

Ons Verw Nr / Our Ref No: 5/5/1/9
Isalathiso Sethu

A Everson

Navrae / Enquiries
Imbuzo

3 November 2016

Mr James Ekron
South African History Archive (SAHA)
P O Box 31719
BRAAMFONTEIN
2017

E-mail: foip@saha.org.za

Sir

REQUEST FOR ACCESS TO RECORD OF PUBLIC BODY IN TERMS OF ACT 2 OF 2000

Your application in the above regard as well as your e-mail dated 31 October 2016 in this regard has reference.

I will respond to the 4 points raised in your e-mail separately.

1. Notice of gathering template used by the Municipality

Find attached as Annexure A.

2. Details of the Responsible Officer

Deputy Information Officer
A Everson
Director Corporate Services
Private Bag X2
ASHTON
6715

3. List of gatherings held in Municipality from January 2016 till 31 October 2016

See list attached as Annexure B.

4. Training Materials

The Deputy Information Officer did the necessary training in 2007.

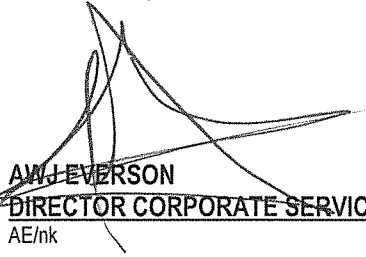
There is no training material that we use.

2/...



It is trusted that you will find the aforementioned in order.

Yours faithfully



AWJ EVERSON
DIRECTOR CORPORATE SERVICES
AE/nk



Rig alle korrespondensie aan die Munisipale Bestuurder
Address all correspondence to the Municipal Manager
Thumelayonke imbalelwano kumphati Kamasipala

APPLICATION FOR AN INTENDED GATHERING / FUNRIDE / FUNRUN, ETC.

In terms of The Regulation Of Gatherings Act, Act 205 of 1993

2016 - 2017**SUBMISSION DATE**

In terms of The Regulation of Gatherings Act (Act 205 of 1993) this application **must** reach the Langeberg Municipality (Ashton Office) at least **SEVEN (7) WORKING DAYS before** the date of your gathering to allow the Municipality enough time to make the necessary arrangements.

PAYMENT**FOR ALL TRAFFIC ESCORT SERVICES EXCEPT POLITICAL DEMONSTRATIONS, MARCHES AND PICKETING**

Please note the cost of ALL traffic escort services rendered by the Traffic Department with the exception of political demonstrations, marches and picketing.. No procession may take place on any municipal road without traffic escort services.

All traffic escort services are rendered at the following tariffs:

MONDAYS TO FRIDAYS (08:00 - 16:30)

Per vehicle escorting = **R 205.58 per hour + BTW** (+ AA tariff per kilometer outside town limits).

AFTER HOURS (after office hours and weekends)

Per vehicle escorting = **R 410.52 per hour + BTW** (+ AA tariff per kilometer outside town limits).

The amount will be calculated by the Manager Traffic Services depending on the information submitted in this application and the amount will be communicated to the convener telephonically. The amount is payable strictly in advance and must be deposited in the bank account of the Municipality. **Banking Details:** Langeberg Municipality, ABSA Current Account No 105 00 00 00 8.

Branch Code No 334 513. As reference, please quote the name of your organisation.

Send your proof of payment to 023 – 615 2022 (fax) or adondolo@langeberg.gov.za.

The Acting Manager Traffic Services, Mr Andile Dondolo's contact number is 082 806 5112

NB: Should payment not be received, approval for the activity will lapse and it will be an illegal gathering / procession.

AS CONVENER OF THIS INTENDED GATHERING, I AM AWARE OF THE PROVISIONS OF THE REGULATIONS OF GATHERING ACT, 1993 (ACT 205 OF 1993). IN TERMS OF SECTION 3 OF THE ACT, I HEREWITH WISH TO NOTIFY YOU OF AN INTENDED GATHERING. THE PARTICULARS ARE AS FOLLOWS:

1. CONVENER (Please supply all possible contact numbers, as the Municipality must frequently contact the convener).

1. CONVENER : Name + Surname	Telephone	Fax
Cellphone No + Email Address:		
2. DEPUTY CONVENER : Name + Surname	Telephone	Fax
Cellphone No + Email Address:		

2. ORGANIZATION

The convener is acting on behalf of: (State name and address of your organization)

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3. **THE GATHERING:** The purpose of the gathering is to:

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The gathering will be held at:

<u>Town</u>	<u>Date</u>	<u>Time</u>
		<u>From:</u> <u>To:</u>

The venue for the gathering is:

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We anticipate (*number*) _____ participants to attend the gathering.

We have appointed (*number*) _____ marshals (10 marshals per 100 participants).

* **ATTACH A NAME LIST OF YOUR MARSHALS** to this form, otherwise your application will not be considered.*

The marshals will be identifiable by the following clothing: (*State eye-catching clothing such as yellow hats, red shirts, etc*)

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4. **ROUTE:**

If there is a procession, a march a fun run, etc, state the route on a separate page and attach to this application form, e.g. <i>Depart Anderson Street from the church, left in Reitz Street, left in Wolhuter Street, Right in Main Road, to the Plain where the procession will end.</i>

The participants will assemble at (*time*) _____ at _____ (*venue*)

The procession will start at (*time*) _____ at _____ (*venue*)

The procession will end at (*time*) _____ at _____ (*venue*)

The participants will disperse at (*time*) _____ at _____ (*venue*)

The participants will be transported to the assembly point by _____ (*e.g. busses, own transport*)
and from the point of dispersal by: _____

The number and types of vehicles to form part of the procession are _____

If procession should pass within a radius of 100 metres from a court building, **attach the written permission from the magistrate to this application**

5. TIME OF NOTICE (Complete only if applicable)

If notice is given less than 7 days before the gathering / happening, state reasons why notice was not given timeously:

6. PETITIONS (Complete only if applicable)

We wish to hand over a petition / grievance / memorandum to:
(State name and designation of person who is receiving the memorandum).

State the place and time when petition will be handed over:

I DECLARE: The person receiving the petition, was notified by me on _____ (date)
at (place / town) _____ that a petition will be handed to him.

*** THE PROOF THAT THE PERSON HAS AGREED TO ACCEPT THE PETITION / GRIEVANCES / MEMORANDUM,
IS ATTACHED HERETO ***

7. OTHER FACTS PERTAINING TO THE GATHERING : State what arrangements have been made for:

1. <u>PARKING:</u>
2. <u>TOILETS / WATER POINTS:</u>
3. <u>RESTING PLACES:</u>

I have taken note of the fact that:

1. I have to pay for traffic escorting, as explained on Pg 1 of this application form.
2. The Act binds me in respect of the management of the gathering/ procession and that I can be held jointly and separately liable for any riot damage arising from these activities.

Signed on _____ (Date) at _____ (Place)

SIGNATURE : CONVENER

PLEASE SEND YOUR COMPLETED FORM IMMEDIATELY TO :

Email: admin@langeberg.gov.za and cc_eburger@langeberg.gov.za

Ms Elsebet Burger Fax 023 - 615 1563
Langeberg Municipality Tel 023 - 615 8000 (Switchboard)
Private Bag X2
ASHTON, 6715

FOR YOUR INFORMATION

REGULATIONS OF GATHERINGS ACT

Act 205 of 1993 (as amended)

CHAPTER 3

8.

Conduct of gatherings and demonstrations

The following provisions shall apply to the conduct of gatherings and, where so indicated, to the conduct of demonstrations:

- (1) The convener shall appoint the number of marshals mentioned in the notice or, if it was amended in terms of section 4, in the amended notice, to control the participants in the gathering, and to take the necessary steps to ensure that the gathering at all times proceeds peacefully and that the provisions of this section and the applicable notice and conditions, if any, are complied with, and such marshals shall be clearly distinguishable.
- (2) The convener shall take all reasonable steps to ensure that all marshals of the gathering and participants in the gathering or demonstration, as the case may be, are informed timeously and properly of the conditions to which the holding of the gathering or demonstration is subject.
- (3) The gathering shall proceed and take place at the locality or on the route and in the manner and during the times specified in the notice or, if it was amended, in the amended notice, and in accordance with the contents of such notice and the conditions, if any, imposed under section 4 (4) (b), 5 (1) or 6 (5).
- (4) No participant at a gathering or demonstration may have in his or her possession:
 - (a) any airgun, firearm, imitation firearm or any muzzle loading firearm, as defined in section 1 of the Firearms Control Act, 2000 (Act No 60 of 2000) or any object which resembles a firearm and that is likely to be mistaken for a firearm; or
 - (b) any dangerous weapon, as defined in the Dangerous Weapons Act, 2013 and the convener and marshals, if any, shall take all reasonable steps to ensure that this section is complied with.
- (5) No person present at or participating in a gathering or demonstration shall by way of a banner, placard, speech or singing or in any other manner incite hatred of other persons or any group of other persons on account of differences in culture, race, sex, language or religion.
- (6) No person present at or participating in a gathering or demonstration shall perform any act or utter any words which are calculated or likely to cause or encourage violence against any person or group of persons.
- (7) No person shall at any gathering or demonstration wear a disguise or mask or any other apparel or item which obscures his facial features and prevents his identification.
- (8) No person shall at any gathering or demonstration wear any form of apparel that resembles any of the uniforms worn by members of the security forces, including the Police and the SA Defence Force.
- (9) The marshals at a gathering shall take all reasonable steps to ensure that:
 - 9.1 no entrance to any building or premises is so barred by participants that reasonable access to the said building or premises is denied to any person;
 - 9.2 no entrance to a building or premises in or on which is situated any hospital, fire or ambulance station or any other emergency services, is barred by the participants.
10. No person shall, in any manner whatsoever, either before or during a gathering or demonstration, compel or attempt to compel any person to attend, join or participate in the gathering or demonstration, and the convener and marshals, if any, shall take all reasonable steps to prevent any person from being so compelled.

**LIST OF GATHERINGS HELD IN LANGEBERG MUNICIPALITY
FROM JANUARY 2016 TO 31 OCTOBER 2016**

JANUARY 2016

30 Jan	Khoisan First Nation Culture March - Non-approval for late submission
30 Jan	Bonnievale - Langeberg Workers Trade Union - Picketing at Bonnievale Spar - Non-approval for late submission

FEBRUARY 2016

06 Feb	Bonnievale - Langeberg Workers Trade Union - Picketing at Bonnievale - Approved
10 Feb	Zolani - Ashton Community Concern Organisation - March + Grievances to Tiger Brands - Non-Approval - No Tiger Brands representative to receive the memorandum
12 Feb	Robertson - Langeberg Workers Trade Union - Picketing in Hospital Street - Approved
20 Feb	Montagu - Avalon Springs - Harley Davidson Motorfiets Massarit - Approved
27 Feb	Bonnievale - Langeberg Workers Trade Union - Non-Approval - March + Memo to Bvale Business Forum - Non-approval for late submission
27 Feb	Robertson - Lady Bikers SA - Welwillendheidsoptog - Goedgekeur

MARCH 2016

04 March	Zolani - Ashton Community Concern Organisation - March about Retrenchments + Racism to Tiger Brands - Approval
05 March	Montagu - Preprimêr - Jaarlikse Pretloop - Goedgekeur
21 Maart	Ashton - EFF - Plakkaatoptog na Goree Plaas (Bruwer) - 21 Maart 2016 - Nie-goedkeuring agv laat indiening
24 March	Bonnievale - Langeberg Workers Trade Union - March + Handing Memorandum to Bonnievale Police + Dept Labour - 24 March 2016 - Non-Approval for late submission & no representative to receive the memorandum
26 March	McGregor - Nuwe Apostoliese Kerk Basaaroptog - 26 Maart 2016 - Goedkeuring

APRIL 2016

01 April	Bonnievale - Langeberg Workers Trade Union - March + Handing Memorandum to Bonnievale Police + Dept Labour - Non-Approval for late submission
08 April	Bonnievale - Langeberg Workers Trade Union - March + Handing Memorandum to Bonnievale Police + Dept Labour - Non-Approval - no representative to receive the memorandum
23 April	Montagu - Eroica Vintage Cycle Race - Approved
29 April	Bonnievale - Langeberg Workers Trade Union - March + Handing over Memorandums - Bonnievale - 29 April 2016 - Approval

MAY 2016

28 May	Robertson - Nuwe Apostoliese Kerk - Pretloop ter Fondsinsameling - Goedgekeur
28 May	Montagu - Mountain Mania - Mountainbike Race - Approval
25 May	Robertson - Concerned Members Forum Nkqubela Ward 2 - March + Handing over Memorandums to Municipality + SAPS - Approval

JUNE 2016

04 June	Robertson - CSAAWU - Non-approval for March to deliver Memorandum - Non-approval for late submission & no representative to receive the memorandum.
08 June	Montagu - Springroses Dienssentrum - Optog ter Bewusmaking van Mishandeling van Ouer Mense - Goedkeuring
21 June	Montagu - Independent Civic of SA - Optog oor Behuising + Basiese Dienste - Nie goedkeuring - Onvolledige aansoek
22 June	Robertson: Elukanyeni Daycare Centre - March + Memorandum to Minister of Early Childhood - Incomplete application

JULY 2016

09 July	Robertson - MAWC Motorfietsbond - Dop + Chop Massa Rit - Goedkeuring
30 July	Robertson CSAAWU - Nie-goedkeuring vir Optog + Memo aan Robertson Wynkelder - Geen bewys van ontvanger van memorandum

AUGUST 2016

- - -	- None -
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SEPTEMBER 2016

03 Sept	Robertson - Christusfees - Jesus Walk - Goedkeuring
08 - 11 Sept	McGregor - Ride2Nowhere Cycle Race - Approval
16 Sept	McGregor - Waldorf School - Fund raising parade - Approval
24 Sept	Montagu - Toerisme Makiti 2016 Feesoptog - Goedkeuring
24 Sept	Robertson - United Front - March, Petition & Picketing - 'WIETA' & Robertson - Non-Approval - Non-approval for late submission & no representative to receive the memorandum etc
24 - 28 Sept	Montagu - Southern Cape Motorklub - Erfenis Rit - Goedkeuring

OCTOBER 2016

08 Oct	Robertson - CSAAWU - Application 2 - March + Memorandum to CWA - Approval
29 Oct	McGregor - McGregor Rugby Club - Optog na Sportdag - Goedkeuring