

# **RECORDS TO THE REGULATION OF GATHERINGS ACT 205 OF 1993**

1. Copies of notice of gathering templates in terms of Section 3 of the Regulation of Gatherings Act.

2. The name, address, contact details, and area of jurisdiction of all persons designated in terms of Section 2(4) of the Regulation of Gatherings Act as a "Responsible Officer" and a Deputy Responsible Officer.

2.1 Executive Director: Corporate Services (**Responsible Officer**)  
Steve Tshwete Local Municipality  
Corner Walter Sisulu Street & Wanderers Avenue  
Middelburg, 1050  
Tel: 013 249 7241

2.2 Mr Mduduzi Masilela (**1<sup>st</sup> Deputy Responsible Officer**)  
Director: Legal and Administration  
Steve Tshwete Local Municipality  
Corner Walter Sisulu Street & Wanderers Avenue  
Middelburg, 1050  
Tel: 013 249 7252

2.3 Mr Thabo Mokoena (**2<sup>nd</sup> Deputy Responsible Officer**)  
Assistant Director: Legal Services  
Steve Tshwete Local Municipality  
Corner Walter Sisulu Street & Wanderers Avenue  
Middelburg, 1050  
Tel: 013 249 7051

See Resolution **C05/09/2015** below:

**C05/09/2015**

**DELEGATIONS: APPOINTMENT OF OFFICERS IN TERMS OF THE GATHERINGS ACT 205 OF 1993**

10/1/6/2 (B)/ls

**RESOLVED BY COUNCIL**

1. **THAT** Resolution S41/01/99 be rescinded.
2. **THAT** the Council appoint the Executive Director: Corporate Services to perform the functions, exercise the power and delegate the duties of a responsible person in terms of Section 2(4)(a) of Act No 205 of 1993, Regulation of Gathering Act.
3. **THAT** the Director: Legal & Administration and the Assistant Director: Legal Services be appointed as Deputies to perform functions delegated to them in terms of Section 2(4)(b) of the Regulation of Gatherings Act No 205 of 1993.
4. **THAT** the Chief Magistrates within the Municipal area as well as the Area Commissioner for SAPS be informed accordingly.

3. A List detailing:

3.1 The number of notices of gatherings in terms of Section 3 of the Regulation of Gatherings Act received since 1 January 2015 to date of submission of PAIA request;

3.1.1	2015	=	29
	2016	=	27
	<b>Total to date=</b>		<b>56</b>

3.2 The number of Convener's meetings in terms of Section 4 of the Regulation of Gatherings Act held since 1 January 2015 to date of submission of PAIA request;

3.2.1	2015	=	29
	2016	=	27
	<b>Total to date=</b>		<b>56</b>

3.3 The number of gatherings prohibited or prevented in terms of Section 5 of the Regulation of Gatherings Act since 1 January 2015 to date of submission of PAIA request, and the reasons for the prohibition or prevention;

3.3.1	2015	=	1
	2016	=	0
	<b>Total to date=</b>		<b>1</b>

3.4 The number of gatherings authorized with conditions in terms of Section 4 of the Regulation of Gatherings Act since 1 January 2015 to date of submission of PAIA request; and

3.4.1	2015	=	29
	2016	=	26
	Withdrawn	=	1 (2016-09-03)
	<b>Total to date=</b>		<b>55</b>

3.5 The number of gatherings authorized in terms of Section 4 of the Regulation of Gatherings Act since 1 January 2015 to date of submission of PAIA request.

3.5.1 **56**

4. Copies of Training Manuals and Training Materials (but specifically excluding those done at the national level) relating to the conduct and / or training of persons designated in terms of Section 2(4) of the Regulation of Gatherings Act as a "Responsible Officer".

- Reference number, if available:
- Any further particulars of record:

4.1        **None**



HOME TEL NO: \_\_\_\_\_

BUSINESS TEL NO: \_\_\_\_\_

CELL NUMBER: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_

## 2. ORGANIZATION

The convener is acting on behalf of the (state the full name of the organization)


## 3. THE GATHERING

3.1 The purpose of the gathering is to

--

3.2 The gathering will be held

Time	Date	Duration

3.3 The venue for the gathering is (give full particulars of the place)


3.4 We anticipate (number) \_\_\_\_\_ of participants to attend the gathering.

3.5 We appointed (number) \_\_\_\_\_ marshals. The list of names of these marshals is enclosed on a separate sheet of paper. The marshals shall be made identifiable in the following manner:

--

3.6 If the gathering is in the form of a procession or march

3.6.1 If the gathering is in the form of a procession or march, state the exact and complete route of the procession


3.6.2 The participants will assemble at (time) \_\_\_\_\_ at (place)

\_\_\_\_\_

3.6.3 The procession will commence at (time) \_\_\_\_\_ at (place)

\_\_\_\_\_

3.6.4 The procession will end at (time) \_\_\_\_\_ at (place) \_\_\_\_\_  
and the participants will disperse at (time) \_\_\_\_\_

3.6.5 The participants will be transported to the place of assembly by (state mode of transport) \_\_\_\_\_ and from the point of dispersal by \_\_\_\_\_

3.6.6 The number and types of vehicles to form part of the procession are \_\_\_\_\_

3.6.7 If procession should pass within a radius of 100 metre from a court building, attach the written permission from the magistrate.

4. **TIME OF NOTICE**

If notice is given later than seven days before the gathering, state reasons why notice was not given timeously


5. PETITION

We wish to hand over petition to (name or designation of person to receive the memorandum)

[Empty rectangular box for name or designation]

at (place where petition must be handed over)

[Empty rectangular box for place]

The above person was notified on \_\_\_\_\_ (date) at \_\_\_\_\_ of the above arrangement.

6. OTHER FACTS PERTAINING TO THE GATHERING

State what arrangements have been made for:

6.1 Parking for vehicles and buses

\_\_\_\_\_

6.2 Toilet facilities/water points

\_\_\_\_\_

6.3 Resting places along the route

\_\_\_\_\_

We hereby declare that the information furnished above is to the best of our knowledge correct and accurate.

_____	_____	_____
<b>CONVENER</b>	<b>DEPUTY CONVENER</b>	<b>DATE</b>

**FOR OFFICE USE ONLY**

APPROVAL GRANTED - YES/NO:

DATE APPROVED:

APPROVED BY: \_\_\_\_\_ IN HIS CAPACITY AS A RESPONSIBLE/DEPUTY

RESPONSIBLE OFFICER AUTHORISED BY COUNCIL RESOLUTION S72/01/97

_____	_____
SIGNATURE	DATE

O:GENERAL:NOTICE PUBLIC GATHERING

