



## NOTICE OF GATHERING INTERMS OF SEC 3 OF THE REGULATION OF THE GATHERINGS ACT 205 OF 1993 (“THE ACT”)

Date of Notice: \_\_\_\_\_ Ref No: \_\_\_\_\_

### 1. RESPONSIBLE OFFICER

NAME: \_\_\_\_\_

### 2. DEPUTY RESPONSIBLE

NAME: \_\_\_\_\_

Tel No: 011 490 1590

Fax No: 011 490 1864

E-Mail: \_\_\_\_\_

### 3. (a) CONVENER (Applicant)

First Name: \_\_\_\_\_

Surname: \_\_\_\_\_

Home / Work Address: \_\_\_\_\_

\_\_\_\_\_

Cell No: \_\_\_\_\_ Tel No: \_\_\_\_\_

Fax No: \_\_\_\_\_

E-Mail: \_\_\_\_\_

### (b) DEPUTY CONVENER

First Name: \_\_\_\_\_

Surname: \_\_\_\_\_

Home / Work Address: \_\_\_\_\_

\_\_\_\_\_

Cell No: \_\_\_\_\_ Tel No: \_\_\_\_\_

Fax No: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Plan Cost		Captured		Delivered		Ops Plan		Delivered	
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(b) The name of the organization or branch on whose behalf the gathering is convened or If it is not so convened, a statement that is convened by the convener

Name of the Organization / Branch: \_\_\_\_\_  
\_\_\_\_\_

(c) The Purpose of the Gathering/march:

\_\_\_\_\_  
\_\_\_\_\_  
(Copy of the problem led to the protest – separate page)

(d) Date of the Gathering/march: \_\_\_\_\_

**Time:** From \_\_\_\_\_ to \_\_\_\_\_ **Duration:** \_\_\_\_\_

(e) The place where the gathering is to be held: \_\_\_\_\_  
\_\_\_\_\_

(f) The anticipated number of participants: \_\_\_\_\_

(g) The proposed number and where possible in a separate page, the names of the Marshals who will be appointed by the convener and how the Marshals will be Distinguished from the participants in the gathering:

- i. Number of the Marshals: \_\_\_\_\_
  - ii. Marshals distinguished as follows: \_\_\_\_\_  
\_\_\_\_\_
- (Attach name list of the Marshals)

(h) In case of a gathering in the form of procession, state the exact complete route of the Procession:

- i. Suggested route: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Back/Amended route: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ii. Assembly time: \_\_\_\_\_  
Assembly place: \_\_\_\_\_

iii. Starting time of the procession: \_\_\_\_\_ h \_\_\_\_\_  
Starting place of the procession: \_\_\_\_\_

The time of handing over the memorandum/ letter: \_\_\_\_\_ h \_\_\_\_\_

The time and place where the participants are to disperse:

Time: \_\_\_\_\_

Place: \_\_\_\_\_

(I) The manner in which the participants will be transported to the starting/ assembly Point

- Walk on sidewalk, to the starting point ( )
- Walk the same route in a procession ( )
- Transported by busses ( )
- Transported by Trains ( )
- Transported by other mode of transport ( )
- None of the above ( )

The manner in which the participants will be transported from the dispersal Place/ assembly point

- Walk on foot ( )
- Transported by Busses ( )
- Transported by Public transport ( )
- Transported by other mode of transport ( )
- None of the above ( )

**(State the number of motor vehicles in bracket that are to be used)**

(J) The number and type of vehicles if any which are to form part of the procession.

Types of vehicles: \_\_\_\_\_

Number of vehicles: \_\_\_\_\_

If notice is given later than seven days before the date of on which the Gathering is to be held the reason why it was not given on time.

Not applicable

Reason if late: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

iv. If a petition or any other document is to be handed over to any person, the Place where a petition the person to whom is to be handed:

- Name of the recipient: \_\_\_\_\_
- Place of the recipient: \_\_\_\_\_

vi. Copy of a confirmation letter from other party accepting to receive a Memorandum or the letter from the convener/ applicant sent to the recipient Requesting someone to accept the memorandum.

Available

Not available if not state the reason why? \_\_\_\_\_  
\_\_\_\_\_

#### 4. OTHER FACTORS

State what arrangements have been made regarding the following?

4.1 Parking of busses and other motor vehicles: \_\_\_\_\_

4.2 Toilets facilities:/ water points: \_\_\_\_\_

4.3 Resting places along the route: \_\_\_\_\_

**NB In terms of Sec 12 (1) (b) of the Act, any person who after giving notice in terms of Sec 3, fail to attend a meeting called in terms of Sec 4. 2 (b) shall be guilty of an offence and liable to fine or imprisonment.**

**The under-mentioned forum members agreed on the above details and or amendments.**

**Signatures:**

\_\_\_\_\_  
**Responsible Officer (JMPD)**

\_\_\_\_\_  
**Authorized Member (SAPS)**

\_\_\_\_\_  
**Convener (Applicant)**

\_\_\_\_\_  
**Deputy Convener (Applicant)**

\_\_\_\_\_  
**Public Order Police Member**

\_\_\_\_\_  
**Area Police Station Commander**