



Subject: Evaton Renewal follow-up meeting

Date : 09th February 2017

Time : 10h00 to 12h00

Venue : ERP offices, Evaton Chamber Boardroom

Item No	TASK
1.	Opening and Welcome
	<p>The Chairperson opened a meeting by welcoming everyone and further extended his apology for taking long to facilitate a follow up meeting. He requested that each member to have his contact details to ensure that urgent issues are addressed immediately without waiting for the next meeting</p>
2.	Attendance and Apologies
	<p>The following apologies were rendered and the attendance register is attached as: Annexure A</p> <ul style="list-style-type: none"> • Mr Lebina Leshabe who was attending to another meeting in Zone 4 • EDF, Chairperson, was attending to a family responsibility
3.	Discussion
3.1	<p>Memo on stipends</p> <ul style="list-style-type: none"> • It was reported that a memo on stipends was received by the Chief Director's office and signed off for approval. • It was resolved that Ms Shange would provide weekly feedback on the status of the memo.
3.2	<p>Community Liaison officers issue</p> <ul style="list-style-type: none"> • The EDF secretary raised his concerns about the future of the CLO's. • The Chairperson advised that a report on CLO's was prepared for the office of MEC, which, its intent was to revive the CLO's in all towns.

- Mr Ngcobo to engage with GCRA (Gauteng City Region Academy) team building was also recommended as part of skills development
- Joseph to prepare a detailed report for C/D and submit by next week Tuesday.
- In conclusion C/D requested a meeting with cleaners to advise them and part of find a closure. A meeting should be facilitated prior to a meeting
- C/D to engage municipality on the building issue ASP
- Facilities management responsible for Vangiwe to give contact details for (Nzo Maloyisana) C/D to have a meeting with the official of Emfuleni ASAP.
- C/D to engage with R/H on the issue of Evaton building and moving out of officials who were working from Evaton offices.
- EDF meetings will continue in Evaton irrespective of officials moved.
- Resource for EDF are hampered by the move such as emails, copies etc.

3.5 Cleaners issue

- Cleaners were appointed while the department was responsible but when municipality took over municipality should have taken over.
- No documents available, on the appointment of cleaners
- Cleaners started in 2015 after MEC Mamabolo's pronouncement to clean the building before handing over
- The pronouncement was made in Feb 2015
- PRT was called to get documents signed for appointing cleaners
- Joseph to provide Mr Ngcobo contact details
- Cleaners were paid by PRT
- 5 people were recruited for cleaning: one male resigned and a lady
- Two from food gardening approached the region to join the cleaner to make another five
- Again to paper work was done such as contracts

4.0 Closure

Meeting adjourned at 12h27

5.

APPROVAL OF MINUTES

Chairperson : _____

Date : _____



Evaton Renewal follow-up meeting

13th July 2017

10h00 to 12h00

Evaton Chamber

Item No	TASK
1.	Opening and Welcome
	<p>Chairperson opened a meeting and thanked everyone present. As part of his opening remarks, he indicated that there was a need to finalise the issue of stipend. Further, he indicated a need to get an update from the Regional Head: Mr Lesiba based on the engagement he had with him. He advised that the critical issues for discussion would be EDF and AGM in order to continue with a mandated structure.</p> <p>As part of opening the chairperson indicated that the stipend matter thought I was resolved since it was presented to BAC both by Regional Head and himself where conditional approval was granted pending HOD's signing it off. He indicated that he was of the view that the Regional Head's office would do follow ups on the approval of the same memo. He indicated that there were other historical matters that have been presented to him with the Regional office had not shared with him hence the meeting with the Regional Head and his team with the purpose to resolve all outstanding issues.</p> <p>He further, encouraged the EDF members to take these meetings as a platform to raise all historical issues in order to address them accordingly.</p>
2.	Attendance and Apologies
	There were no apologies rendered though the municipality officials were not present. The attendance register is attached as: Annexure A
3.	Discussion
3.1	<p>Stipend Payment memo and CLO's</p> <ul style="list-style-type: none"> • The EDF members indicated that the payment of stipend has been a burning issue, and very frustrating to them. • A consensus was reached to defer the payment of stipend issue to the next meeting with Regional Head: Mr Sekele. <p>CLO's matter</p> <ul style="list-style-type: none"> • It was reported that there was a model that was agreed to with DDG: Khoza that of using all CLO's as communication mechanism. The DDG

made a proposal for HOD's approval, unfortunately it was not approved due to financial constraints.

- Another model was explored that of tapping to the CDW programme under COGTA to fund the CLOs, the same model was not approved. The CFO: Mr Makhafula from COGTA who also indicated that the department had no funds.
- It was indicated that Evaton Renewal has been allocated R20 million was too little to cover costs for CLO.
- It was agreed that Mr Ngobo would facilitate a meeting with the HoD to further engage on the continuation of CLO programme across all five towns.
- EDF members were tasked to write a letter to MEC and HoD stating all issues of concern including the CLO's, outstanding payments of stipends and any other issues they deem to be critical.
- The letter should be used a mechanism to strength the discussions that Mr Ngcobo had with MEC and HOD on the matter.
- The same letter should be submitted as a hard copy direct to the office of the MEC via Mr Sam Mahatlane and HoD,

3.2 Relocation of official from Evaton offices

- EDF reported that the relocation of officials who were working in Evaton Renewal Programme, and vacation of the building was not communicated to the community accordingly thus putting a strain to EDF secretary since community member were left with no other alternative to report to their enquiries, such as land release and house allocations.
- It was reported that since the implementation of URP, community members have no clear understanding of roles and responsibility between the URP and Municipality in terms of services delivery especial the housing.
- It was agreed that there was a need to map a way forward in order to address the issue not leaving the Municipality outside as they are also not participating fully in these meetings.
- It was reported that since the relocation of Evaton officials, the state of the building is deteriorate and Municipality has no funds to maintain it.
- It was agreed that the committee would come up with a plan and identify priority projects based on the available budget.
- It was reported that ToR's were drafted and routed for HODs approval, and the same approval would grant the appointment of the PRT.
- Once the appointment has been confirmed Mr Ngcobo would introduce him/her to the EDF members.
- It was agreed that Ms Shange would provide EDF members with copies of all documents that were provided by Mr Monama.

○ A report on urban farming

○ MOU

- Certificate of hand over of project completion

- Furthermore, Ms Shange was tasked to follow up with Mr Sello Pitso to assist with contact details for relevant officials from the Sedibeng Municipality and Deputy Municipal Manager for Mr Ngcobo to communicate direct with them in order to get all documents that informed the handover of the building, detailed reports regarding the ERP and Municipality respectively.

3.3 AGM

- In preparation for the AGM, members were requested to deliberate on stipend issue bearing in mind the fact that the Department has no budget to fund the programme.
- Members were requested to hold a meeting where they would reflect on issues including
 - stipend,
 - non-availability of funds
 - the attitude from municipalities both district and local particularly on issues relating to Evaton
 - a position to which they would take, whether they would be willing to continue working without getting paid and
 - members to guide Mr Ngcobo accordingly.
- It was further agreed that the projects on the ground should commence without waiting for the AGM for visibility purposes and for community to see progress.
- Members requested Mr Ngcobo to guide on the projects that can be executed as priority projects such as grading of roads
- It was reported that once the PRT has been appointed and introduced to the EDF, then the contractors would be appointed to ensure that work can commence.
- It was reported that the Chief Whip (Mr Mosulule) heard about the AGM and had advised that the MEC should call a political steering committee to get status of projects prior to the AGM.
- Members were requested to raise issues in their meeting with Regional Secretary of the organisation pertaining to the pronouncement by the former Mayor.
- Members were requested to ensure that the former mayor and speaker be present in a meeting where Mr Ngcobo would be called to provide a briefing report to the political structure since he has been very influential in the Evaton space.

3.4	<p>FOOD GARDENING MATTER</p> <ul style="list-style-type: none"> Members reported that there was a person, staying in one of the containers who confirmed that Mr Monama gave him permission to stay in that container. It was agreed that Mr Monama should provide committee with a detailed report on the food garden. It was proposed that Mr Hlongwane should more visible in the area in order to address some of the issues emanating in these meeting.
3.5	<p>APPOINTMENT OF PRT</p> <ul style="list-style-type: none"> It was reported that in 2014 during the execution of projects the Province wanted to do away with Matloug Consulting (MIH). It was reported that the PRT rushed to court and put an interdict on the project, based on their contractual obligation as their contract was an open ended. The proposal was to do away with consultants since communities perception was that they take Evaton money and leave the area without any tangible service delivery. It was agreed that the region should provide Mr Ngcobo with a copy of contract that was signed between the Department and Motloug Consulting in order to establish the duration of their contract.
3.5	<p>Funders</p> <ul style="list-style-type: none"> It was reported that there were community members who approached EDF members with vested interest to assist funding towards Evaton developments It was agreed that Ms Shange should facilitate a meeting with them in order to listen to their presentation.
3.5	<p>Cleaners issue</p> <ul style="list-style-type: none"> The cleaners were called in a meeting with a purpose to resolve outstanding issues, to understand their challenges and establish how the Department could assist them. It was agreed that the region should provide a copy of contract that was signed between MIH and the cleaners. to establish the financial obligation.

- Also Province should facilitate a meeting between the Region represented by Mr Monama, Mr Ngcobo, MIH and cleaners establish who was responsible for the cleaner's salaries.
- It was agreed that Mr Monama should be present in the next meeting to answer on all issues raised by cleaners.

4. APPROVAL OF MINUTES

Chairperson _____

Date: _____



GAUTENG PROVINCE
 HUMAN SETTLEMENTS
 REPUBLIC OF SOUTH AFRICA

ACTION LIST FOR EVATON RENEWAL PROGRAMME MEETING

09th February 2017

ERP OFFICES, EVATON CHAMBER BOARDROOM

10H00 TO 12H00

#	Action	Time Frame	Person responsible	Progress Status
1.	Stipend memo was approved by BAC though it still requires HOD's approval before it can be implemented. To check with Supply Chain Management if the memo was routed to the office of HOD for approval.	05 May 2017	Ms Thabile	
2.	Engagement with GCRA on the CLO's skills development through a meeting.	Before end of May 2017	Mr Ngcobo and Ms Shange	
3.	A detailed handover report, relevant documentations and contact details for the official from Municipality. The same documents would be used in preparation for a meeting with municipal officials.	12 th May 2017	Mr Monama	
4.	It was requested that the EDF should start preparing the grounds for AGM, as an interim structure	Ongoing	EDF members	
5.	EDF to share their constitution with Mr Ngcobo in preparation for AGM.	12 th May 2017	EDF Chairperson and Secretary	

6.	Compile an Evaton stakeholders list in preparation for the AGM, the list should exclude the political parties. Ms Shange to provide EDF with template to be used to populate stakeholders list.	31 st May 2017	EDF community leadership and Ms Shange	
7.	EDF to prepare a one page report highlighting all issues of concern, in relation to food garden project to be used as base of a meeting between Mr Ngcobo and the PRT	12 th May 2017	EDF secretary	
8.	Mr Manama was requested to prepare a report indicating what had been done in the food garden and highlight all challenges	12 th May 2017	Mr Manama	
9.	It was agreed that Ms Shange would facilitate a meeting with PRT to discuss food gardening issues.	12 th May 2017	Ms Shange	
10.	To share information on priority projects with EDF members, and the same information should not to be shared with community until AGM and election of EDF forum members, as a means to manage the entire process.	12 th May 2017	Mr Ngcobo and Ms Shange	
11.	Mr Ngcobo's office to facilitate a meeting with both Sedibeng HOD/ED Housing and Emfuleni Deputy City Manager prior to next meeting on the issue of building and cleaners	Before end of May 2017	Ms Shange	

Next Meeting : To be confirmed

Location : ERP Offices, Evaton Chamber Boardroom

Time : 10:00

APPROVAL OF ACTION LIST:

Date : _____

Chairperson : _____

EDF Chairperson : _____

- It was reported that the Department was working on a process to centralise all CLO's under DDG: Mr Khoza's branch as their function was seen as communication machinery.
- It was reported that a service provider would be appointed to be in charge of the CLO's.
- It was agreed that should the process of centralising the CLO's under DDG Khoza take long, Mr Ngcobo should continue to revive the process.
- It was requested that Department should find a way of capacitating CLO's as the means of self-sustainability.
- Also a request to do away with service provider in order to create persal number for CLO's was presented.
- Given the above request by the EDF, it was resolved that the process of creating the persal number should be considered as a long term plan as it was perceived as process.
- It was agreed that Ms Shange would remind Mr Ngcobo to engage with GCR on the skill development for CLO's.
- It was reported that the budget for the cleaners for the building should be included in the CLO's memo.
- It was requested that Mr Monama should provide Mr Ngcobo with documentation and contact person in relation to the handover of the building from Municipality. The same documents would be used to prepare Mr Ngcobo's meeting with municipal officials.
- It was agreed that proper communication, via proper structures should be facilitated in order to finalise the issue of cleaners who should be a municipal responsibility.

3.3 AGM meeting

- It was requested that the EDF should starts preparing the grounds for AGM, as an interim structure.
- Portfolio that would assist the structure and this will form part of the agenda for next meeting.
- It was suggested that the AGM should take place in Evaton in one of the halls that can be suitable for the event. However, the notion was opposed, citing the situation in the area not conducive for such an event.
- It was requested that leaders should ensure that AGM should be attended by Evaton residents only to ensure that it does not become an MEC Imbizo.
- EDF was requested to share their constitution with Mr Ngcobo in preparation for AGM.
- It was proposed that the stakeholders engagement meeting be facilitate in preparation of AGM.
- It was agreed that EDF would provide Ms Shange with an Evaton stakeholders' list, excluding the political parties.
- It was requested that Ms Shange should email a template to EDF by Friday , 10th February in order to populate the same list as proposed
- It was mentioned that structures that would be formed two days before AGM would be advised to form collusion, and be given platform to perform in the next AGM

FOOD GARDENING MATTER

- It was also requested that EDF would write a one page report highlighting all issues of concerns which would inform a meeting with Mr Ngcobo and the PRT



GAUTENG PROVINCE

HUMAN SETTLEMENTS
REPUBLIC OF SOUTH AFRICA

EVATON URBAN RENEWAL MINUTES OF THE MEETING

DATE: Thursday, 01st September 2016

VENUE: Evaton Renewal Office

TIME: 10h00 – 11h00

INTRODUCTION AND WELCOME

The chairperson opened a meeting by welcoming everyone who was present. He further acknowledged the challenges within the department that had led to the inconsistency of the Evaton Renewal meetings. As part of his opening remarks the chairperson committed that the Evaton Renewal programme would be resuscitated by moving on with the projects that were originally committed. Parallel to that an assessment would be conducted to ensure the relevance of such projects and establish a new master plan and continue as part of the decisions that were taken. One key decision was that of hosting a long-standing AGM that the leadership of the forum committed. According to the road map developed, the actual physical implementation would commence in the next financial year. He further indicated that the Department was working on assessing all URP, and putting together resources for implementation.

CRITICAL ISSUES THAT WERE TABLED TO FORM PART OF DISCUSSION WERE AS FOLLOWS:

- Previous meetings minutes
- Reflect on key decision from the minutes and check what had been done
- Outline the way forward for the entire financial year
- MEC/MMC IGR structure

It was recorded that Ms Thabile Shange was a permanent support structure in the office of the Chief Director: Urban Renewal Programme and Regional Coordination and Special Projects (URP, RC and SP). It was also noted that the Sedibeng district was undergoing restructuring with the hope to have more officials. It was also noted that

the participation of Emfuleni Municipality was of great concern and should be taken seriously as they were key in the implementation of all projects in the Municipality. It was further requested that the Chief Director ensure that the Emfuleni Municipality is represented in the coming meetings.

APOLOGIES:

The following apologies from the region were rendered:

- Mr Lesiba Sekele (Regional Head)
- Mr Lebina Shaba (Project Manager)
- Cllr Borolong was report to be retired

PREVIOUS MINUTES:

The chairperson made a ruling that the minutes for the previous meeting would be adopted in the next meeting. Members were requested to go back, look and make inputs for the next meeting.

PAYMENT OF STIPENDS

From the previous meeting, it was reported that there would be some monies that would be paid with some other invoices in the pipe line for approval. The project manager would prepare a memo to get the outstanding balance. It was also reported that the first payment was done, with the second claim of R148 000 at the office of the CFO, and the memo for the balance of R307 000 was crafted and submitted unfortunately the same memo was returned back to the region for supporting documents.

- **It was resolved that all URP memos submitted at Head Office should be signed by Regional Head should be routed to the Chief Directors: Mr Ngcobo for his signature.**
- **Due to change of leadership, there were members who participated in EDF and were never paid. It was resolved that the Project Manager: Mr Manama expedited the process of invoice payment to ensure that all invoice were paid.**
- **The monies that were due to be settled were for July 2015 to March 2016 and from April going forward the Chief Director would provide guidance**

MEC/MMC IGR

- It was indicated that Evaton was more or less structured like Alexandra where there was an element of CLO's who were receiving stipends.
- The following commitment were made as follows:
 - The Chief Director made an undertaking to make recommendations to the MEC to keep the CLO model.
 - The Chief Director, also advanced that the same model would apply across all URP, to ensure fairness as some other structures from other regions were not compensated.
 - Once the business plan for 17/18 financial year has been finalise, Chief Director would motivate for a ring-fenced budget for URP, within the budget top slice for the stipend in order to ensure that the stipends is budgeted across all regions. Chairperson emphasised that the above would be strongly recommended. However he indicated that it was by no means a confirmation that the same recommendations would be approved.
 - AGM issue of EDF
 - As part of legitimising the structure or renewing the Evaton Development Forum (EDF) was to facilitate an AGM
 - The last AGM was sponsored in the office of the MEC and going forward the funding should be source from the allocated budget.
 - It was recommended that the committee consider using existing Government resources such as community halls in order to reduce cost for the event as opposed to the previous AGM where an estimate of about R1, 5million was spent.

WAY FORWARD

- It was agreed that the AGM should be held between January or February 2017 as a platform to adopt the draft business plan. By the end of March the plan would be to have an approved business plan.
- The Chief Director would table all the recommendation to the MEC and make a presentation about Urban renewal to the Technical and Political MEC/MMC's, highlighting all issues and challenges.
- Make recommendation for the participation of the Emfuleni Municipality and not advance a new political steering committee rather the MEC/MMC political platform would be used as the only political steering committee. This therefore means URP would be a standing item for the MEC/MMC meeting
- The Project Manager to reroute the memo for the Chief Director's attention

- It was recorded that there was money that was saved by the Department through the PRT for the food garden project, and has been kept with the PRT bank for a long time.
 - **It was resolved that the PRT would be invited to the next meeting to make a presentation on the food garden programme and the money that the Department had transferred into their account.**
 - **It was agreed that Thabile Shange would get the name of the PRT and contact details through the region to invite them in the next meeting.**

- Land invasion on food gardening sites: it was reported that all resources were stolen including the two container and a case was opened. It was also reported that Cllr Sibongile was implicated on the selling of the containers.
 - **The secretary was tasked to call Cllr Sibongile who was implicated on the selling of the containers on site and a report would be presented in our next meeting.**
 - **To implement Land invasion by-laws to avoid further invasions since the Department has committed to build houses on the site that were identified for food garden.**
 - **The Chairperson requested that the EDF puts together a brief report on the stolen properties, requesting the assistance from the Head Office, including the details of the detective.**
 - **The Chairperson committed that upon receipt of the report from EDF, a letter would be crafted, addressed to the station commander where after a meeting with him or her would be facilitated.**

CLOSURE:

- Meeting adjourned at 12h45

APPROVAL OF MINUTES

ChairpersonDate.....

**MINUTES OF SEBE ROAD CONSTRUCTION PROJECT MEETING ARRANGED BY THE EVATON
DEVELOPMENT FORUM (EDF)**

DATE : 22nd OCTOBER 2012
TIME : 17H00 HRS
VENUE : ZONE 7 EXT. 2

PRESENT:

PLS REFER TO THE ATTENDANCE REGISTER (ATTACHED)

ITEM	
1.	Introduction <ul style="list-style-type: none">The chairperson (EDF) welcomed everyone present. This was followed by introductions.
2.	Agenda 2.1 Introduction of the project 2.2 Modalities in labour recruitment, Sub-contracting and consultations with contractor
3.	Introduction of the project The chairperson indicated that after making requests for the upgrade of the road to a carriageway with a bigger carrying capacity, the provincial and municipal administrations have finally allocated funding for this project. The project has been allocated to Mamoleboge Investments. The contractor has already been briefed on operational issues regarding employment and sub-contracting in the project.
4	Modalities in labour recruitment, sub-contracting and consultations with contractor

4.1	The chairperson indicated that as per the agreed upon policy wards 38 and 40; where the project is located will get 60 % of the labour force in the project while 40 % will be shared between the other wards. There will be different categories of workers i.e. semi-skilled (PLO, Safety reps etc.) and unskilled (who will do menial jobs such as digging trenching).
4.2	Using the local contractors' database the contractor will engage local SMMEs to ensure that they are capacitated in various trades. Preference will be given to Evaton based companies.
4.3	The contractor has been advised that due diligence should be followed to ensure that all health and safety matters are properly attended to and measures are put in place to mitigate any mishaps. Engagement with the contractor will be via the appointed project liaison officer and the EDF. The community was advised to raise matters of concern in the project speedily to avoid tensions in the project.

The meeting adjourned at 18h25.

Date Meeting held: 14th of November 2012.
 Time Meeting started: 10h00
 Time Meeting completed: 1h00
 Venue Meeting Held: Mafatsane Building.

AGENDA	TASK	Action By & Date.
PRESENT	As per the attached register	
1.0	Welcome & Introductions	Action By & Date.
	-The chairperson welcomed all to the meeting. After verification of represented property occupants, introductions were made.	
2.0	Attendance Register	
	The attendance register was circulated and all requested to fill in their details.	All
3.0	Matters under discussion	
	<p>3.1 Project Progress and Challenges</p> <p>The chairperson indicated that the meeting is a follow up to other community meetings that happened in the past where the community and concerned residents were made aware of the project and how it would affect them.</p> <p>The project team (Department of Housing; Local government and the Evaton Development Forum) provided an update on the project to the residents. It was indicated that work is currently continuing as planned in section 1 where there are no obstructions. A concern was raised that as soon as the contractor has finished this part of the road, they will not be able to continue if they do not get full access to the site owing to houses and fences. A request was made to the residents to cooperate as this project is one of their critical needs and will benefit the entire community.</p> <p>3.2 Community Concerns</p> <p>Most residents expressed their support for the project. However they indicated that in the past some of them lost portions of their properties as developments happened in the area. As a result they wanted to get an assurance from the project team that the government will duly compensate them. The team indicated that where there is proof of ownership due processes will be followed as prescribed by relevant legislations. The</p>	

residents were requested to allow the contractor access to their properties for assessment and establish level of encroachment. This will help to determine how each property will be affected.

3.3 Way Forward

The meeting agreed that:

- Consultation should continue for the benefit of progress on site.
- The team will consult with the local council – Emfuleni Municipality to establish ownership of the affected stands.



TASK SUMMARY: EVATON RENEWAL PROJECT – MEETING WITH STAKEHOLDERS

Date Meeting Held: 07 June 2016
Time Meeting started: 11: 30 Hours
Time Meeting completed: 12: 55 Hours
Venue: ERP Offices – Evaton 1st Floor Boardroom

Item No	TASK	
1.0	AGENDA	
	<ul style="list-style-type: none"> • Establishment of consensus with stakeholders • Establishment of Technical Steering Committee • Key discussion points in subsequent meetings 	
2.0	PRESENT	
	As per the Attendance register. The only signature omission is from the chairperson Sthenjwa Ncobo.	
	The signed Attendance register is attached	
3.0	Welcome	Action By
	All were welcomed to the meeting by the Chairperson – Chief Director: Mr. Sthenjwa Ncobo.	Note
4.0	Introductions	
	Introductions were made	Note
5.0	Apologies:	
	The Chairperson apologised for late arrival	Note
6.0	Matters Arising	
	6.1 Establishment of Consensus 6.1.1 The Chairperson - Chief Director: Mr. Sthenjwa Nqobobo started the meeting by referring to the meeting with the Acting Head of Department that was held on 03 June 2016. The resolution for that meeting was that there would be a visit led by Mr. Nqobobo to meet with Evaton Stakeholders to put	DHS

in place structures and strategies to revive the Evaton Renewal Project. He further explained that the success of the project hinges largely on the counterpart contribution of other sister departments and the local government.

6.1.2 The chairperson proposed that the report of the previous meeting should be discussed in order to share more light on issues that were raised by the Evaton Development Forum (EDF). The response from the Sedibeng Regional Head: Lesiba Sekele was that a report is being finalised by the Region. At this stage it would not be in the interest of the meeting to discuss those issues. It was promised that the report would be ready within a week.

6.1.3 Whilst accepting the move to wait for the report, Councillor Abel Morolong, representing the ANC Parliamentary Constituency Office (PCO) indicated that the issue of EDF members who have not been paid their stipends for quite some time was not a fair treatment as they also have families to support.

6.1.4 Mr. Sekele responded to Councillor Morolong that the issue of stipends is part of the handing over report and it will ultimately be decided upon by the Department's Accounting officer.

6.1.6 The EDF Secretary – Mr. Themba Qhinebe pointed out that the Department of Human Settlements has to acknowledge the contribution of the EDF in the project area. As such it is only fair that their contribution should be compensated. He warned that they have prevented community agitation which could potentially disrupt the government activities including the oncoming Municipal Elections on the 3rd of August 2016. The chairperson indicated that the Region would include all the pertinent issues so that they are duly presented to the Department and appropriately addressed.

6.1.7 The EDF Chairperson: Mr. Moalosi Moremi requested that these issues must be fast-racked as people on the ground are affected. He further raised a concern that there is no consistency in the Department leading to no follow on in the plans and policies. He advised that if there was proper handing over when office bearers left there would be limited disruption. Whilst this concern was acknowledged, the response was that this was a

DHS

Evaton PCO

DHS

EDF

EDF

- Mr Manama was also requested to prepare a report indicating what had been done and highlight all challenges.
- It was agreed that Ms Shange would facilitate a meeting with PRT and advise the team in order to allow them to submit reports.
- It was agreed that the food garden matter and land invasion would be discussed in the next meeting.
- It was reported that there was a meeting that held on the 8th February 2017 with people who were involved in food gardening project. It was requested that EDF establish what was discussed in that meeting to report back in the next meeting.

3.4 MEMO ON CURRENT ACTIVITIES

- Ms Shange was requested to retract a memo and lift out a page with inherited projects/activities.
- It was reported that the URP-programme has been allocated a R70 million.
- It was reported that a budget allocation came after an assessment that was conducted which indicated that Evaton would need about R300 million to revive the programme
- The budget for each town was tabled as follows:
 - R20 mil – Evaton
 - R20 mil – Bekkersdal
 - R10 mil – Kliptown
 - R5 mil – Alexandra
 - R15 mil – Winterveldt
- It was reported that Mr Ngcobo was engaging with treasury to leverage funding for URP and a meeting was confirmed for Tuesday, 14 February.
- It was agreed that information on priority projects would be shared with members of EDF.
- It was further requested, that information not to be shared with community until AGM and election of EDF forum members, as a means to manage the entire process.
- It was shared that the grading of roads should be responsible for municipality order to save the little money budget for Evaton.
- It was agreed that AGM would be facilitated once funds are realised.
- It was requested that Mr Ngcobo presents the Evaton plans in the next meeting.
- The next meeting will be held on the 23rd of February 2017
- It was agreed that invitation for the next meeting should be extended to Sedibeng Region to ensure full representation of all key stakeholders.
- It was proposed that Mr Ngcobo would have a meeting with both Sedibeng HOD/ED Housing and Emfuleni Deputy City Manager prior to next meeting

4. CLOSURE



Meeting adjourned at 12h30

political matter that was beyond this meeting.

6.2 Establishment of the Technical Steering Committee

6.2.1 The chairperson requested the meeting to discuss the credentials for the members of the Technical Steering Committee (TSC). It was agreed that the Department would head the proceedings and act as the Secretariat. The meeting agreed that Mr. Joseph Monama would be the secretary of the TSC in the interim. Members of the TSC would be drawn from: Emfuleni Local Municipality; Sedibeng District Municipality; EDF; relevant Government Sector Departments and Agencies.

All

6.2.2 Once the strategies and plans for the ERP have been submitted to the MEC and the HOD. A formal communication would be sent by the MEC to the participating stakeholders for them to release a representative. It was emphasised that this should be a senior person with delegated authority.

All

6.2.3 It was agreed that as a temporary arrangement the TSC meetings would be held two times per month starting from the 22 June 2016.

All

6.3 Key Discussion Points in the subsequent meetings

6.3.1 It was agreed that there would be standing agenda at the TSC meetings. The proposed Agenda items would be circulated and the stakeholders would be requested to include their inputs.

All

6.4 Proposed Way forward

The meeting was adjourned at 12h45 and the next meeting would be held on the 22 June 2016 in Evaton at 10am. The venue would be at the Council Chambers next to the Evaton Police station.

All

7.0

APPROVAL OF MINUTES

GDHSDate.....

Next Meeting : To be confirmed
Location : To be confirmed
Time : 10:00

5. APPROVAL OF MINUTES:

Chairperson : _____

EDF : _____

Date : _____



Evaton Renewal follow-up meeting

02nd May 2017

10h00 to 12h00

Evaton Chamber

Item No	TASK
1.	<p>Opening and Welcome</p> <p>Chairperson opened a meeting and extended his sincere apologies for being late in a meeting, due to an urgent meeting that he had to attend to in relation to Savanna City project crisis. As part of his opening remarks, he acknowledged that there was a prepared agenda however, suggested a different approach to allow a meeting to build a foundation that would be taking. Further, indicated that the critical issues for discussion would be EDF and AGM in order to continue with a mandated structure. Also to look at Evaton Renewal budget since the last meeting agreed to have an AGM upon which the Department would have to table its budget and activities aligned to the allocated budget.</p> <p>He also mentioned that the meeting should note that the EDF leadership was confronted with some serious challenges of allegations, where some people were announcing themselves as forum members, in that way compromises the status of the forum. The issue was reported to DDG: Khoza, who is also advisor to the MEC. Guidance was then provided as to how to handle such issues as EDF and find a way forward. Given the sensitivity and the nature of allegations therefore a recommendation was to add it as an agenda item. Also added to the agenda was the office space and CLO matter.</p>
2.	<p>Attendance and Apologies</p> <p>The following apologies were rendered and the attendance register is attached as: Annexure A</p>
3.	<p>Discussion</p>
3.1	<p>Matters Arising</p> <ul style="list-style-type: none"> • It was reported that the stipend memo was presented to the BAC committee by the Chief Director: Mr Ngcobo and the Regional Head: Mr Lesiba Sekele and the approval was granted. • Further, clarified that the memo addressed a different issues which CLO matter was one of them. • It was also mentioned that the departmental business plan was not yet approved, as a results no payments have been made.

- The delay in approval of the business plan was due to the dispute between National and Province that the allocated budget should only be used for housing rather than infrastructure for Urban Renewal Development.
- It was reported that a meeting with National was held to motivate for realise and approval of Urban Renewal, further that motivation and attachments were prepared and submitted to National.
- It was agreed that a follow-up with the office of the Acting DDG in terms of the business approval and also check with Supply Chain on the status of the memo.
- Ms Shange was task to check and follow up with the office of CFO's / HOD's office on the status of the memo.
- It was reported that the matter should be taken seriously as the EDF members have been waiting for their payments for more than twenty months.
- These delays have extremely compromised the EDF chairperson, and secretary since they have to answer to the other members on the progress.
- It was indicated that as part of resolving the CLO matter, the Department has taken a particular orientation to bring about stability in the programme.
- An assurance was given that as soon as business plan gets approved, payment will start rolling and implementation of projects respectively.
- It was reported that EDF's primary object was the project rollout and implementation thereof and the stipend being a secondary matter.
- The EDF had to quell a protest from annoyed community members regarding service delivery, as a result a pronouncement was made that the projects would soon be rollout out.
- It was emphasised that Evaton community was not happy and has been clear that it was more of a political agenda leading to 2018 conference therefore requested a speedy processing of the business plan in order to rollout the projects to ease the tension from community members.

3.2 Community Liaison officers (CLO) matter

- It was reported that the CLO matter still stand as per the previous meeting resolution.
- It was further mentioned that engagements with DDG: Khoza outlined his intentions with the CLO programme.
- That he would want to re-orientate the programme where CLO should be active communicators, sitting in PSC meetings to form part of decision making team and gathering information in order to avoid protests.
- It was also mentioned that Mr Ngcobo would further engage with DDG: Khoza to finalise the above mentioned issues, also finalising remuneration

	<p>issues.</p> <ul style="list-style-type: none"> • A question as to how much CLO's were paid was posed and a confirmation was given that they were paid R4000 each a month with the exception of the Chief CLO who was paid R6000. • It was also mentioned that EDF had fourteen (14) CLO's (one per ward) with one (1) Chief CLO totalling to fifteen. These CLO's were attached to the Evaton Renewal Programme not to a project, and their compensation was coming from the Department. • Whereas, PLO's (project liaison officers) were attached to projects, paid R6000 which was informed by the BOQ • However, it was proposed that the CLO payment should be informed by the labor laws of the country and the activities that individual involved would be doing. • The Chairperson confirmed that the CLO programme would continue and the CLO's structure would be formalised as an urgent matter. • It was agreed that a full report would in the next meeting be presented on the position the Department is taking including the financial implications to ensure uniformity across.
3.3	Building
	<ul style="list-style-type: none"> • Municipality matter still outstanding document on handover of building • A contact person is from Emfuleni • Thabile to get contact details for a person from Emfuleni Municipality • A report was given a handover, municipality being in charge of the building. • Maintenance, rental payment collection. • Mr Ngcobo to start engaging the municipality from Thursday
3.4	AGM meeting
	<ul style="list-style-type: none"> • Secretary to share a constitution. • The community to advise on its readiness to hold the AGM • When to do AGM- before/ after project implementation • Where to hold AGM • One reason for moving AGM outside- to avoid a situation where it has been turn to Imbizo.

- Preferred an issue to invite delegate to avoid the issue of Imbizo situation.
- Structure within the area should be one attending the AGM's
- Consensus was for all stakeholders except political parties (to attend AGM)
- Recommended to have AGM outside Evaton.
- Secretary to provide a list of all stakeholders to ensure that venue accommodate numbers.
- Stakeholders meeting to be facilitated and only a chairperson, secretary (two per structure)
- Venue should be closer or around Sedibeng
- Proposed to hold AGM around May/ June.
- EDF to organise a radio station talk to introduce the chief director and also a meeting to address the CLR's
- EDF to advise Mr Ngcobo on a possible date for a meeting with CLR's, a clarity was given that CLR's meeting sit every Monday. C/D office to decide one Monday to attend a CLR's meeting.
- Proposed to start with project implementation then AGM follows
- All stakeholders list to be finalised by end of May- which will allow the AGM to sit on the first/ second week of June 2017.
- Once stakeholder meeting will be informed by the consolidated list. Therefore first week will be EDF forum meeting that will decide on the stakeholders meeting.
- Mayors and MEC will only be present in the AGM
- A consensus was to start with implementation before AGM
- Upon approval of BP the C/D committed to commence with procurement process
- Agreed to commit on the AGM date without looking at implementation of projects.
- 20 December 2014 – A site briefing was done
- Some contractors bought the BOQ and are still asking about their status.
- Meeting between C/D + RH + Lebina + Joseph to address issues of contractors who bought BOQs (for work planned)

3.4 FOOD GARDENING MATTER

- Thabile to review the meeting minutes and create the action list with revised date and circulate to all.
- Issue of skills development should also cover the EDF structure as well.