapplicable.

Datum 20/09/2013
 Date: 20/09/2013

Handtekening van beampte
 Signature of officer
 R. [Signature]

Pay Adv. L Hodes S
 R.165 870.00

**Office of the
National Director of Public
Prosecutions**



Enquiries: T. Chitha
012 845 6727

Date: 13 August 2013

Tel: +27 12 845 6000
Fax: +27 12 845 7291

To: **Mr T Tshivase**
State Attorney
Pretoria

Dear Mr Tshivase

Storia & Griffiths
Mxenge Building
123 Westlake
Avenue
Weavind Park
Silverton
Pretoria

**RE: FREEDOM UNDERLAW vs NATIONAL DIRECTOR OF PUBLIC
PROSECUTIONS & OTHERS CASE NO: 26912/12**

P/Bag X752
Pretoria
0001
South Africa

1. I refer to the above matter and acting on the instructions of NDPP you are kindly requested to appoint ~~Adv Lawrence Hodes SC and Adv Manaka~~ as his junior counsel because ~~Adv Leon H. Halgryn SC's, Adv Mahlangu and Johan Uys's~~ brief has been withdrawn. 2014 -01- 20

2. I have communicated with ~~them~~ and they are willing and ready to accept the brief.

3. On this basis you are kindly requested to retrieve copies of indexed Arch lever files from Adv. Halgryn SC, Adv Mahlangu and Adv Uys, and hand them over to Adv Hodes SC and Adv Manaka urgently. The counsels are required to draft condonation Application, heads of argument, appear in the North Gauteng High Court on behalf of NPA on 11/12 September 2013.

4. This will assist counsel to prepare heads which will be filed on in due course.

5. Attached herewith is a copy of the memo approved by NPA CEO for the appointment of the above Advocates.

6. Kindly revert to us and advise of the progress thersafter.

www.npa.gov.za

Kind regards



Mr T. Chitha

Tel: 012 845 6727

Fax: 012 843 2727

Email: tchitha@npa.gov.za



DEPARTEMENT VAN JUSTISIE EN
KONSTITUSIONELE ONTWIKKELING

2014 -01- 29

DEPARTMENT OF JUSTICE AND
CONSTITUTIONAL DEVELOPMENT

COPIES OF THE ORIGINAL
DOCUMENT THAT IS IN POSSESSION THAT
HAS BEEN
AMENDED BY UNAUTHORISED PERSON.

GEKOPIEERDE OF WARE AFSKRIF VAN DIE
OORSEKLIKKE OORSPRONGELIKE
DOKUMENT, WAT IN POSSESSIE
WAS, IS WARE AFSKRIF VAN DIE
OORSEKLIKKE OORSPRONGELIKE
DOKUMENT, WAT WARE AFSKRIF VAN DIE
OORSEKLIKKE OORSPRONGELIKE
DOKUMENT IS.

Guided by the Constitution, we in the National Prosecuting Authority
ensure justice for the victims of crime by prosecuting with our best
available resources and working with our partners to prevent crime.



SUNDRY PAYMENT ADVICE

DATE STAMP

Office Name: STATE ATTORNEY PRETORIA

2 0 1 3 1 1 0 9 9
Payment Nr.

0 5 / 1 1 / 2 0 1 3
Advice Date

Name: ADV MAENETJE NH sc

Address: GWEN LANE & MAUDE STREET
SANDTON

Postal Code: _____

System Users Only

Payment No: 11245170

Captured By: EUGENE

Date Captured: 11/11/2013
Date (dd/mm/yyyy)

Authorised By: [Signature]

Date Authorised: 12/12/2013
Date (dd/mm/yyyy)

Over Exp. Auth. _____

Date Authorised: _____
Date (dd/mm/yyyy)

Line	Segments	Allocation Fields
1	Infrastructure	ASSETS
	Item	AGENCY SERVICE CONTROL ACCOUNT
	Net Asset	NON - ASSETS RELATED
	Project	NO PROJECT STND/A ASSETS
	Fund	POSTING ASSETS AND LIABILITIES
	Objective	ASSETS
	Responsibility	STATE ATTORNEY PRETORIA
	Reg. Identifier	NON-EXP: NO REGIONAL IDENTIFIER
	4 1 0 4 0 0 0	Matching Field 1: 0665* ✓
		Matching Field 2: 563PTA13 ✓
		Matching Field 3: NDPP ✓

99 | | 2 8 7 2 8 0 0 0
Amount paid to be paid

Source Doc. Type
Invoice
<input checked="" type="checkbox"/> Sundry
GRV

Payment Method
System warrant voucher
Manual warrant voucher
<input checked="" type="checkbox"/> EBT
Creditor Transfer

Payment Details:
Warrant Voucher no: _____
Supplier No: 2 0 0 3 3 3 3 1
Persal No: _____
Payment Date: _____ Date (dd/mm/yyyy)

Description
Source Document Date: DIFFER
Source Document No: DIFFER
Source Document type: INV

Office Use

2014-01-29

ADV

ACC 003333108*

REPARTEMENT VAN JUSTISIE
KONSTITUSIONELE ONTWIKKELING

[Signature]
Signature of Compiler
EUGENE
Printed Name

0 5 / 1 1 / 2 0 1 3
Date (dd/mm/yyyy)

[Signature]
Counter signed
L V LOGGERENBERG/CJ BOSHOF
Printed Name

[Signature]
Signature of Authorized Officer Rank
Printed Name



the doj & cd
 Department of Justice and Constitutional Development
 REPUBLIC OF SOUTH AFRICA

11 0 99

201306470

Payment Nr:

Office Name: STATE ATTORNEY PRETORIA

SUNDRY PAYMENT ADVICE FOLLOW UP

PAID

STAATSPROKUREUR
 PRIVAATSAK/PRIVATE AGENT
 PRETORIA 000
 DATE STAMP
 2013-11-11

ALLOCATION FIELDS

Line	Amount	Infrastructure	ASSETS	Item	AGENCY SERVICE CONTROL ACCOUNT
2	1 4 3 6 4 0 0 0	Net Asset	NONE - ASSETS RELATED	Project	NO PRJ: STND/A ASSETS Fund POSTING ASSETS & LIABILITIES
		Objective	ASSETS	Responsibility	STATE ATTORNEY PRETORIA Reg. Identifier NON-EXP: NO REGIONAL ID
	MATCHING FIELD 1:	1000	MATCHING FIELD 2:	559PTA13	MATCHING FIELD 3: LABOUR
3	1 0 2 6 0 0 0 0	Net Asset	NONE - ASSETS RELATED	Project	NO PRJ: STND/A ASSETS Fund POSTING ASSETS & LIABILITIES
		Objective	ASSETS	Responsibility	STATE ATTORNEY PRETORIA Reg. Identifier NON-EXP: NO REGIONAL ID
	MATCHING FIELD 1:	1090	MATCHING FIELD 2:	664PTA13	MATCHING FIELD 3: PUBLIC WORKS
4		Net Asset	NONE - ASSETS RELATED	Project	NO PRJ: STND/A ASSETS Fund POSTING ASSETS & LIABILITIES
		Objective	ASSETS	Responsibility	STATE ATTORNEY PRETORIA Reg. Identifier NON-EXP: NO REGIONAL ID
	MATCHING FIELD 1:		MATCHING FIELD 2:		MATCHING FIELD 3:
5		Net Asset	NONE - ASSETS RELATED	Project	NO PRJ: STND/A ASSETS Fund POSTING ASSETS & LIABILITIES
		Objective	ASSETS	Responsibility	STATE ATTORNEY PRETORIA Reg. Identifier NON-EXP: NO REGIONAL ID
	MATCHING FIELD 1:		MATCHING FIELD 2:		MATCHING FIELD 3:
6		Net Asset	NONE - ASSETS RELATED	Project	NO PRJ: STND/A ASSETS Fund POSTING ASSETS & LIABILITIES
		Objective	ASSETS	Responsibility	STATE ATTORNEY PRETORIA Reg. Identifier NON-EXP: NO REGIONAL ID
	MATCHING FIELD 1:		MATCHING FIELD 2:		MATCHING FIELD 3:
7		Net Asset	NONE - ASSETS RELATED	Project	NO PRJ: STND/A ASSETS Fund POSTING ASSETS & LIABILITIES
		Objective	ASSETS	Responsibility	STATE ATTORNEY PRETORIA Reg. Identifier NON-EXP: NO REGIONAL ID
	MATCHING FIELD 1:		MATCHING FIELD 2:		MATCHING FIELD 3:
8		Net Asset	NONE - ASSETS RELATED	Project	NO PRJ: STND/A ASSETS Fund POSTING ASSETS & LIABILITIES
		Objective	ASSETS	Responsibility	STATE ATTORNEY PRETORIA Reg. Identifier NON-EXP: NO REGIONAL ID
	MATCHING FIELD 1:		MATCHING FIELD 2:		MATCHING FIELD 3:

99

TAX INVOICE¹
(VAT REGISTRATION NO. 4120193901)

DATE: 30/08/2013
INVOICE: 342/2013

From: N H Maenetje SC
Duma Nokwe Group of Advocates
Fountain Chambers
Sandown Village
Cnr Gwen Lane & Maude Street
Sandton 2146
Tel. 011 - 282 3700
Email: Maenetje@duma.nokwe.co.za

To: State Attorney
167 Andries Street
Pretoria
0002

BETAAL--PAID 350 890.00	
SUPP. NO.	BEDRAG TOTAL R 350 890.00
01/11/13	
DATUM/DATE	REKEN. KLERK/ACC. CLERK

Docex: 298 Pretoria

Attention: Mr Peter Seleka

Email: PSeleka@justice.gov.za

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT
Democratic Alliance, NDP and others
(Mr GP Seleka/2295/2009/Z65/nmc)

23.07.13	Reading the papers, heads of argument ⁹ and cases cited, and preparing for hearing - 1 day.	R18 000,00
24.07.13	On appearance at court - 1 day.	R18 000,00
Sub Total		R36 000,00
Vat @ 14%		R 5 040,00
Total		R41 040,00

CERTIFIED COPY OF THE ORIGINAL DOCUMENT. THERE IS NO INDICATION THAT THE ORIGINAL DOCUMENT HAS BEEN AMENDED BY UNAUTHORISED PERSON.

GESERTIFISEERDE KOPIE VAN DIE OORSPRONKELIKE DOKUMENT. DIT DUID OORSPRONKELIKE DOKUMENT EN ER IS GEEN AANDUIDINGES DAT DIE OORSPRONKELIKE DOKUMENT VERANDERT IS.

¹ Bank: Standard Bank
Branch Code: 001805
Account No: 00333108

Verwysing/Reference No. 2295/09/265
Advokaat/prokureur verwysing
Attorney's reference No.

Die bedrag is verhandelbaar, nie verhandelbaar nie.
The amount is recoverable, not recoverable.

* mag mettertyd verhandelbaar word.
may prove recoverable in due course.

* Skrap wat nie van toepassing is nie.
Delete the inapplicable.

R41 040,00
Seleka
25/10/13



The National Prosecuting Authority of South Africa
Iqoqo ye Sikelele Lobethulshisi beNkomo Afrika
Die Nasionale Vervolgingsgesag van Suid-Afrika

STAATSPROKUREUR
PRIVAATSAK/PRIVATE BAG X91
2009-04-17
PRETORIA 0001
STATE ATTORNEY

Reference: 3/2/9/5

Ms Mosidi

Head: Office of the State Attorney

Private Bag X 91

PRETORIA

0001

Fax number: 012 328-2662/3

Dear Ms Mosidi

APPOINTMENT OF OUTSIDE COUNSEL TO APPEAR ON BEHALF OF THE NPA IN THE MATTER OF THE DEMOCRATIC ALLIANCE AND THE ACTING NATIONAL DIRECTOR AND OTHERS.

Further to my evenly numbered letter dated 8 April 2009 we have in the meantime been informed that Adv G Marcus SC is not available to assist in the matter.

May we thus request that in addition to Adv M Chaskalson the following two counsel be approached to assist in the matter to wit : Adv Owen Rogers (Cape Bar) and Advocate Hamilton Maenetje (Johannesburg Bar):

Your assistance is highly appreciated

DEPARTEMENT VAN JUSTISIE EN KONSTITUSIONELE ONTWIKKELING

Informal by Paul Kennedy on long

sh that he has

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

Kind Regards

Trish Matzke
Trish Matzke

Acting Special Director of Public Prosecutions

Office of the National Director

084 818 6200

012 845-6097 (t)

IDENTIFIED A TRUE COPY OF THE ORIGINAL DOCUMENT THERE IS NO INDICATION THAT THE ORIGINAL DOCUMENT HAS BEEN REPRODUCED BY UNAUTHORISED PERSON.

BEWERTIGSEER IN WARE AFSKRIF VAN DIE OORSPRONKELIKE DOKUMENT DAARIS GEEN ANTOEGEENDE DAT 'N OORSPRONKELIKE DOKUMENT GELIK OOR MAG TOEGE PERSOON BEWERTIGSEER IS NIK

BUSINESS UNIT CHECKLIST TO ACCOMPANY REQUESTS FOR PAYMENT

Note that this checklist must be completed and signed off by the Chief User. Ensure that required information is supplied as per this checklist before request for payments is submitted.

Order Number: _____

Invoice Number: _____

Supplier Name: _____

No	Documents and activities	Yes	No	N/A
1	BAS form authorized by chief user attached			
2	Allocation on BAS form correctly completed			
3	Original Invoice attached			
4	Certified copy of invoice attached where original is not available			
5	Invoice contains the order number			
6	Explanation for services rendered without order number			
7	Date received stamp complete with date received and unit name attached to invoice			
8	K2.2.8 stamped and signed on invoice to confirm goods/service received/delivered			
9	Confirm that Invoice amount does not exceed order amount			
10	Explanation for invoice amount exceeding order amount			
11	Expenditure approved by a duly delegated official			
12	If assets were purchased, is the schedule of bar code numbers attached?			
13	Confirm that the invoice has been captured on the Invoice Tracking System?			

SUPPLIER PERFORMANCE EVALUATION - This performance evaluation is to be completed and submitted with each invoice sent for payment. Marks are allocated on a scale of 1 to 6 (mark the applicable box):

1 = Excellent	2 = Great	3 = Above average	4 = Average	5 = Below average	6 = Poor
Indicate the relationship between the Business Unit and the Supplier.					
1	2	3	4	5	6
Does the goods/service provided represent good value for money?					
1	2	3	4	5	6
Were the goods/service provided suitable for the purpose they were procured (quality)?					
1	2	3	4	5	6
Did the supplier submit an accurate invoice and was it submitted within a reasonable time?					
1	2	3	4	5	6
Would you recommend that the NPA use this Supplier again?					
1	2	3	4	5	6

Comments: _____

Compiled by:

M. Muthukumar

Initial and Surname

Muthukumar

Signature

Date: *14/02/2014*

I hereby certify that I have verified the correctness of information provided on the checklist:

D. Schmidt

Initial and Surname

[Signature]

Chief User (Signature)

Date: *14/02/14*