Provincial Heritage Resources Agency Gauteng (PHRAG)

REPORT REQUIREMENTS FOR HIA REPORTS

Compulsory Requirements:

1. Name of report/project
2. Summary/ Executive summary
3. Location of the study area – this should also be indicated on a good map
4. Aims of study
5. Area description
6. Methodology (with the necessary applicable sub headings e.g. field survey, oral histories, documentation and archival research)
7. Terminology used
8. Conditions and assumptions
9. Cross references to sources used – this should be in the text in order for it to be checked easily
10. Individual description of identified cultural resources
11. Location of each identified cultural resource – this should be indicated on a good map
12. Legislation
13. Evaluation of cultural resources (type, relative dating and condition to be included)
14. Evaluation of the impact of the development on cultural resources
15. Conclusion
16. Recommendations including mitigation measures
17. List of sources
18. Name of consultant (preferably on title page as this makes citation easy)
19. Date
20. Public Participation process. (If applicable)

Non-compulsary requirements:

1. Motivation for development project
2. Background information
3. Company of the consultant
4. Name of developer