

NOTICE UNDER THE REGULATION OF GATHERINGS ACT

The Responsible Officer

I am aware of the provisions of the Regulation of Gatherings Act, 1993 (Act No. 205 of 1993) and wish to notify you in terms of Section 3 of the Act of an intended gathering. The particulars are as follows:

1. **CONVENER:**

Name: _____

Address: _____

Telephone No: _____

Fax No: _____

Other No: _____

2. **DEPUTY CONVENER:**

Name: _____

Address: _____

Telephone No: _____

Fax No: _____

Other No: _____

3. **ORGANIZATION:**

The Convener is acting on behalf of the (state the full name of the organization):

4. THE GATHERING:

4.1 The purpose of the gathering is to:

4.2 The gathering will be held:

Time: _____

Date: _____

Duration: _____

4.3 The venue for the gathering is (give full particulars of the place):

4.4 We anticipate (number) _____ of participants to attend the gathering.

4.5 We appointed (number) _____ marshals.

The list of names of these marshals is enclosed on a separate sheet of paper.

The marshals shall be made identifiable in the following manner:

4.6 If the gathering is in the form of a procession or march:

4.6.1 State the exact and complete route of the procession (attach separate sheet of paper if necessary):

4.6.2 The participants will assemble at (time) _____ at
(place) _____

4.6.3 The procession will commence at (time) _____ at
(place) _____

4.6.4 The procession will end at (time) _____ at
(place) _____

and the participants will disperse at (time) _____

4.6.5 The participants will be transported to the place of assembly by (state mode of transport):
_____ and from the point of dispersal by _____

4.6.6 The number and types of vehicles to form part of the procession are:

4.6.7 If procession should pass within a radius of 100 meter from a Court building, attach the written permission from the Magistrate.

5. TIME OF NOTICE:

If notice is given later than seven days before the gathering, state reasons why notice was not given in time:

6. PETITIONS:

We wish to hand over a petition to (name or designation of person to receive the memorandum):

_____ at (place where petition must be handed over):

The above person was notified on (date) _____ at (place) _____ of the above arrangement.

7. OTHER FACTS PERTAINING TO THE GATHERING:

State what arrangements have been made for:

7.1 Parking for vehicles and buses.

7.2 Toilet facilities and / or water points.

7.3 Resting places along the route.

Signed on (date) _____ at (place) _____

CONVENER