

THE AGREEMENT BETWEEN THE SCHOOL & SUPPLIERS

SAMUEL JOHNSON
Intermediate school



Knowledge is Power

Samuel Johnson

Intermediate School

141 Zastron 9950 1 Tielmanroos Ave

051 6731899 ZASTRON

0865027319 or 0516731466

samjohn@lantic.net/charmaines@lantic.net

CONTRACT BETWEEN SAMUEL JOHNSON INTERMEDIATE SCHOOL'S SGB AND IKEMELENG WOMEN'S ASSOCIATION FOR SUPPLYING OF GROCERIES AND OTHER CONSUMABLES FOR THE NATIONAL SCHOOL NUTRITION PROGRAMME.

Concluded between SAMUEL JOHNSON, herein represented by

THABISO MOKHANYA

ID: 7307245307089

(Full Name)

in his capacity as SGB Chairperson
(herein after referred to as the School) on the one hand

AND

IKEMELENG-COOPERATIVE, herein represented by

NTSOAKI AGNES VALASHIYA

ID: 481225 0267 08 9

Full Names

Tel number: 073 1027 536 / 079 3117 459

in his capacity as Treasurer
(herein after referred to as the SUPPLIER) on the other hand.

It is agreed as follows:

I. DESCRIPTION OF THE AGREEMENT

The Supplier will provide groceries and other consumable supplies (herein after referred to as Goods) to the School bought from various businesses.

The selling price of the goods is determined by the Local Woman Society not exceeding the guideline given by the school principal or NSNP committee.

The School will issue a fixed order per term with the LWC.

The LWC will deliver the perishable food once a week or on the day it is needed

The delivery of the goods will be controlled by at least one member of the LWC and a NSNP Committee member of the school.

The supplier will deliver the goods on the days as arranged.

The NSNP members are responsible to divide the fruit into boxes per class per learner number as supplied by the school.

2. PERIOD OF CONTRACT

The period of contract shall be from 1 February 2015 to 25 March 2015, subject to 30 days' mutual notice of termination of the contract. This contract will be terminated on 25 March 2015.

3. TERMINATION OF CONTRACT

According to circumstances and for specific reasons the School and the Supplier reserves the right to cancel the contract on 14 days notice if the service delivery is not up to standard. It must be done in writing and stipulating reasons and proof for the reason to the termination of the contract.

4. DAMAGE TO OR DESTRUCTION OF THE SCHOOLS' PROPERTY.

If the Supplier or the supplier's sub-contractors cause damage to property of the School, the Supplier is responsible to repair the damage to a condition it was before the incident.

5. INJURIES TO STAFF OF AND DAMAGE TO PROPERTY SUPPLIER

An injury to staff or subcontractors of the Supplier is the responsibility of the Supplier and the Supplier must make his/her own provision for covering such injuries.

6 DOMICILIUM

6.1 The SCHOOL chooses herewith as his domicilium citandi et executandi and for this purpose of any notice or correspondence the following address:

PO BOX 141
Zastron
9950

6.2 The Supplier chooses the following address as his domecilium citandi et executandi:

168 Khoisong Location
Matlakeng
Zastron
9950

Thus signed by LWC at ZASTRON on this date: 30-1-2015 *Deeshiya*

WITNESSES:

- 1. *Sr. M. MOKHA*
- 2. *Mrs. MOKHANSIA*

Thus signed by SAMUEL JOHNSON at ZASTRON on this date: 30-01-2015

WITNESSES:

- 1. *Smith*
- 2. *Mokhanya*

SAMUEL JOHNSON
intermediate school



Knowledge is Power

Samuel Johnson

Intermediate School

141 Zastron 9950 1 Tielmanroos Ave

051 6731899 ZASTRON

0865027319 or 0516731466

samjohn@lantic.net/charmaines@lantic.net

CONTRACT BETWEEN SAMUEL JOHNSON SGB AND IKEMELENG LOCAL WOMEN
CO-OPERATIVE FOR SUPPLYING OF GROCERIES AND OTHER CONSUMABLES FOR
THE NATIONAL SCHOOLS' NUTRITION PROGRAM.

Concluded between SAMUEL JOHNSON INTERMEDIATE SCHOOL, herein represented by

TABISO THOMAS MOKHANYA

(Full Name)

in his capacity as SGB Chairperson
(herein after referred to as the School) on the one hand

730724 5307 089

(ID Number)

0731214890

(Tel nr)

AND

IKEMELENG LOCAL WOMEN CO-OPERATIVE, herein represented by

NTSOAKI AGNÈS VALASHIYA

Full Names

481225 0267 08 9

ID number

073 1027 536 / 079 3117 459

Tel no.

in his/her capacity as Treasurer
(herein after referred to as the SUPPLIER) on the other hand.

It is agreed as follows:

1. DESCRIPTION OF THE AGREEMENT

The Supplier will provide groceries and other consumables (herein after referred to as Goods) to the School bought from various businesses.

The selling price of the Goods is determined by the LWC. (The amount and number of learners will be communicated quarterly in writing to the LWC as soon as the information is available).

The School will issue a fixed order per term with the LWC.

The supplier will deliver the goods on the days as arranged.

The LWC is responsible for dividing the fruit into boxes per class per learner number as supplied by the school.

2. PERIOD OF CONTRACT

The period of contract shall be from 1 JANUARY 2016 - 30 November 2016, subject to 30 days' mutual notice of termination of the contract. This contract will be terminated on 30 November 2016.

3. TERMINATION OF CONTRACT

According to circumstances and for specific reasons the School and the Supplier reserve the right to cancel the contract on 14 days notice if the service delivery is not on standard. It must be done in writing and stipulating reasons and proof for the reason to the termination of the contract.

4. DAMAGE TO OR DESTRUCTION OF THE SCHOOLS' PROPERTY.

If the Supplier or the supplier's sub-contractors course damage to property of the School, the Supplier is responsible to repair the damage to the condition it was before the incident.

5. INJURIES TO STAFF AND DAMAGE TO PROPERTY OF SUPPLIER

An injury to staff or subcontractors of the Supplier is the responsibility of the Supplier and the Supplier must make his/her own provision for covering such injuries.

6. DOMICILIUM

6.1 The SCHOOL chooses herewith as his domicilium citandi et executandi and for this purpose of any notice or correspondence the following address:

PO BOX 141

Zastron

9950

6.2 The Supplier chooses the following address as his domecilium citandi et executandi:

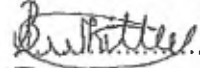
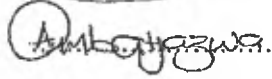
168...Khatsong

Zastron

9950

Thus signed BY LWC at ZASTRON on 13/01/2016. (date).


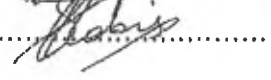
WITNESSES

- 1. .....
- 2. .....

A.N. Valashya
(SUPPLIER)

Thus signed by SAMUEL JOHNSON at ZASTRON on13/01/2016. (date)

WITNESSES

- 1. .....
- 2. .....


(SCHOOL SGB)

BOTLEBA THUTO PRIMARY SCHOOL

TEL/FAX: 051 743 1803

E-mail: botlebathuto@gmail.com

P.O BOX 54

EDENBURG

9908



NATIONAL SCHOOL NUTRITIONAL PROGRAMME

MEMORANDUM OF AGREEMENT WITH SERVICE PROVIDER

Entered into by and between

The **BOTLE BA THUTO PRIMARY SCHOOL**, duly represented by **MR MANKA T.J** capacity as the chairperson of the Governing Body (Hereinafter referred to as "The School")

Ramanzi Catering and Multi-purpose Primary Co-operative Registration No: 2011/000474/24

WHEREAS the school desirous of obtaining service of the services provider or supply/ provide food/ meals for learners in terms of the National School Nutritional Programme (hereinafter referred to as "The Service")

AND WHEREAS the service provider represents that he/she is able to provide the service.

THE PARTIES NOW AGREE AS FOLLOWS:

1.

TERMS

The school appoints the **Ramanzi Catering Co-operative** to supply food for its learners in accordance with the school's and guidance of the school principal/ educator in charge.

2.

DURATION

The **Ramanzi Catering Co-operative** is appointed on 6 Month period with effect from the following:

Date: 01 January 2014

This agreement shall expire on the following date: 30 June 2014.

3.

PAYMENT

The school shall pay Ramanzi Catering Co-operative for his/her services according to the invoices R _____ per month for the duration of the agreement. The payment shall be payable on the last working day of each month and in a manner that will be agreed upon between the parties. Document shall be attached.

4.

BREACH OF CONTRACT

Should the service provider fail to perform its duties according to the standard set out in the National School Programme guideline or at all, the school may terminate his agreement by giving service provider one week written notice or such termination.

5.

TERMINATION

Either party may, upon at least one month written notice to the other party, terminate his agreement at any time before it expiry.

6.

AMENDMENT

No amendment, extension or relaxation of any of the terms of this agreement shall be of any force or effect unless it is in writing by both parties.

7.

WARRANTY

The service provider declares and guarantees that all particular, information and certificates supplied for the purpose of their appointment are complete, true and correct. The service provider understands that any false information supplied may lead to termination of this agreement.

8.

DOMICILIUM

The parties choose their domiciliumtandi et executandi as follow:

The School's Physical Address: 1044 VELEKO STR, EDENBURG, 9908

Service Provider Physical Address: 24 LOOP STR

Thus done and signed at EDENBURG on 13/01/2014

SIGNATURE OF THE (CHAIRPERSON OF THE SGB) [Signature]

SIGNATURE OF THE (SERVICE PROVIDER) [Signature]

20

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BOTLEBA THUTO PRIMARY SCHOOL

TEL/FAX: 051 743 1803

E-mail: botlebathuto@gmail.com

P.O BOX 54

EDENBURG

9908



NATIONAL SCHOOL NUTRITIONAL PROGRAMME

MEMORANDUM OF AGREEMENT WITH SERVICE PROVIDER

Entered into by and between

The **BOTLE BA THUTO PRIMARY SCHOOL**, duly represented by **MR STUURMAN B.J** capacity as the chairperson of the Governing Body (Hereinafter referred to as "The School")

Ramanzi Catering and Multi-purpose Primary Co-operative Registration No: 2011/000474/24

WHEREAS the school desirous of obtaining service of the services provider or supply/ provide food/ meals for learners in terms of the National School Nutritional Programme (hereinafter referred to as "The Service")

AND WHEREAS the service provider represents that he/she is able to provide the service.

THE PARTIES NOW AGREE AS FOLLOWS:

1.

TERMS

The school appoints the **Ramanzi Catering Co-operative** to supply food for its learners in accordance with the school's and guidance of the school principal/ educator in charge.

2.

DURATION

The **Ramanzi Catering Co-operative** is appointed on 6 Month period with effect from the following:

Date: 12 January 2015

This agreement shall expire on the following date: 26 June 2015.

3.

PAYMENT

The school shall pay **Ramanzi Catering Co-operative** for his/her services according to the invoices R _____ per month for the duration of the agreement. The payment shall be payable on the last working day of each month and in a manner that will be agreed upon the between the parties. Document shall be attached.

4.

BREACH OF CONTRACT

Should the service provider fail to perform its duties according to the standard set out in the National School Programme guideline or at all, the school may terminate his agreement by giving service provider one eek written notice or such termination.

5.

TERMINATION

Either party may, upon at least one month written notice to the other party, terminate his agreement at any time before it expiry.

6.

AMENDMENT

No amendment, extension or relaxation of any of the terms of this agreement shall be of any force or effect unless it is in writing by both parties.

7.

WARRANTY

The service provider declares and guarantees that all particular, information and certificates supplied for the purpose of their appointment are complete, true and correct. The service provider understands that any false information supplied may lead to termination of this agreement.

8.

DOMICILIUM

The parties choose their domiciliumtandi et executandi as follow:

The School's Physical Address: **1044 VELEKO STR, EDENBURG, 9908**

Service Provider Physical Address: 24 LOOP STR LEDENBURG

Thus done and signed at EDENBURG on 14/01/2015

SIGNATURE OF THE (CHAIRPERSON OF THE SGB) [Signature]

SIGNATURE OF THE (SERVICE PROVIDER) [Signature]



BOTLEBA THUTO PRIMARY SCHOOL

TEL/FAX: 051 743 1803

E-mail: botlebathuto@gmail.com

P.O BOX 54

EDENBURG

9908



NATIONAL SCHOOL NUTRITIONAL PROGRAMME

MEMORANDUM OF AGREEMENT WITH SERVICE PROVIDER

Entered into by and between

The **BOTLE BA THUTO PRIMARY SCHOOL**, duly represented by **MR STUURMAN B.J** capacity as the chairperson of the Governing Body (Hereinafter referred to as "The School")

MOHATO KA MOHATO Primary Co-operative Registration No: 2013/009205/24

WHEREAS the school desirous of obtaining service of the services provider or supply/ provide food/ meals for learners in terms of the National School Nutritional Programme (hereinafter referred to as "The Service")

AND WHEREAS the service provider represents that he/she is able to provide the service.

THE PARTIES NOW AGREE AS FOLLOWS:

1.

TERMS

The school appoints the **Mohato Ka Mohato Co-operative** to supply food for its learners in accordance with the school's and guidance of the school principal/ educator in charge.

2.

DURATION

The **Mohato Ka Mohato Co-operative** is appointed on 6 Month period with effect from the following:

Date: 20 July 2015

This agreement shall expire on the following date: 09 December 2015.

3.

PAYMENT

The school shall pay **Mohato Ka Mohato Co-operative** for his/her services according to the invoices R _____ per month for the duration of the agreement. The payment shall be payable on the last working day of each month and in a manner that will be agreed upon the between the parties. Document shall be attached.

4.

BREACH OF CONTRACT

Should the service provider fail to perform its duties according to the standard set out in the National School Programme guideline or at all, the school may terminate his agreement by giving service provider one eek written notice or such termination.

5.

TERMINATION

Either party may, upon at least one month written notice to the other party, terminate his agreement at any time before it expiry.

6.

AMENDMENT

No amendment, extension or relaxation of any of the terms of this agreement shall be of any force or effect unless it is in writing by both parties.

7.

WARRANTY

The service provider declares and guarantees that all particular, information and certificates supplied for the purpose of their appointment are complete, true and correct. The service provider understands that any false information supplied may lead to termination of this agreement.

8.

DOMICILIUM

The parties choose their domiciliumtandi et executandi as follow:

The School's Physical Address: 1044 VELEKO STR, EDENBURG, 9908

Service Provider Physical Address: **62 Dippenaar str Edenburg**

Thus done and signed at Edenburg on 20.07.2015.

SIGNATURE OF THE (CHAIRPERSON OF THE SGB) [Signature]

SIGNATURE OF THE (SERVICE PROVIDER) [Signature]



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BOTLE BA THUTO PRIMARY SCHOOL

TEL/FAX: 051 743 1803

E-mail: botlebathuto@gmail.com

P.O BOX 54

EDENBURG

9908



NATIONAL SCHOOL NUTRITIONAL PROGRAMME

MEMORANDUM OF AGREEMENT WITH SERVICE PROVIDER

Entered into by and between

The **BOTLE BA THUTO PRIMARY SCHOOL**, duly represented by **MR STUURMAN B.J** capacity as the chairperson of the Governing Body (Hereinafter referred to as "The School")

MAWANDLE Primary Co-operative Registration.No: 2014/016526/24

WHEREAS the school desirous of obtaining service of the services provider or supply/ provide food/ meals for learners in terms of the National School Nutritional Programme (hereinafter referred to as "The Service")

AND WHEREAS the service provider represents that he/she is able to provide the service.

THE PARTIES NOW AGREE AS FOLLOWS:

1.

TERMS

The school appoints the **Mawandle Co-operative** to supply food for its learners in accordance with the school's and guidance of the school principal/ educator in charge.

2.

DURATION

The **Mawandle Co-operative** is appointed on 6 Month period with effect from the following:

Date: 13 January 2016

This agreement shall expire on the following date: 24 June 2016.

3.

PAYMENT

The school shall pay **Mawandle Co-operative** for his/her services according to the invoices R _____ per month for the duration of the agreement. The payment shall be payable on the last working day of each month and in a manner that will be agreed upon between the parties. Document shall be attached.

4.

BREACH OF CONTRACT

Should the service provider fail to perform its duties according to the standard set out in the National School Programme guideline or at all, the school may terminate his agreement by giving service provider one week written notice or such termination.

5.

TERMINATION

Either party may, upon at least one month written notice to the other party, terminate his agreement at any time before it expires.

6.

AMENDMENT

No amendment, extension or relaxation of any of the terms of this agreement shall be of any force or effect unless it is in writing by both parties.

7.

WARRANTY

The service provider declares and guarantees that all particular information and certificates supplied for the purpose of their appointment are complete, true and correct. The service provider understands that any false information supplied may lead to termination of this agreement.

8.

DOMICILIUM

The parties choose their domiciliumtandi et executandi as follow:

The School's Physical Address: **1044 VELEKO STR, EDENBURG, 9908**

Service Provider Physical Address: **1016 Mokotso Str**

Thus done and signed at **Edenburg** on 1 February 2016

SIGNATURE OF THE (CHAIRPERSON OF THE SGB) [Signature]

SIGNATURE OF THE (SERVICE PROVIDER) [Signature]



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BOTLE BA THUTO PRIMARY SCHOOL

TEL/FAX: 051 743 1803

EMAIL: botlebathuto@gmail.com

Fax to Email: 0862249030

P.O BOX 54

EDENBURG

9908



NATIONAL SCHOOL NUTRITIONAL PROGRAMME

MEMORANDUM OF AGREEMENT WITH SERVICE PROVIDER

Entered into by and between

The **BOTLE BA THUTO PRIMARY SCHOOL**, duly represented by **MR STUURMAN B.J** capacity as the chairperson of the Governing Body (Hereinafter referred to as "The School")

Lake Xhariep Primary Co-operative Registration No: 2014/020921/24

WHEREAS the school desirous of obtaining service of the services provider or supply/ provide food/ meals for learners in terms of the National School Nutritional Programme (hereinafter referred to as "The Service")

AND WHEREAS the service provider represents that he/she is able to provide the service.

THE PARTIES NOW AGREE AS FOLLOWS:

1.

TERMS

The school appoints the **Lake Xhariep Co-operative** to supply food for its learners in accordance with the school's and guidance of the school principal/ educator in charge.

2.

DURATION

The **Lake Xhariep Co-operative** is appointed on 6 Month period with effect from the following:

Date: 11 January 2017

This agreement shall expire on the following date: 30 June 2017.

3.

PAYMENT

The school shall pay **Lake Xhariep Co-operative** for his/her services according to the invoices R _____ per month for the duration of the agreement. The payment shall be payable on the last working day of each month and in a manner that will be agreed upon between the parties. Document shall be attached.

4.

BREACH OF CONTRACT

Should the service provider fail to perform its duties according to the standard set out in the National School Programme guideline or at all, the school may terminate his agreement by giving service provider one week written notice or such termination.

5.

TERMINATION

Either party may, upon at least one month written notice to the other party, terminate his agreement at any time before it expires.

6.

AMENDMENT

No amendment, extension or relaxation of any of the terms of this agreement shall be of any force or effect unless it is in writing by both parties.

7.

WARRANTY

The service provider declares and guarantees that all particular, information and certificates supplied for the purpose of their appointment are complete, true and correct. The service provider understands that any false information supplied may lead to termination of this agreement.

8.

DOMICILIUM

The parties choose their domiciliumtandi et executandi as follow:

The School's Physical Address: **1044 VELEKO STR, EDENBURG, 9908**

Service Provider Physical Address: **11 Andries Pretorius**

Thus done and signed at **Edenburg** on **11 January 2017**

SIGNATURE OF THE (CHAIRPERSON OF THE SGB)

[Handwritten Signature]

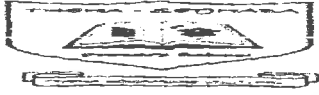
SIGNATURE OF THE (SERVICE PROVIDER)

T.N. Mafokeng

THEHA SETJHABA PRIMARY SCHOOL

Enquiry: Mrs. Tlou M.A (School Principal)(Emis: 443611172)

P.O. BOX 1681 SASOLBURG 1947



education

Department of
Education
FREE STATE PROVINCE

TELEFAX: 016 974 2433 & E-MAIL: thehasetjhaba@gmail.com

MEMORANDUM OF UNDERSTANDING

Name of Company.

DEEP CLEAN

Dear sir/Madam

I M. A TLOU, the school Principal of the above mentioned school hereby declare that DEEP CLEAN cooperative will be rendering service at the school from the 01-04-2014 until 30-06-2014.

For further enquires and clarity please contact the office on the following number 016 974 2433 during working days from Monday to Friday between 8h00 and 14h00.

As the company we agree with the following:

Be respectfully, trustworthy and communicate with the person responsible.

Supply the school on daily bases or weekly with fresh vegetables and fruits as required by the menu. Correct food staff and check the expiry date.

Hope you will find this in order.

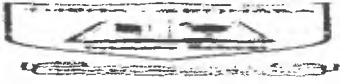
Signed at Zandela/31 Date 31-03-2014

By (Principal) _____ Date _____

SGB) [Signature] Date 31-03-2014

Company (Rep) [Signature] Date 31-03-2014

THEHA SETJHABA PRIMARY SCHOOL



Enquiry: Mrs. Tlou M.A (School Principal)(Emis: 443611172)

P.O .BOX 1681 SASOLBURG 1947



education

Department of
Education
FREE STATE PROVINCE

TELEFAX: 016 974 2433 & E-MAIL: thehasetjhaba@gmail.com

CONTRACT BETWEEN THEHA SETJHABA PRIMARY SCHOOL, (SCHOOL GOVERNING BODY) AND DEEP CLEAN LAUNDRY PRIMARY CO-OPERATIVE LIMITED

Introduction.

The aim of this contract is to establish good working relationship within two parties. The contract will be binding document that should be followed and be respected. It is important to respect terms and conditions as stipulated in this contract. The intention of the SGB is use Local Women cooperative to render services to the school in order to ensure that it empowers local women.

Objectives

- To get the supply on time.
- To get best at all the time
- To save time and we believe in team work.
- To eliminate problems of wrong delivery of order.
- To have provide wok opportunity.
- To bring professionalism in feeding scheme.

Expectations.

The SGB has appointed DEEP CLEAN LAUNDRY PRIMARY CO-OPERATIVE LIMITED to supply food for school feeding scheme on order. The school will provide the company with list of items to be delivered. The company should be familiar with the following Acts and policy:

- South African Foodstuff, cosmetics and Disinfectants Act No. 54 of 1972 as amended.
- South African standard Act No 30 of 1982 and regulations as amended.
- Agricultural products standard Act (Act No. 119 of 1990) as amended.
- The specification for bread shall be read with Government notice R.577, published in regulation gazette of 15 March 1991.

All food items should be transported under hygienically acceptable conditions.

All the drivers making the deliveries should be responsible and should not use minor or children to off-load goods.

Food stuff should be delivered according to the menu.
Food products should have labels (no peel-off labels).
Safety should be observed at all times.

Failure to adhere to the expectation will lead to the contract be nullified or be cancelled; the SGB has the power to impose financial penalty depending on the case at hand.

Problems .

The school will not pay the loss incurred through hijacking or theft outside school premises.
The school will not pay for good that has been damage during the process of delivery.
The school will not pay for anything that is not on the delivery note.
No payment will done for any delivered goods without been ordered.

Special conditions.

The School can use the company for any other occasion outside feeding Scheme.
The company can use the school premise provided they have made proper arrangement with SGB.
The company must inform the school about any changes (Outside the contract) they wish to make.

Method of payments.

- The company should submit the invoice to the finance clerk for payments.
- The school will use only the crossed cheques to pay the company.
- The company should sign for the receiving of the cheque.
- They should provide receipt for all the cheques.
- The cheque will only be written into the company's name.

THEHA SETJHABA PRIMARY SCHOOL



Enquiry: Mrs. Tlou M.A (School Principal)(Emis: 44361172)

P.O .BOX 1681 SASOLBURG 1947



education

Department of Education
FREE STATE PROVINCE

TELEFAX: 016 974 2433 & E-MAIL: thehasetjhaba@ymail.com

MEMORANDUM OF UNDERSTANDING.

Name of Company.

RAMASITHI'S TRADE
SASOLBURG

Dear sir/Madam

I MA TLOU....., the school Principal of the above mentioned school herby declare that Ramasithu's..... cooperative will be rendering service at the school from the April..... until December.....

For further enquires and clarity please contact the office on the following number 016 974 2433 during working days from Monday to Friday between 8h00 and 14h00.

As the company we agree with the following:

Be respectfully, trustworthy and communicate with the person responsible.

Supply the school on daily bases or weekly with fresh vegetables and fruits as required by the menu. Correct food staff and check the expiry date.

Hope you will find this in order.

Signed at Theha Setjhaba P.S Date 17/04/2015

By (Principal) _____ Date _____

SGB) [Signature] Date. 17/04/2015

Company (Rep) Phamakebe Date. 17/04/2015

THEHA SETJHABA PRIMARY SCHOOL

Enquiry: Mrs. Tlou M.A (School Principal) (Emis: 443611172)



Department of Education
FREE STATE PROVINCE



P.O .BOX 1681

SASOLBURG 1947

TELEFAX: 016 974 2433 & E-MAIL: thehasetjhaba@ymail.com

CONTRACT BETWEEN THEHA SETJHABA PRIMARY SCHOOL . (SCHOOL GOVERNING BODY) AND RAMASITHI'S TRADING AND PROJECT CC

Introduction.

The aim of this contract is to establish good working relationship between two parties. The contract will be binding document that should be followed and be respected. It is important to respect terms and conditions as stipulated in this contract. The intention of the SGB is to use local women co-operative to render service to the School in order to ensure that if empower local women.

Objectives.

- To get the supply on time.
- To get best at all the time.
- To save time and we believe in team work.
- To eliminate problems of wrong delivery of order.
- To provide work opportunity.
- To bring professionalism in feeding scheme project.

Expectations

The SGB has appointed RAMASITHI'S TRADING AND PROJECTS CC to supply food for School feeding scheme on order.

The School will provide the company with list of items to be delivered (Order). The company should be familiar with the following Acts and policies.

- South African Foodstuff , cosmetics and Disinfectants Act No 54 of 1972 as amended.
- South African Standard Act No 30 of 1982 and regulations as amended.
- Agricultural products standard Act (Act No. 119 of 1990) as amended.
- The specification of bread shall be read with Government notice R. 577, published on regulation gazette of

NB = All food items should be transported under hygienically acceptable conditions.

All the drivers making deliveries should be responsible and should not use minor or children to off-load the goods.

Food stuff should be delivered according to the menu.

Food products should have labels, (No peel-off labels)

Safety should be observed at all times.

Failure to adhere to the expectation will lead to the contract being nullified or cancelled, the SGB has the power to impose financial penalty depending on the case at hand.

Challenges:

The School will not pay the loss incurred through hijacking or theft.

The School will not pay for goods that have been damaged during the process of delivery.

The School will not pay for anything that is not on the delivery note.

No payment will be done before all the items are cleared and checked.

Special conditions

The School may use the company for any other occasion outside NSNP.

The company can use the School premises provided they make proper arrangement.

The company must inform the School well in advance for any challenges they face that is related to the order.

Method of payment.

The company should submit the invoice to the finance clerk for payment.

The School can use EFT or crossed cheques for payment, no cash cheques.

There should be a receipt for all the payments received.

The cheques will only be written into the company name.

THEHA SETJHABA PRIMARY SCHOOL



Enquiry: Mrs. Tlou M.A (School Principal)(Emis: 443611172)

P.O. BOX 1681 SASOLBURG 1947



education
Department of
Education
FREE STATE PROVINCE

TELEFAX: 016 974 2433 & E-MAIL: thehasetjhaba@ymail.com

MEMORANDUM OF UNDERSTANDING

Name of Company.
Moeletsi Trading

Dear sir/Madam

I MA TLOU, the school Principal of the above mentioned school herby declare that MOELETSI TRADING cooperative will be rendering service at the school from the APRIL until JUNE.

For further enquires and clarity please contact the office on the following number 016 974 2433 during working days from Monday to Friday between 8h00 and 14h00.

As the company we agree with the following:

- Be respectfully, trustworthy and communicate with the person responsible.
- Supply the school on daily bases or weekly with fresh vegetables and fruits as required by the menu. Correct food staff and check the expiry date.

Hope you will find this in order.

Signed at THEHA SETJHABA Date 17/04/2015

By (Principal) _____ Date _____

SGB) [Signature] Date 17/04/2015

Company (Rep) [Signature] Date 17/04/2015

THEHA SETJHABA PRIMARY SCHOOL



Enquiry: Mrs. Tlou M.A (School Principal)(Emis: 443611172)

P.O .BOX 1681 SASOLBURG 1947



education

Department of
Education
FREE STATE PROVINCE

TELEFAX: 016 974 2433 & E-MAIL: thehasetjhaba@ymail.com

CONTRACT BETWEEN THEHA SETJHABA PRIMARY SCHOOL, (SCHOOL GOVERNING BODY) AND Moeletsi Trading

Introduction.

The aim of this contract is to establish good working relationship within two parties. The contract will be binding document that should be followed and be respected. It is important to respect terms and conditions as stipulated in this contract. The intention of the SGB is use Local Women cooperative to render services to the school in order to ensure that it empowers local women.

Objectives

- To get the supply on time.
- To get best at all the time
- To save time and we believe in team work.
- To eliminate problems of wrong delivery of order.
- To have provide wok opportunity.
- To bring professionalism in feeding scheme.

Expectations.

The SGB has appointed MOELETSI TRADING to supply food for school feeding scheme on order. The school will provide the company with list of items to be delivered. The company should be familiar with the following Acts and policy:

- South African Foodstuff, cosmetics and Disinfectants Act No. 54 of 1972 as amended.
- South African standard Act No 30 of 1982 and regulations as amended.
- Agricultural products standard Act (Act No. 119 of 1990) as amended.
- The specification for bread shall be read with Government notice R.577, published in regulation gazette of 15 March 1991.

All food items should be transported under hygienically acceptable conditions.

All the drivers making the deliveries should be responsible and should **not** use minor or children to off-load good.

Food stuff should be delivered according to the menu.
 Food products should have labels (no peel-off labels).
 Safety should be observed at all times.

Failure to adhere to the expectation will lead to the contract be nullified or be cancelled; the SGB has the power to impose financial penalty depending on the case at hand.

Problems .

The school will not pay the loss incurred through hijacking or theft outside school premises.
 The school will not pay for good that has been damage during the process of delivery.
 The school will not pay for anything that is not on the delivery note.
 No payment will done for any delivered goods without been ordered.

Special conditions.

The School can use the company for any other occasion outside feeding Scheme.
 The company can use the school premise provided they have made proper arrangement with SGB.
 The company must inform the school about any changes (Outside the contract) they wish to make.

Method of payments.

The company should submit the invoice to the finance clerk for payments.
 The school will use only the crossed cheques to pay the company.
 The company should sign for the receiving of the cheque.
 They should provide receipt for all the cheques.
 The cheque will only be written into the company's name.

THEHA SETJHABA PRIMARY SCHOOL



Enquiry: Mrs. Tlou M.A (School Principal)(Emis: 443611172)

P.O. BOX 1681 SASOLBURG 1947



education

Department of Education
FREE STATE PROVINCE

TELEFAX: 016 974 2433 & E-MAIL: thehasetjhaba@ymail.com

MEMORANDUM OF UNDERSTANDING.

Name of Company.

RAMASITHIS
ZAMDELA

Dear sir/Madam

I, M.G. LITHUGE (SGB), the school Principal of the above mentioned school hereby declare that RAMASITHIS cooperative will be rendering service at the school from the 30/09/2016 until 02-12-2016.

For further enquires and clarity please contact the office on the following number 016 974 2433 during working days from Monday to Friday between 8h00 and 14h00.

As the company we agree with the following:

Be respectfully, trustworthy and communicate with the person responsible.

Supply the school on daily bases or weekly with fresh vegetables and fruits as required by the menu. Correct food staff and check the expiry date.

Hope you will find this in order.

Signed at Theha Setjhaba PS Date 30/09/2016

By (Principal) _____ Date _____

SGB) M.G. Lithuge Date 30/09/2016

Company (Rep) Alamatsela Date 30/09/2016

THEHA SETIHABA PRIMARY SCHOOL

Enquiry: Mrs. Tlou M.A (School Principal) (Emis: 443611172)

P.O .BOX 1681
SASOLBURG 1947
TELEFAX: 016 974 2433 & E-MAIL: thehasetjhaba@ymail.com



DEPARTMENT OF
EDUCATION
FREE STATE PROVINCE



CONTRACT BETWEEN THEHA SETIHABA PRIMARY SCHOOL . (SCHOOL GOVERNING BODY) AND BONNY3509 ENTERPRISES.

Introduction.

The aim of this contract is to establish good working relationship between two parties. The contract will be binding document that should be followed and be respected. It is important to respect terms and conditions as stipulated in this contract. The intention of the SGB is to use local women co-operative to render service to the School in order to ensure that if empower local women.

Objectives.

- o To get the supply on time.
- o To get best at all the time.
- o To save time and we believe in team work.
- o To eliminate problems of wrong delivery of order.
- o To provide work opportunity.
- o To bring professionalism in feeding scheme project.

Expectations

The SGB has appointed Bonny3509 to supply food for School feeding scheme on order.

The School will provide the company with list of items to be delivered (Order). The company should be familiar with the following Acts and policies.

- o South African Foodstuff , cosmetics and Disinfectants Act No 54 of 1972 as amended.
- o South African Standard Act No 30 of 1982 and regulations as amended.
- o Agricultural products standard Act (Act No. 119 of 1990) as amended.
- o The specification of bread shall be read with Government notice R. 577, published on regulation gazette of 15 March 1991

NB = All food items should be transported under hygienically acceptable conditions.

All the drivers making deliveries should be responsible and should not use minor or children to off-load the goods.

Food stuff should be delivered according to the menu.

Food products should have labels, (No peel-off labels)

Safety should be observed at all times.

Failure to adhere to the expectation will lead to the contract being nullified or cancelled, the SGB has the power to impose financial penalty depending on the case at hand.

Challenges:

The School will not pay the loss incurred through hijacking or theft.

The School will not pay for goods that have been damaged during the process of delivery.

The School will not pay for anything that is not on the delivery note.

No payment will be done before all the items are cleared and checked.

Special conditions

The School may use the company for any other occasion outside NSNP.

The company can use the School premises provided they make proper arrangements.

The company must inform the School well in advance for any challenges they face that is related to the order.

Method of payment

The company should submit the invoice to the finance clerk for payment.

The School can use EFT or crossed cheques for payment, no cash cheques.

There should be a receipt for all the payments received.

The cheques will only be written into the company name.

THEHA SETJHABA PRIMARY SCHOOL



Enquiry: Mrs. Tlou M.A (School Principal)(Emis: 443611172)

P.O.BOX 1681 SASOLBURG 1947



education
Department of
Education
FREE STATE PROVINCE

TELEFAX: 016 974 2433 & E-MAIL: thehasetjhaba@ymail.com

MEMORANDUM OF UNDERSTANDING

Name of Company.
BONNY 3509 ENTERPRISES
3509 Taylorpark

Dear sir/Madam

I, M.G. Lithuga, the school ^{SGB}Principal of the above mentioned school hereby declare that Bonny 3509 Enterprises cooperative will be rendering service at the school from the 05 April 2016 until 26 June 2016

For further enquires and clarity please contact the office on the following number 016 974 2433 during working days from Monday to Friday between 8h00 and 14h00.

As the company we agree with the following:

- Be respectfully, trustworthy and communicate with the person responsible.
- Supply the school on daily bases or weekly with fresh vegetables and fruits as required by the menu. Correct food staff and check the expiry date.

Hope you will find this in order.

Signed at Sasolburg Date 05/04/2016
 By (Principal) ^{SGB} [Signature] Date 05/04/2016
 SGB) [Signature] Date _____
 Company (Rep) B.D. MASILO Date 05/04/2016

THEHA SETJHABA PRIMARY SCHOOL

Enquiry: Mrs. Tlou M.A (School Principal) (Emis: 443611172)



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Department of
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FREE STATE PROVINCE



P.O .BOX 1681
SASOLBURG 1947
TELEFAX: 016 974 2433 & E-MAIL: thehasetjhaba@ymail.com

CONTRACT BETWEEN THEHA SETJHABA PRIMARY SCHOOL . (SCHOOL GOVERNING BODY) AND PHETO SUCCESS

Introduction.

The aim of this contract is to establish good working relationship between two parties. The contract will be binding document that should be followed and be respected. It is important to respect terms and conditions as stipulated in this contract. The intention of the SGB is to use local women co-operative to render service to the School in order to ensure that if empower local women.

Objectives.

- o To get the supply on time.
- o To get best at all the time.
- o To save time and we believe in team work.
- o To eliminate problems of wrong delivery of order.
- o To provide work opportunity.
- o To bring professionalism in feeding scheme project.

Expectations

The SGB has appointed PHETO SUCCESS to supply food for School feeding scheme on order.

The School will provide the company with list of items to be delivered (Order). The company should be familiar with the following Acts and policies.

- o South African Foodstuff , cosmetics and Disinfectants Act No 54 of 1972 as amended.
- o South African Standard Act No 30 of 1982 and regulations as amended.
- o Agricultural products standard Act (Act No. 119 of 1990) as amended.
- o The specification of bread shall be read with Government notice R. 577, published on regulation gazette of 15 March 1991

NB = All food items should be transported under hygienically acceptable conditions.

All the drivers making deliveries should be responsible and should not use minor or children to off-load the goods.

Food stuff should be delivered according to the menu.

Food products should have labels, (No peel-off labels)

Safety should be observed at all times.

Failure to adhere to the expectation will lead to the contract being nullified or cancelled, the SGB has the power to impose financial penalty depending on the case at hand.

Challenges:

The School will not pay the loss incurred through hijacking or theft.

The School will not pay for goods that have been damaged during the process of delivery.

The School will not pay for anything that is not on the delivery note.

No payment will be done before all the items are cleared and checked.

Special conditions

The School may use the company for any other occasion outside NSNP.

The company can use the School premises provided they make proper arrangements.

The company must inform the School well in advance for any challenges they face that is related to the order.

Method of payment

The company should submit the invoice to the finance clerk for payment.

The School can use EFT or crossed cheques for payment, no cash cheques.

There should be a receipt for all the payments received.

The cheques will only be written into the company name.

THEHA SETJHABA PRIMARY SCHOOL



Enquiry: Mrs. Tlou M.A (School Principal)(Emis: 443611172)

P.O .BOX 1681 SASOLBURG 1947



education

Department of Education
FREE STATE PROVINCE

TELEFAX: 016 974 2433 & E-MAIL: thehasetjhaba@ymail.com

MEMORANDUM OF UNDERSTANDING

Name of Company.

PHETO SUCCESS TRADING

Dear sir/Madam

I G. Litenge ^{SGB} the school Principal of the above mentioned school herby declare that Pheto Success Trading cooperative will be rendering service at the school from the 05 / April / 2016 until 24 June 2016.

For further enquires and clarity please contact the office on the following number 016 974 2433 during working days from Monday to Friday between 8h00 and 14h00.

As the company we agree with the following:

Be respectfully, trustworthy and communicate with the person responsible.

Supply the school on daily bases or weekly with fresh vegetables and fruits as required by the menu. Correct food staff and check the expiry date.

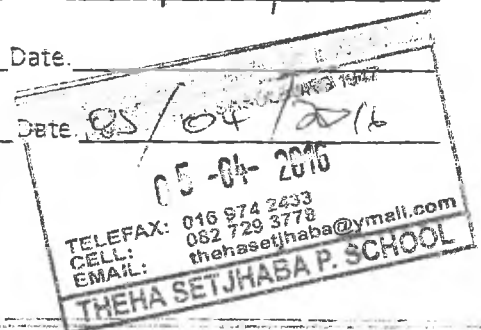
Hope you will find this in order.

Signed at Theha Setjhaba P.S Date 05 / Apr / 2016

By (Principal) [Signature] Date 05 / 04 / 2016

SGB) _____ Date _____

Company (Rep) [Signature] Date 05 / 04 / 2016



THEHA SETJHABA PRIMARY SCHOOL

Enquiry: Mrs. Tlou M.A (School Principal) (Emis: 443611172)



P.O .BOX 1681
SASOLBURG 1947



education
DEPARTMENT OF
EDUCATION
FREE STATE PROVINCE

TELEFAX: 016 974 2433 & E-MAIL: thehasetjhaba@ymail.com

CONTRACT BETWEEN THEHA SETJHABA PRIMARY SCHOOL . (SCHOOL GOVERNING BODY) AND RAMASITHI'S TRADING AND PROJECT CC

Introduction.

The aim of this contract is to establish good working relationship between two parties. The contract will be binding document that should be followed and be respected. It is important to respect terms and conditions as stipulated in this contract. The intention of the SGB is to use local women co-operative to render service to the School in order to ensure that if empower local women.

Objectives.

- To get the supply on time.
- To get best at all the time.
- To save time and we believe in team work.
- To eliminate problems of wrong delivery of order.
- To provide work opportunity.
- To bring professionalism in feeding scheme project.

Expectations

The SGB has appointed RAMASITHI'S TRADING AND PROJECTS CC to supply food for School feeding scheme on order.

The School will provide the company with list of items to be delivered (Order). The company should be familiar with the following Acts and policies.

- South African Foodstuff , cosmetics and Disinfectants Act No 54 of 1972 as amended.
- South African Standard Act No 30 of 1982 and regulations as amended.
- Agricultural products standard Act (Act No. 119 of 1990) as amended.
- The specification of bread shall be read with Government notice R. 577, published on regulation gazette of 15 March 1991

NE = All food items should be transported under hygienically acceptable conditions.

All the drivers making deliveries should be responsible and should not use minor or children to off-load the goods.

Food stuff should be delivered according to the menu.

Food products should have labels, (No peel-off labels)

Safety should be observed at all times.

Failure to adhere to the expectation will lead to the contract being nullified or cancelled, the SGB has the power to impose financial penalty depending on the case at hand.

Challenges:

The School will not pay the loss incurred through hijacking or theft.

The School will not pay for goods that have been damaged during the process of delivery.

The School will not pay for anything that is not on the delivery note.

No payment will be done before all the items are cleared and checked.

Special conditions

The School may use the company for any other occasion outside NSNP.

The company can use the School premises provided they make proper arrangements.

The company must inform the School well in advance for any challenges they face that is related to the order.

Method of payment.

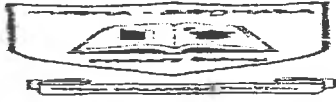
The company should submit the invoice to the finance clerk for payment.

The School can use EFT or crossed cheques for payment, no cash cheques.

There should be a receipt for all the payments received.

The cheques will only be written into the company name.

THEHA SETJHABA PRIMARY SCHOOL



Enquiry: Mrs. Tlou M.A (School Principal)(Emis: 443611172)

P.O .BOX 1681 SASOLBURG 1947



education

Department of Education
FREE STATE PROVINCE

TELEFAX: 016 974 2433 & E-MAIL: thehasetjhaba@ymail. com

MEMORANDUM OF UNDERSTANDING.

Name of Company.

Easy Marine Trading ENT CC
3046 TAYLORPARK ZAMDELA.

Dear sir/Madam

I M. G. Lithege ^{SGB}, the ~~school~~ ^{Principal} of the above mentioned school herby declare that Easy Marine Trading cooperative will be rendering service at the school from the 18 JULY 2016 until 30 Sept 2016.

For further enquires and clarity please contact the office on the following number 016 974 2433 during working days from Monday to Friday between 8h00 and 14h00.

As the company we agree with the following:

Be respectfully, trustworthy and communicate with the person responsible.

Supply the school on daily bases or weekly with fresh vegetables and fruits as required by the menu. Correct food staff and check the expiry date.

Hope you will find this in order.

Signed at ZAMDELA (THEHA SETJHABA PS) Date 22/06/2016.

By (Principal) _____ Date _____

SGB) [Signature] Date. 22/06/2016

Company (Rep) [Signature] Date. 22/06/2016

KAMOHELO PRIMARY SCHOOL

8806 Phase 3
Bloemside
Bloemfontein 9380
Tel: 051 5268929
Email: kamoheloschool@gmail.com



P.O BOX 34274
FAUNASIG
9325

SERVICE LEVEL AGREEMENT FOR SCHOOL NUTRITION PROGRAMME

We MPUTI M. R. ID No(s) 7606080301085
RAMATSEKANE K.M. ID No(s) 7610280999086
SEBOKO N.L ID No(s) 860826101008
VAN SCHALKWYK C.M. ID No(s) 7507030669086
MALICAI M.L ID No(s) 7409110562084

and trading as DISOLIND CO-OP enter into a service level agreement
with MONAKALI N.M. the principal and MORWENY P.

chairperson of the school governing body of KAMOHELO P.E. school, regarding the
supply of foodstuffs in line with the National Nutrition Programme Conditional Grant
Framework.

In terms of this Service Level Agreement, we are agreeable to the following:

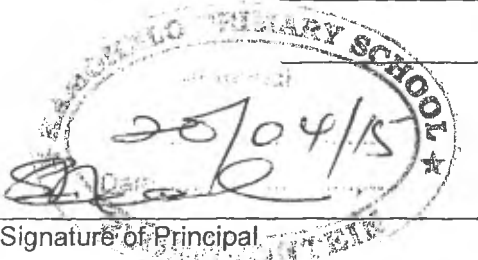
1. To adhere to the prescribed menu.
2. To only supply fresh, healthy and uncontaminated foodstuffs.
3. To only supply foodstuffs in an original package that has not been tampered with.
4. To observe the shelf life of highly perishable foodstuffs.
5. To inform the school of the loading schedule the company will follow when making deliveries and to stick to the loading schedule.
6. To enable feeding by 10:00 when making deliveries.
7. To only invoice a school upon concluding the term of the contract.
8. To desist from colluding with any of the staff members in any manner, when discharging my duty as a supplier.
9. To adhere to the amount quoted when issuing out an invoice.
10. To adhere to the terms of this agreement for the duration of the contract.

The school reserves the right to terminate this agreement should I be in breach but such a decision shall only be implemented after due process. Due process shall entail written lodging of a complaint and a reasonable notice by the school to the supplier also given in writing.

This agreement is from 20/04 to 31/10/2015 and the amount involved is R 12 000.00

Thus done and signed at Bloemfontein on this day 20/04 2015.

Signature of owner(s) Ramabekene
Makoa


Signature of Principal [Signature]

20/04/15
Date

P. E. MORWENG
Signature of SGB Chairperson

20/04/15
Date

KAMOHELO PRIMARY SCHOOL



8806 Phase 3
Bloemside
Bloemfontein 9380
Tel: 051 5268929
Email: kamoheloschool@gmail.com

P.O BOX 34274
FAUNASIG
9325

SERVICE LEVEL AGREEMENT FOR SCHOOL NUTRITION PROGRAMME (LWC)

We MEKUSI DISEBO ID No(s) 64 0916 0787088
RADIKWE DIDIMALANG ID No(s) 8302050424086
RASELEMANE MHPALO ID No(s) 6709270294085
MOFOKENY MARELENY ID No(s) 6808290338086
RADIKWE KEMOSETSE ID No(s) 8508170492082

and trading as AHANANY CO-OP enter into a service level agreement

with MONAKALI N.M the principal and MORWENY P.E.

chairperson of the school governing body of KAMOHELO school, regarding the supply of foodstuffs in line with the National Nutrition Programme Conditional Grant Framework.

In terms of this Service Level Agreement, we are agreeable to the following:

1. To adhere to the prescribed menu.
2. To only supply fresh, healthy and uncontaminated foodstuffs.
3. To only supply foodstuffs in an original package that has not been tampered with.
4. To observe the shelf life of highly perishable foodstuffs.
5. To inform the school of the loading schedule the company will follow when making deliveries and to stick to the loading schedule.
6. To enable feeding by 10:00 when making deliveries.
7. To only invoice a school upon concluding the term of the contract.
8. To desist from colluding with any of the staff members in any manner, when discharging my duty as a supplier.
9. To adhere to the amount quoted when issuing out an invoice.
10. To adhere to the terms of this agreement for the duration of the contract.

The school reserves the right to terminate this agreement should I be in breach but such a decision shall only be implemented after due process. Due process shall entail written lodging of a complaint and a reasonable notice by the school to the supplier also given in writing.

This agreement is from 17/10/2010 21/04/17 and the amount involved is R15900.00

Thus done and signed at Bloemfontein on this day 07/11 2016

Signature of owner(s) DA Mewse
Wop
Raselamane M.A

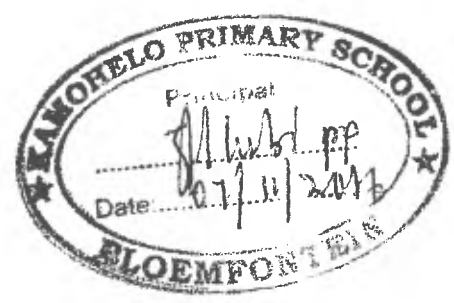
07/11 2016
Rakoe K
Kleene

[Signature]
Signature of Principal

07/11/2016
Date

[Signature]
Signature of SGB Chairperson

07.11.2016
Date





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education

Department of
Education
FREE STATE PROVINCE

SERVICE LEVEL AGREEMENT FOR LOCAL WOMEN COOPERATIVES AND SCHOOLS

Between

NTSWAKI MAVIS JACK

Representing the Local Women Cooperatives

Name of a Cooperative BEANOLA PRIMARY CO-OP

Date : 21 JUNE 2016

And

SM TLADI

Representing the School

Name of a School POLOKEHONG

Date : 10/08/2016

Private Bag X20565, Bloemfontein, 9300

Learner Support Directorate, Trustfontein Building, St. Adreus Streets Bloemfontein

Tel: (051) 409 8329/8330

Fax: 086 540 3772

Email: lindiwem@edu.fs.gov.za



www.fs.gov.za

The Free State Province Department of Education (FSDoE) is implementing the National School Nutrition Programme (NSNP) in targeted schools through a conditional grant funding.

The goal of National School Nutrition Programme (NSNP) is to enhance learning capacity and promote access to education. The programme is achieved by providing nutritious meals to targeted learners. Schools are encouraged to establish vegetable gardens to supplement the nutrition programme and also to instil in learners the culture of producing food and these can be achieved by conducting capacity building workshops for both Educators and where applicable learners. Therefore, it is in this premise that schools and Local Women Cooperatives must comply with this Service Level Agreement.

Aims and Objectives of the NSNP

- To alleviate temporary hunger in identified needy schools
- To encourage broader development initiatives
- To encourage the self-sustainability of school feeding
- To implement interventions in the most cost-effective and efficient way for targeted learners

SPECIAL CONDITIONS

1. The Department of Education shall have a group of Registered Local Women Cooperatives **with allocated learners per cluster of schools** for the supply of raw food items and cleaning material to schools. Schools will be shared fairly to the Local Women Cooperatives as identified by the Department of Education.
 - 1.1. The Local Women Cooperatives **must submit the certificates of registration** of their company in accordance with CIPRO regulations and requirements. **Failure to comply with this condition will invalidate the offer to deliver foodstuffs.**
 - 1.2. The Department reserves the right to cancel the contract if circumstances change, on/or closure of schools or any other changes that will affect this programme during the contract period to such an extent that there is no further need for this programme. **Thirty (30) days calendar notice will be given to this effect.**
 - 1.3. The Local Women Cooperatives will be required to deliver at the time stipulated by the school concerned. However ,delivery of perishable foods should be weekly and not later than 08h00 a.m to ensure that food is at all times available to be served by 10 a.m. Bulk delivery of non-perishables should not be later than 13h00 at least three days in advance of feeding. Failure to comply will lead to financial penalty being imposed.
 - 1.4. All food items should be transported under hygienically acceptable conditions. Food items must not be transported with an open Bakkie and also not transported together with substances that can contaminate food items or are known to be harmful to human Health. The vehicle must comply with the standards stipulated in regulations governing general hygiene requirements for food premises and transport of food, regulations 918. Regulations under the Health Act, 1977(Act no.63 of 1977). **Failure to comply will lead to the termination of contract.**

Private Bag X20565, Bloemfontein, 9300
 Learner Support Directorate, Trustfontein Building, St.Adreus Streets Bloemfontein
 Tel: (051) 409 8329/8330
 Fax: 086 540 3772
 Email: lindiwem@edu.fs.gov.za



- 1.5 Delivery cannot take place retrospectively. This means that if for example, there was no delivery of food for two days, the Local Women Cooperatives cannot deliver it for the previous two days and claim for it. Foodstuffs must be delivered according to the menu.
- 1.6 Items delivered must adhere to the Foodstuffs, Cosmetic and Disinfectants Act of 1972 (act 54 of 1972).
- 1.7 Packages should retain quality and palatability of food even after delivery for a shelf life of more than 3 months. All food items should be delivered in the original package at the warehouses. No repackaging of food items is allowed.
- 1.8 All Local Women Cooperatives are required to supply cleaning material to schools once per month. Failure to comply will lead to termination of the contract.
- 1.9 The Department reserves the right to terminate the contract if the Local Women Cooperatives do not adhere to the Special Conditions and Prescripts as stated in the Service Level Agreement.
- 1.10 The Department has the right to purchase foodstuff using emergency delegation if the Local Women Cooperatives fail to deliver within 7 working days during the contract period and claim the cost difference from the contracted Local Women Cooperatives. Subsequent failure to deliver within one month to the allocated schools will result in the automatic termination of the contract and Women Cooperatives shall be blacklisted with the Department of National Treasury.

2. Claiming Conditions/ Menu costing i.e complete menu

- 2.1 Costing should be priced for individual menu item per learner per day.
- 2.2 All claims must be submitted to the relevant school within seven (7) days after the end of the week/month, failing which the school will not be held responsible for the delay in payment.
- 2.3 **The Local Women Cooperatives will only be paid for quantities delivered for the week/month only after learners consumed the delivery made. Then should the school indicate non-compliance (ie query quality and/or quantity) of items delivered, a penalty of not less than 25% cost will be deducted from total invoice.**
- 2.4 The Local Women Cooperatives will be paid according to written orders placed by the school/s based on all below mentioned conditions :
 - The number of learners indicated which is subject to annual review by the Department based on the annual school enrolment list.
 - Delivery notes with the receiver's signature of Principal/NSNP Educator and school stamp
 - Prescribed menu (complete menu delivered)
 - Prescribed feeding calendar (with feeding days)

Private Bag X20565, Bloemfontein, 9300

Learner Support Directorate, Trustfontein Building, St. Adrews Streets Bloemfontein

Tel: (051) 409 8329/8330

Fax: 086 540 3772

Email: lindiwem@edu.fs.gov.za

- "A" 46
- 2.5 The Local Women Cooperatives will be expected to use the prescribed delivery note and submit the invoice in the prescribed format as supplied by the Department.
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District Director will then immediately give a written recommendation to schools with regard to the continuation of deliveries depending on the availability of learners.
- 3.2 The Department will in no way be held responsible for losses incurred through hijacking of delivery vehicles or the content thereof.
- 3.3 In case of a national food shortage, the Local Women Cooperative shall provide food of nearest quality as approved by the Department of Education. In such circumstances the LWC must request permission from the Department of Education to deviate from the specifications prior to delivery of foodstuffs to schools.

4. COMPLAINTS PROCEDURES

- 4.1 Any complaints received from schools will be followed up and brought to the attention of the Local Women Cooperatives telephonically and/or by fax. The Local Women Cooperatives will be required to attend to the problem immediately or if unable to solve the problem give a written response within 48 hours to the relevant District Office. It will be expected to resolve complaints within 5 working days in the best interests of the school and Local Women Cooperatives.
- 4.2 The Local Women Cooperatives will also receive a monthly summarised report on all unresolved complaints received for the previous month.

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- 4.3 The Local Women Cooperatives may phone or fax complaints to the relevant contact person at the school or District Office for intervention or attention. The school or District will be required to attend to the problem immediately or if unable to solve the problem give a written response within 48 hours to the Local Women Cooperatives and refer the matter to Provincial office.
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SERVICE LEVEL AGREEMENT FOR LOCAL WOMEN COOPERATIVES AND SCHOOLS

Between

Sesike Workers Primary Co-operative

Representing the Local Women Cooperatives

Name of a Cooperative PULANE TSHABALALA

Date : 26/02/2015

And

Simiwadi (Polokeng Primary School) (NSNP)

Representing the School

Name of a School POLOKENG PRIMARY

Date : 26/02/2015

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The Free State Province Department of Education (FSDoE) is implementing the National School Nutrition Programme (NSNP) in targeted schools through a conditional grant funding.

The goal of National School Nutrition Programme (NSNP) is to enhance learning capacity and promote access to education. The programme is achieved by providing nutritious meals to targeted learners. Schools are encouraged to establish vegetable gardens to supplement the nutrition programme and also to instil in learners the culture of producing food and these can be achieved by conducting capacity building workshops for both Educators and where applicable learners. Therefore, it is in this premise that schools and Local Women Cooperatives must comply with this Service Level Agreement.

Aims and Objectives of the NSNP

- To alleviate temporary hunger in identified needy schools
- To encourage broader development initiatives
- To encourage the self-sustainability of school feeding
- To implement interventions in the most cost-effective and efficient way for targeted learners

SPECIAL CONDITIONS

1. The Department of Education shall have a group of Registered Local Women Cooperatives **with allocated learners per cluster of schools** for the supply of raw food items and cleaning material to schools. Schools will be shared fairly to the Local Women Cooperatives as identified by the Department of Education.
 - 1.1 The Local Women Cooperatives **must submit the certificates of registration** of their company in accordance with CIPRO regulations and requirements. **Failure to comply with this condition will invalidate the offer to deliver foodstuffs.**
 - 1.2 The Department reserves the right to cancel the contract if circumstances change, on/or closure of schools or any other changes that will affect this programme during the contract period to such an extent that there is no further need for this programme. Thirty (30) days calendar notice will be given to this effect.
 - 1.3 The Local Women Cooperatives will be required to deliver at the time stipulated by the school concerned. However, delivery of perishable foods should be weekly and not later than 08h00 a.m. to ensure that food is at all times available to be served by 10 a.m. Bulk delivery of non-perishables should not be later than 13h00 at least three days in advance of feeding. Failure to comply will lead to financial penalty being imposed.
 - 1.4 All food items should be transported under hygienically acceptable conditions. Food items must not be transported with an open Bakkie and also not transported together with substances that can contaminate food items or are known to be harmful to human Health. The vehicle must comply with the standards stipulated in regulations governing general hygiene requirements for food premises and transport of food, regulations 918. Regulations under the Health Act, 1977(Act no.63 of 1977). **Failure to comply will lead to the termination of contract.**

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- 1.5 Delivery cannot take place retrospectively. This means that if for example, there was no delivery of food for two days, the Local Women Cooperatives cannot deliver it for the previous two days and claim for it. Foodstuffs must be delivered according to the menu.
- 1.6 Items delivered must adhere to the Foodstuffs, Cosmetic and Disinfectants Act of 1972 (act 54 of 1972).
- 1.7 Packages should retain quality and palatability of food even after delivery for a shelf life of more than 3 months. All food items should be delivered in the original package at the warehouses. No repackaging of food items is allowed.
- 1.8 All Local Women Cooperatives are required to supply cleaning material to schools once per month. Failure to comply will lead to termination of the contract.
- 1.9 The Department reserves the right to terminate the contract if the Local Women Cooperatives do not adhere to the Special Conditions and Prescripts as stated in the Service Level Agreement.
- 1.10 The Department has the right to purchase foodstuff using emergency delegation if the Local Women Cooperatives fail to deliver within 7 working days during the contract period and claim the cost difference from the contracted Local Women Cooperatives. Subsequent failure to deliver within one month to the allocated schools will result in the automatic termination of the contract and Women Cooperatives shall be blacklisted with the Department of National Treasury.

2. Claiming Conditions/ Menu costing i.e complete menu

- 2.1 Costing should be priced for individual menu item per learner per day.
- 2.2 All claims must be submitted to the relevant school within seven (7) days after the end of the week/month, failing which the school will not be held responsible for the delay in payment.
- 2.3 **The Local Women Cooperatives will only be paid for quantities delivered for the week/month only after learners consumed the delivery made .Then should the school indicate non-compliance (ie quiry quality and/or quantity) of items delivered, a penalty of not less than 25% cost will be deducted from total invoice.**
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SERVICE LEVEL AGREEMENT FOR LOCAL WOMEN COOPERATIVES AND SCHOOLS

Between

OLIPHANT MAMOKETE GLADYS

Representing the Local Women Cooperatives

Name of a Cooperative KHULISU MZANTSI

Date : 26 JUNE 2014

And

MOWENI EMREY THOBALA

Representing the School

Name of a School POLOKENG P/S

Date : 26 JUNE 2014

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