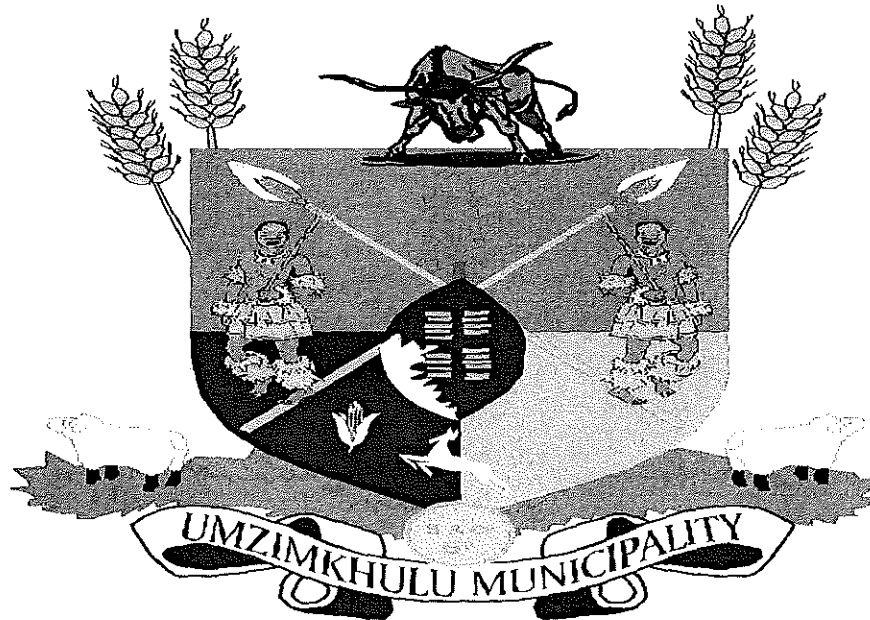


**COPY OF ANY SINGLE POLICY
DOCUMENT RELATED TO
COMMUNITY CONSULTATIONS
FROM JANUARY 2015-JANUARY
2016.**



UMZIMKHULU MUNICIPALITY

COMMUNITY PARTICIPATION POLICY

UMZIMKHULU MUNICIPALITY

COMMUNITY PARTICIPATION PLAN

1. INTRODUCTION

The constitution Act NO 108 of 1996 together with other pieces of legislation requires the Municipalities to ensure that the members of the public participates on Local Government matters .The Constitution is underpinned by principles of good governance, also highlighting the importance of community participation as an essential element of successful good local government .To ensure effective accountability in Local government an active community participation is required.

Municipalities are required to promote community participation and to build capacity on communities, councillors and Municipal officials to engage in a participatory process.

Community Participation planning as a process, establishes a deliberative approach in which all interested parties as well as general public will be fully involved in a number of public

participation processes which includes the following : PMS Review , IDP Review and Budget process.

2. LEGISLATIVE FRAMEWORK

1. The Constitution of Republic of South Africa, 1996(act No. 108 of 1996). The Constitution

- a) Section 152 (1)(a) provides that local government must provide democratic and accountable government for local communities
- b) Section 152 (1)(e) obliges municipalities to encourage the involvement of communities and community organizations in local government .
- c) Section 160 (7) provides that a municipal Council must conduct its business in an open manner and that it may close its sittings , or those of its committees only when it is reasonable to do so having regard to the nature of the business being transacted .
- d) Section 195 (e) states that in terms of the basic values and principles governing public administration, people`s needs must be responded to, and public must be encouraged to participate in policy –making.

2. The Local Government: Municipal Structures Act, 1998(Act No.117 of 1998). The Structures Act.

- o Section 19 requires municipalities to :
Develop mechanisms to consult the community and community organizations
- o Part 4 of Structures Act ,section 72(3) – 78

3. Chapter 2 and chapter 4 , Section 16-22 of Municipal Systems Act, 2000(Act No. 32 of 2000)

3. THE OBJECTIVES OF COMMUNITY PARTICIPATION PLANNING PROCESS

It is important for the Community Planning Process to consider the following objectives

- 3.1 To promote appropriate opportunities for the public to be actively involved in the matters of Local government and other spheres of government .
- 3.2 To provide information to people who are interested to know what is happening but choose to actively participate
- 3.3 To improve communication between the Municipality and the members of the Public (Feedback mechanism)

4. PRINCIPLES OF PUBLIC PARTICIPATION

The following principles of Public Participation will apply;

- **Inclusivity:** Identification and recognition of existing social networks, structures, organisations as vehicles of communication.
- **Diversity ;** Ensuring that different groups including vulnerable groups are part of the governance structures
- **Flexibility :**Engendering trust in the community by opening Council meetings to the public and encouraging attendance
- **Accessibility:** Conducting public meetings in the local language , appropriate venues and timing
- **Accountability :** Ensuring report backs to community Forums / structures (ward committees)at least on a quarterly basis
- **Integration:** Integrating ward planning and IDP process

5. THE PROCESS OF COMMUNITY PARTICIPATION

5.1 INFORMATION

- ❖ Communities shall be informed about the intentions of the Municipality
- ❖ UMzikhulu Municipality shall use this process with the aim of providing balanced and objective information
- ❖ Methods and tools shall include informative meetings , Public Notices ,website ,written information and audio visuals

5.2 Consultation

- UMzikhulu Municipality shall use this process with the objective of obtaining community and Public views , opinions and feedback from the community
- Methods and tools shall include Public hearings, Public meetings , workshops ,Road shows ,feedback sessions, community survey , questionnaire on website

NOMINATION PROCEDURE

- a) Nominees shall be nominated on the official nomination form which is attached to this policy as
- Annexure A.
- b) The nomination form shall be;
- i. Undersigned by the candidate in acceptance of his or her nomination.
- ii. Undersigned by a nominator and seconded by a minimum of ten

- (10) Other persons. Or
- iii. Supported by a resolution of a formally constituted meeting of the sector, subsector interest group or geographic sector that authorises the nominee to represent their interests on the Ward Committee.
- c) Nominations shall be submitted to the Municipal Manager or an official delegated to receive the nominations before the closing date and time specified in the call for nominations.
- d) Sectors may nominate a secundus in the event that their nominee is elected to serve on the Ward Committee and is unable to attend meetings.
- e) Should a nominee who is elected to serve on the Ward Committee vacate his position on the Ward Committee or no longer be eligible to serve on the Ward Committee the procedure as set out under Paragraph 12 for the filling of vacancies shall apply.

REJECTION OF NOMINATIONS

- a) The Municipal Manager or an official delegated by the Municipal Manager shall reject any nomination that does not comply with paragraphs 7 and
- 8.2 Above.
- b) Any person whose nomination is rejected shall not be allowed to stand or be elected as a member of a Ward Committee.

➤

ELECTIONS OF WARD COMMITTEE MEMBERS

The election of ward committees shall take place in the following manner;

WARD COMMITTEE ELECTION MEETING

- a) The Ward Councillor shall in cooperation with the Speaker convene a Ward Committee election meeting for his or her ward.
- b) Notices of the Ward Committee election meetings shall be given at least seven (7) calendar days prior to the Ward Committee election meeting.
- c) Notice of the Ward Committee election meetings shall be done as comprehensively as possible with due cognisance of the communication preferences of the ward to ensure optimal participation, and shall include at least 2 of the following mechanisms;
 - i. Notices in the press
 - ii. Notices to residents
 - iii. Notices on all official municipal notice boards
- d) The Speaker, Municipal Manager or an official of the Municipality delegated to do so by the Municipal Manager shall preside over the election process.
- e) No quorum is required at a Ward Committee election meeting, but the Ward Councillor must ensure that the meeting is representative of the ward.
- f) Only voters who are registered on the wards portion of the voters roll may vote at a Ward Committee
- election meeting.
- g) Attendance registers must be completed for Ward Committee election meetings.

ELECTION PROCEDURES

- a) The election of Ward Committee members shall take place on a sector basis.
- b) A maximum of 10 sectors can be represented on the Ward Committee.
- c) Where there are no more than 10 sectors with eligible nominees, these sectors shall be regarded as the sectors from which Ward Committee members shall be elected.
- d) Where there are more than 10 sectors with eligible nominees, an attempt shall be made to group similar sectors through consensus during the meeting, but should this not be possible, the determination of priority sectors for the ward shall be put to the vote.
- e) Where there is only one nominee per sector, and no motivation that the nominee is not a true representative of the sector, that nominee shall be declared as a duly elected member of the Ward Committee.
- f) Where there is more than one nominee per sector, a vote shall be held.
- g) All persons eligible to vote shall have one vote to elect a representative in respect of each sector.
- h) In the case of equal number of votes, preference shall be given to a female nominee, unless both
 - nominees are male or female in which case, the chairperson shall have a casting vote.
- i) Should there be any remaining seats on the Ward Committee following this process, the meeting may
 - through consensus elect second or third nominees from any of the wards priority sectors to serve on the Ward Committee providing that preference is given to women nominees first.
- j) Voting shall ordinarily be done by means of a show of hands, but the Speaker or official presiding over the election may make use of ballot papers if there are sufficient people in attendance and a ballot system would be more practicable.

TERM OF WARD COMMITTEES

- The term of office of Ward Committee members shall be equal to the term of office of the Council and
- shall terminate on the day preceding the date of the following municipal election.

VACANCIES

- a) A Ward Committee Member shall cease to be a member of the ward committee if that member;
 - i. Resigns in writing.
 - ii. Moves to another ward.
 - iii. Ceases to be a member of the sector that he or she represents.
 - iv. Dies.
 - v. Is removed from office by the Council.

- b) The Council shall remove a Ward Committee Member from office by a resolution if such member;
- i. Has been absent without leave of the Ward Committee for three or more consecutive meetings.
- ii. Is proven to be involved in any form of corruption.
- iii. Fails to adhere to meeting procedures or misconducts him/herself during meetings.
- iv. Fails to submit priorities as mandated by the sector.
- v. Becomes involved in activities that undermine the Council or Ward Councillors authority.
- vi. Contravenes the Code of Conduct for Ward Committee Members.

FILLING OF VACANCIES

- a) When a vacancy occurs, nominations shall be called from the sector where the vacancy occurred, and the nomination and election process as set out in paragraphs 8.2, 8.3 and 9 shall be followed.
- b) Should the sector not wish to nominate a candidate, calls for nominations will be made in terms of paragraph 8.1 where after the procedure as set out in paragraphs 8.2, 8.3 and 9 shall be followed.
-

5.3 Involvement

- This process entail working with Public regarding verifying facts and ideas gathered and test some assumptions and pre understanding before decision is made.
- UMzimkhulu Municipality shall use this process with the objective of working with public throughout the process
- Methods and tools shall include facilitation , planning committee , project steering committees and other structures

6. BENEFITS OF COMMUNITY PARTICIPATION

- Increased level of information dissemination to communities
- Improved delivery of services
- Community Empowerment
- Encourages culture of openness and transparency
- Better need identification for communities
- A sense of ownership
- Good Governance

7. TAGERT AUDIENCE

7.1 Target audience for Community Participation

7.1.1 UMzimkhulu municipal area has a range of stakeholders that it considers important for community participation

7.1.2 Identifying these stakeholders is important as each group will necessarily have different needs and priorities. The municipality's message on community participation process must therefore be targeted according to the priorities of each group. It's also quite likely that the municipality may employ different communication tools to reach the various groups contained within its target audience – e.g. a website to provide information to established businesses and information flyers to reach an informal settlement without electricity (and computers).

7.1.3 A convenient way of classifying the target audience is to separate them into internal and external recipients.

7.2. Internal target audience

7.2.1 The internal audience of the municipality consists of the following:

- (i) Departments and administrative structures within the municipality
- (ii) Political structures within the municipality – portfolio committees, etc.
- (iii) Management
- (iv) Mayor
- (v) Members of the Executive Committee
- (vi) Councillors
- (vii) Officials at all levels
- (viii) Representative trade unions

8. External target audience

8.1 The external audience of UMzimkhulu Municipality consists of the following:

- (i) All Stakeholders
- (ii) Local Business
- (iii) General Public
- (iv) Community Structures
- (v) Government Departments

- (vi) The media
- (vii) The community

9. PUBLIC PARTICIPATION STRATEGIES

9.1 Statement of Intent:

9.1.1 UMzimkhulu Municipality is committed to improving communication the local community as well as other organs of state within the local and provincial spheres of government.

9.1.2 UMzimkhulu Municipality believes that communication is a fundamental factor in the achievement of the goals of accountable, open, transparent and responsive local government.

9.1.3 UMzimkhulu Municipality believes that it is the duty of each councillor, manager and official of the municipality to ensure that people has correct, reliable information on time as to the current and planned activities of the municipality.

9.1.4 UMzimkhulu Municipality believes that the media has the duty to inform the community of the activities and intentions of the municipality.

9.1.5 UMzimkhulu Municipality commits itself to compliance with all relevant statutory prescripts regarding the making available of information held by the municipality.

9.2 Strategic objectives

9.2.1 UMzimkhulu Municipality shall improve the quality of information and frequency with which information regarding the current and planned activities of the municipality shall be made available.

9.2.2 UMzimkhulu Municipality shall ensure that its councillors and managers have the communication skills and techniques to communicate effectively within the municipality and also externally.

9.2.3 UMzimkhulu Municipality shall ensure that adequate structural and non-structural arrangements are in place to promote effective communication between UMzimkhulu Municipality and the local municipalities within its area.

9.2.4 UMzimkhulu Municipality shall engage with local municipalities within its area on ways and means of accessing ward committees of the local municipalities.

9.3. Strategies

UMzimkhulu Municipality shall apply the following strategies;

9.3.1 Legal Notices: informing the public a proposal or activity that is required by law to be displayed at particular locations, such as municipal notice boards for specific periods.

9.3.2 Newsletters, News articles and Press release: Stories, debates, achievements and articles which provides information about a proposal or activity.

9.3.3 Exhibits and Displays ; information provided at an accessible location, such as municipal building / library or road shows , to help raise public awareness regarding an issue, campaign or planned projects

9.3.4 Public meetings ; well planned and well-advertised formal meetings where the Councillors , project manager project team ,developer, meet the Public or specific stakeholder at a Public place to discuss issues affecting members of the Public .

9.3.5 Surveys and Polls; UMzimkhulu Municipality to conduct snap community survey annually.

9.3.6 Complaints Register : UMzimkhulu Municipality to provide complaints register in all municipal sites that are dealing directly with customers and a committee that consists of Public Participation Practitioner , communications coordinator , Manager customer care led by an Executive Manager appointed by the Municipal Manager attends the Complaints at least once a week .

9.3.7 Stakeholder meetings: Small group meetings with stakeholders in an interactive forum to share and provide information about particular issue.

9.3.8 Mayoral Imbizo; Interaction process between the UMzimkhulu Municipality Council and communities.

Conclusion: The policy will be presented to the management committee and go through all committees before it is adopted by the Council. The successful implementation of the community participation plan depends on the cooperation and ownership of all relevant stakeholders within the UMzimkhulu Municipality

Umzimkhulu

Tel: (039) 259 5000/5300
Fax: (039) 259 0427



Attention Maryna

Municipality

169 Main Street
Private Bag 53

Umzimkhulu 3297

Email: info@umzimkhulum.gov.za

PROVINCE OF KWAZULU-NATAL

KZN 435

DATE : 15 MAY 2015

TIME : 10h00

VENUE: MAWOSE (PRE-SCHOOL)

MINUTES OF COUNCILLOR'S IMBIZO WARD 19

No.	Item	Action
1.	Opening Prayer. The meeting was opened with a prayer by ward 19 member.	Mrs Chiya
2.	Opening & Welcoming The ward councillor opened the meeting and welcomed everyone in the meeting.	Cllr. Khambula welcomed and thanked everyone for attending the meeting
3.	Introductions. The ward councillor introduced everyone in the in the meeting.	Cllr. Khambula
4.	Apologies & Signing of the Attendance Register. Apologies: <ul style="list-style-type: none">• None Attendance Register: The attendance register was signed by everyone in the meeting.	
5.	Purpose of the meeting The purpose of the meeting was done by Cllr. Khambula who told the meeting why we are here and what is the purpose of being here.	Cllr. Khambula
6.	Presentation. <ul style="list-style-type: none">• Cllr. Khambula presented all the projects	Cllr. Khambula

<p>7.</p>	<p>Question</p> <ul style="list-style-type: none"> • Mr Dlamini is requesting electricity • Mr Mahlaba has raised concerned about when will the sports facility be opened because it seems that it is long overdue. • The road at St Barnabas village has not been completed and the construction company has moved. • Mr Xulu has requested access road at Mountain village. • Youth requested sports equipment and kits; • Mr Ndlangisa requested RDP houses. 	<p>Community members</p>
<p>8.</p>	<p>Way forward.</p> <ul style="list-style-type: none"> • Since Eskom is having a problem so its services are running slowly. • The handing over of sport facility will take place next week. • The ward councillor will contact Department of Transport about St Barnabas access road. • Access road at Mountain village is on process. • Councillor will contact Sport officer regarding sport equipment and kit • Department of Human Settlement is still having some issues but the proposal has been noted. 	<p>Cllr. Khambula</p>

Ward 19

Attention

Maryna

9.	Closing Prayer. The closing Prayer was done by community member	Community member
10.	Closure. The meeting was officially closed by Cllr. Khambula	Cllr. Khambula

Umzimkhulu



Municipality

Tel: (039) 259 5000/5300
Fax: (039) 259 0427

169 Main Street
Private Bag 53
Umzimkhulu 3297
Email: mlenganem@umzimkhululm.gov.za

PROVINCE OF KWAZULU-NATAL

KZN 435

Ward Committee Meeting

Venue: Clydesdale Hall..... Date: 21/08/2015.....

NAME & SURNAME	VILLAGE	CONTACT NUMBER	SIGNATURE
<i>Ntombizikile Njilo</i>			
<i>Ntombizikile Njilo</i>	<i>kwa Gijima</i>	<i>0739272104</i>	<i>[Signature]</i>
<i>Sibusiso MBELE</i>	<i>HOPENWELL</i>	<i>0833947347</i>	<i>[Signature]</i>
<i>Nokuphina Moya</i>	<i>HOPENWELL</i>	<i>0785181660</i>	<i>[Signature]</i>
<i>Princess Samakale</i>	<i>New Clydesdale</i>	<i>0828433382</i>	
<i>MVELELI RADEBE</i>	<i>STRANGER'S REST</i>	<i>0837562224</i>	<i>[Signature]</i>
<i>Jumbwa Mhlati</i>	<i>CLYDESDALE</i>	<i>071 194 94 19</i>	<i>[Signature]</i>

WARD 17

21/08/2015

WARD COMMITTEE MEETING

AGENDA:

OPENING PRAYER

Apologies

REMARKS BY CHAIRPERSON

REPORT BY CHAIRPERSON

REPORT FROM SECTORS

INTERACTION WITH REPORTS

WAY FORWARDS

CLOSURE

1. OPENING PRAYER BY MISS N. MIYA

2. Apologies - MRS B. NKONZO,

3. REMARKS BY CHAIRPERSON

WARD COUNCILLOR MISS V. MHATHI - WELCOMES EVERY BODY IN THE MEETING. SHE SAID THAT WARD COMMITTEE MEMBERS MUST ATTEND EACH AND EVERY WARD COMMITTEE MEETING AND ALSO APOLOGIES MUST BE DONE IN WRITING A LETTER AND SUBMITTED TO WARD SECRETARY

REPORT BY WARD COUNCILLOR/CHAIRPERSON

ELECTRICITY INFILL

A CONTRACTOR CALLED LA IS IN THE WARD 17 TO DO ELECTRICITY INFILL ALL VILLAGES WITHIN WARD 17, HOUSEHOLDS THAT HAS NO ELECTRICITY METRE BOX WILL BE ELECTRIFIED

ACCESS ROADS/ROADMAINTENANCE

MUNICIPALITY MAINTENANCE ARE STILL BURY BLASING IN WARD 17 BUT THERE IS SOME DELAYS BECAUSE FOLLOR AND WATERCAN ARE NOT IN GOOD CONDITION BUT AS SOON THOSE MAINTENANCE ARE FIXED, THEY WILL PROCEED WITH WORK HERE WARD 17

SANITATION

ABOUT 100/ONE HUNDRED TOILETS WILL BE PROVIDED FOR WARD 17. SO WARD COMMITTEE MEMBERS MUST DO THE LIST OF HOUSEHOLDS THAT HAS NO MUNICIPALITY TOILETS.

ARTS AND CULTURE

ON 22/08/2015 WARD 17 WILL HOLD ITS WARD CULTURE HERE AT CLYDEDALE HALL AT 09H00. ALL WARD COMMUNITIES MUST ATTEND. AND THEN ON THE 29/08/2015 THERE WILL BE A ZONE CULTURE, IT WILL ALSO BE HELD HERE AT CLYDEDALE HALL

INTERACTION REPORTS

- SIBUSISO - ELECTRICITY INFILLS. ARE THOSE HOUSEHOLDS THAT HAS STOLEN ~~ELECTRICITY~~ ELECTRICITY METRE BOX [IZINYOKANYOKA] AND THOSE HAS PROBLEM OF METRE BOX, SO ARE THEY GOING TO BE ELECTRIFIED?
- WARD COUNCILLOR - YES THOSE WHO IS GOT IZINYOKANYOKA WILL BE ELECTRIFIED BUT THEIR METRE BOX WILL BE TAKEN. AND THOSE WHO IS GOT PROBLEM WITH THEIR METRE BOX MUST PHONE Eskom.
- MVELELI - ARTS AND CULTURE - WHAT WILL BE THE THEME OF THE SONGS WITHIN GROUPS THAT ARE GOING TO PARTICIPATE?
- SIBUSISO - THE THEME WILL BE ABOUT VOTING.

WAY FORWARDS

ALL THE GROUPS THAT ARE GOING TO PARTICIPATE IN ARTS AND CULTURE MUST BRING THEIR IDENTITY DOCUMENTS


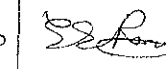

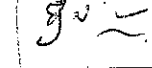
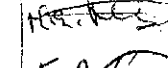
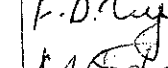


WARD COMMUNITIES MUST MAKE SURE THAT THEY ARRIVE BEFORE 09am HERE CLYDEDALE HALL.

Closure By Ward Councillor MISS V MATHU

13/08/2015
K
CL
SIGNAT
DATE: 21/08/2015

Attendance register

07-05-2015

<u>Surname</u>	<u>Initials Names</u>	<u>Sector</u>	<u>Contacts</u>	<u>Signatures</u>
1. Dlamini	D	Stock farming	0797596817	
2. Penula	ES	Sports	0797664600	
3. Mofokeng	M.K	Youth	0792855473	
4. MADUNA	L.J	Religion	0782004153	
5. MJOLO	H.E	women's L.C	0820935119	
6. CIYA	F.D	TRANSPORT	0797700137	
7. CEBARHE	M.	HEALTH & SOCIAL DEV	0797615710	
8. Khambula	T.P.	Ward Councillor	0728199468	
9.				

UMZIMKHOLU MUNICIPALITY
 KWAZULU NATAL (KZ5a6)
 T. P. KHAMBULA (WARD 19)

Signature: T. P. Khambula

Date: 07/05/2015

1. WARD COMMITTEE MEETING

Usuku lomhlangano Date	TYPE OF MEETING (e.g. Ward Committee/ Sector/Forum) uhlobo lomhlangano	ISSUES RAISED AT THE MEETING Iziphakamiso zentlaka ezehlukene (sectoral issues)	ISSUES FOR COUNCIL'S/ DEPARTMENT/DISTRICT'S ATTENTION Umnyango ongasiza kuloko
07-05-2015	youth	It was highlighted that the team-leaders of Mountain must fetch their prizes from Mhlanga.	CLLr and members of ward committee more special the sports sector.
07-05-2015	youth	Also highlighted that residents from Mountain be given opportunities at the clinic if there are any.	CLLr, clinic committee and the department of health.
07-05-2015	Sports	Asked if there is an availability of food parcels because there is a member of community who is suffering from starvation.	Social services and social development.
07-05-2015	Sports	It was highlighted that sports equipment is insufficient and netball has got no playing net.	Sports office and department of sports.
07-05-2015	Sports	It was stated that certain villages are corrupt in such a way that they pick players from other wards.	CLLr, sports committee and members of ward committee.
07-05-2015	Women	It was highlighted that women of the ward have not received any assistance of finances to support them in their projects or co-operatives.	CLLr, LED, Department of Social Development and the department of Trade and Industry.
07-05-2015	Religion	It was highlighted that there are some people of Kemas community who are still eagerly awaiting for an access road to their farm.	CLLr and infrastructure.
07-05-2015	Sports	Raised concerns about poor attendance of the members of ward committee in the sporting events that take place in the ward.	CLLr, sports officials and members of ward committee.

**AFFECTED COMMUNITY ON THE
ISSUE OF HOUSING DURING THE
PERIOD JANUARY 2015 TO
JANUARY 2016.**

**UMZIMKHULU HOUSING TINK TANK MEETING
ACTION MINUTES**



DATE	24 FEBRUARY 2015
TIME	10H00
VENUE	UMZIMKHULU COUNCIL CHAMBER BOARDROOM

ATTENDANCE REGISTER

NAME	ORGANISATION	CONTACT NO.	EMAIL
T. Maphumulo	ULM	072 5843295	maphumulot@umzikhululm.gov.za
A. F. Mkize	ULM	078 6598 474	afmkhize@umzikhululm.gov.za
N. Mhlawuli	ULM	073 5317 223	mhlawulin@umzikhululm.gov.za
P.N. Mkhize	Harry Gwala DM	039 8342485	mkhizen@sisonkedm.gov.za
A. Essop	Dezzo	082 5844 803	altaaf@dezzo.co.za
Luke Maurel	Stedone	0728665685	luke@stedone.co.za
M. Hogg	Stedone	0833266019	mike.hogg@stedone.co.za
Nusta Gumede	NHBRC	0313748100	nusta@nhbrc.org.za
S.V. Mbangatha	KZN-DoHS	0313365251	Siphokazi.mbangatha@kzndhs.gov.za
Gerry Engelbrecht	DoHS	0823756828	Gerry.Engelbrech@KZNDHS.gov.za
Tina Zulu	DoHS	0338452090	tina.zulu@kzndhs.gov.za
V. Nyawuza	Ext5/6 CLO	0781691338	
J.S. Msiya	Ward Cllr	0825610735	mseyaj@umzikhululm.gov.za
N. Mncube	BHC	0730602013	sisulutrading@gmail.com
N.B. Gamede	W/Committee	0762964641	
Z. A. Msomi	W/ Committee	07372205887	
N. Mdlamza	W/ Committee	0739766608	
M. Ngcongo	ULM	0825607918	sngcongo@umzikhululm.gov.za
P.K. Xaba (Sibisi)	W/Committee	0827389189	
M.P. Mphakathi	Ward Cllr		

MINUTES OF HOUSING TINK TANK MEETING HELD AT MUNICIPAL BOARDROOM ON THE 24th FEBRUARY 2015.

No	Item	Action
1.	<p><u>Opening and Welcome</u> Meeting was opened by Mr. Maphumulo and welcomed everyone present at the meeting.</p>	
2.	<p><u>Attendance register</u> The attendance register was signed by everyone present at the meeting.</p>	All
3.	<p><u>Introduction</u> Everyone introduced themselves.</p>	All
4.	<p><u>Apologies</u> Lungi Mbhele (Dezzo) John Foley (DoHS) S. Ngcamu (Rural Development) N. Tyekela-Gaxela (ULM) M. Majola M.Mbali A. MacKaye (Kantey &Templer)</p>	
5.	<p><u>Adoption of the minutes</u> Minutes were adopted as they were. <u>Matters Arising</u> None</p>	ALL
6.	<p><u>Purpose of the Meeting</u> Mr. Maphumulo stated the purpose of the meeting, saying we want to get progress on projects and to resolve the challenges facing our projects. <u>Matters for discussion</u> <u>6.1 –Progress report per project</u> <u>6.1.1 – Riverside Phase 1 Housing Project</u></p>	

<ul style="list-style-type: none"> • The project is completed in April 2012. Service level agreement for sewer has been signed by Harry Gwala DM. • Water design is not completed, Kenty & tampler is busy with it and will be submitted to Harry Gwala for approval. • The rectification budget is insufficient. New application has been sent to DoHS for approval which covers sewer, gutters and downpipes, application is held with contract section. • DoHS is required an application letter for expropriation. Dave Smiley is to draft application letter and confirm legal requirement, then the letter to be submitted to Dezzo and Umzimkhulu municipality. 	<p>DoHS</p> <p>DoHS</p>
<p><u>6.1.2 – Riverside Phase 2 Housing Project</u></p> <ul style="list-style-type: none"> • All designed has been done. • House plan is held with municipality for approval. • Land ownership to be verified. • Riverside phase 2 will be continued, when the problems for phase one has been resolved. 	
<p><u>6.1.3 – Ext 6 Housing Project</u></p> <ul style="list-style-type: none"> • DoHS has declared that new projects be undertaken in line with pre- April 2014 subsidy quantum and specification. • If the IA will continue using this limited budget the project will not produce good production. The IA’S need assistance to resolve this matter. • There is good progress to date on internal services, but infrastructure had a negative impact on cash flows. • There are lot of invoices submitted to Human Settlement not get paid. • The internal reticulation designs have been completed and have been 	<p>DoHS</p> <p>Stedone</p>

	<p>approved by Harry Gwala DM.</p> <ul style="list-style-type: none"> • Harry Gwala has requested a copy of drawings for the sewer for ext 6. <p><u>Ext 5 Housing Project</u></p> <ul style="list-style-type: none"> • Stedone Development to submit the revised layout. • The municipality needs a detailed report for ext 5 from the IA specifying the sewer as well as the revised layout to accommodate those sites which are affected by encroachment. • Stedone need to submit a full PDA application to the municipality in order to deal with the revise layout. • Community are still building, encroachments are continued. What is being done by the municipality to address the Bylaws in terms of encroachment? <p><u>6.1.4 - Ibisi Housing Project</u></p> <ul style="list-style-type: none"> • PLS agreement has been submitted to DHS by the IA, awaiting approval • Service level agreement for sewer is in place but not yet submitted to Harry Gwala DM, the IA is awaiting confirmation letter for the commissioning of reservoir. <p><u>6.1.5 – Rural Villages Housing Projects</u></p> <ul style="list-style-type: none"> • Land ownership is still a problem. • The IA has engaged with Rural Development with the aim of solving the matter. • Rural Development is to seat with DoHS to solve the issue of land ownership 	<p>Stedone</p> <p>Stedone</p> <p>Stedone</p> <p>ULM</p> <p>DoHS</p> <p>DRD&LR and DoHS</p>
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	<p><u>6.1.6 Clydesdale Housing project</u></p> <p>No report</p> <p><u>6.1.7 Rural Housing Project</u></p> <ul style="list-style-type: none"> • There is no progress on rural housing projects because of land matters. Rural Development and DoHS are in process of solving the land matters. 	<p>Stedone DRD&LR & DHS</p>
<p>7.</p> <p>8.</p>	<p><u>6.1.8 Flagship Projects/Sukuma Sakhe</u></p> <ul style="list-style-type: none"> • Sukuma sakhe projects have been stopped because of land issues. • Bathombe construction and Chushisanani construction have been done geotech, beneficiary administration and NHBRC registration. Most of beneficiaries approved on HSS. • DoHS is busy reviewing the subsidy quantum. Rural development is busy finalizing the land legal agreement; after the agreement has been signed most of the issues will be unblocked. <p><u>6.1.9 Ext 9/ 10</u></p> <ul style="list-style-type: none"> • DoHS had appointed a consultant to undertake a feasibility study for the planned projects for the whole of KZN Province. Ext 9/10 project is part of the feasibility study. • Syamthanda Consulting has been completed the feasibility study, report will be submitted to the municipality. <p><u>General</u></p> <ul style="list-style-type: none"> • Cllr Msiya requested Human Settlement to attend the community meeting which will be held on the 04th March 2015 at 5:00 pm. • The budget issue is beyond us, it needs political intervention. <p><u>Comment/Discussions</u></p>	<p>DoHS</p> <p>DoHS & DRD&LR</p> <p>DoHS</p> <p>DoHS</p>

- Stedone stated that they have no budget to follow PDA application for the revise of EXT 5 lay out plan. PDA application was not part of the budget
- Stedone is now in a very difficult position due to budget constraints. The project will be stopped up until the budget issue has been finalized.
- DoHS found that budget realignment from R65 000 to R110 000 will make a huge problem that's why we do have these challenges in terms of budget. R110 000 subsidy is not going to work anymore.
- NHBRC clarified that the budget constraint is a national problem is not at provincial level. In Kwazulu Natal MEC had signed for 33 000 houses to be built with R110 000 subsidy and these houses are in new project not in rectification project.
- Rectification is a national programme and has got its own policy.

9.

Closure

The meeting was officially closed by the Chairperson.

**RIVERSIDE RECTIFICATION PROJECT
TECHNICAL MEETING NO 1**

DATE: 22nd October 2015
VENUE: Dezzo Riverside Site Camp

1. PRESENT

1.1 See attached attendance register

2. WELCOME

2.1 A Mckay welcomed all parties and gave a background to the project

3. APOLOGIES

3.1 Nil

3.2 A Mckay to send minutes and invite Mrs Mkhize from the Municipality

4. CONTRACT

4.1 Start Date Project L Mbele to confirm

4.2 End Date Project L Mbele to confirm

4.3 Duration 6 months

5. SAFETY ISSUES

5.1 Safety File

5.1.1 Completed and all legal appointments have been made

5.2 Public Liability

5.2.1 L Mbele reported that Public Liability was in place

5.3 Safety Audits

5.3.1 L Mbele reported that Dezzo would undertake internal safety audits and these could be forwarded to A Mckay for inclusion in meeting minutes

5.3.2 L Mbele reported that Environmental Management Plan would form part of safety file and safety audits

6. QUALITY CONTROL PLAN

6.1 Checking levels

6.1.1 S Nzuzza and L Gwala to move ahead of construction and check all lines to ensure house connections can connect into new lines

6.2 Sewer

6.2.1 Before house connections could be undertaken each line would need to be inspected and passed by K Mhize from HGDM

6.2.2 Dezzo to source suitable bedding material

6.3 Water

- 6.3.1 Before house connections could be undertaken each line would need to be inspected and passed by K Mhize from HGDM

7. CERTIFICATES

- 7.1 L Gwala to send a draft certificate for A Mckay for finalization

8. PROGRAMME

- 8.1 L Mbele to forward a program of works

9. PROGRESS

- 9.1 Site Establishment 100%
9.2 Excavation 150m

10. CONTRACTORS REPORT

- 10.1 Plant
- TLB 1 No
- 10.2 Labour
- 3 Supervisors
 - 2 General Workers
 - 2 Pipe Layers
 - 1 CLO

11. DELAYS

- 11.1 S Nzuzza reported rain delays but the information needs to be recorded in the site diary and presented at next meeting
- 11.2 Rain gauge to be installed on site and rain fall figures included in site diary

11. INFORMATION REQUIRED

- 11.1 Municipality/DOHS
- 11.2 District Municipality
- 11.2.1 Set of drawings for K.Mkhize
- 11.3 Dezzo
- 11.3.1 Email S Nzuzza electronic drawings
- 11.4 Kantey and Templer
- 11.4.1 Dezzo to provide a quality control file on site for all testing
- 11.4.2 Dezzo to provide a site diary and site instruction book

12. NEXT MEETING

- 12.1 Next Meeting 19th November 2015 at 10h00



ATTENDANCE REGISTER

Job No. :
 Client Name : Dezzo Holding
 Project Name : Riverside Rectification
 Description :
 Date : 22/10/2015 Time : 13h00
 Venue : Dezzo Sub Camp Riverside

PRESENT

NAME	COMPANY	TEL No.	CELL No.	EMAIL ADDRESS
Lungi Mbele	Dezzo	031 7136500	061 0010850	lungi@dezzo.co.za
Khanyo Mkhize	HEOM	072 2875432	039 8342485	mkhizen@hanyawalaadm.gov.za
SANDILE NZUNZA	DEZZO	0846990907	0846990907	sandilenzunza@gmail.com
CLAUDIA NGWENYA	Dezzo	0835128998	0835128998	claudia@dezzo.co.za
Ntombikayise	Jini	N/A	0723212688	N/A
LETHU GWALA	LET			

APOLOGIES

NAME	COMPANY	TEL No.	CELL No.	EMAIL ADDRESS

**RIVERSIDE RECTIFICATION PROJECT
TECHNICAL MEETING NO 2**

DATE: 3rd December 2015
VENUE: Dezzo Riverside Site Camp

1.1 WELCOME AND INTRODUCTION

1.1.1 A Mckay welcomed all parties and gave a background to the project

2.1 ATTENDANCE

2.1.1 As per attached

2.2 APOLOGIES

2.2.2 Mr T Maphumulo UM

2.3 CONTRACT PRESENTATION

2.3.1 Public Liability Reported as In Place

2.3.2 Contractors All Risk Insurance Reported as In Place

2.3.3 Workmens compensation Reported as In Place

2.3.4 Notification Department of Labour was reported as having been undertaken

3.1 PREVIOUS MINUTES

3.1.1 Previous minutes accepted

4.1 CONTRACTUAL MATTERS

4.1.1 Contract Value R 8 210 425.00

4.1.2 Commencement Date 13th September 2015

4.1.3 Contract Period 6 months

4.1.4 Completion Date 13th March 2016

5.1 SITE SAFETY

5.1.1 Concerns were raised in the meeting regarding

- Permits for plant
- Operator's permits
- Disks expired
- Induction
- Safety gear
- Exposed trenches
- First Aid training
- Safety Representative

5.1.2 Dezzo were to address all of the above as matter of urgency

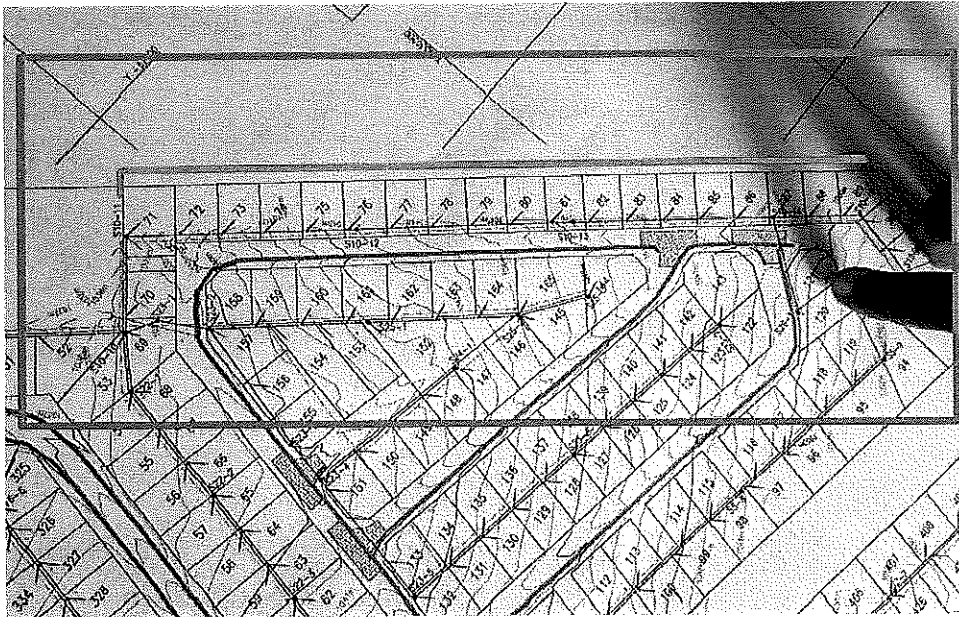
5.1.3 Dezzo to undertake Site Safety Audits

6.1 ACCOMMODATION OF TRAFFIC

6.1.1 Being dealt with on site

7.1 SURVEY

7.1.1 Additional survey work to be undertaken in region of house numbers 71 -89 so that a re design of the sewer line can be undertaken



8.1 ENVIRONMENTAL

8.1.1 No items to report

9.1 EXISTING SERVICES

9.1.1 Services were being damaged as there was little or no as built information to show contractors where existing services are.

9.1.2 The District noted that Water Monitors were being employed by the District and they are available to assist the project in locating existing services

9.1.3 Community members were asking for fences to be replaced where they were damaged. Dezzo reported that they only, only reinstate fences as there was no budget for new fences.

9.1.4 There were reports of people refusing to move their structures out of the way so that new services could be installed. This information needs to be forwarded by Dezzo to Mr M Mbali as Building Inspector so he can action it

10.1 SUB CONTRACTORS

10.1.1 No items to report

11.1 COMMUNITY

11.1.1 Dezzo to request that DOHS and Municipality meet the community to discuss people in the way of services if the situation does not improved. →

12.1 INFORMATION REQUIRED

- 12.1.1 Set off drawings for the District Municipality
- 12.1.2 Detail for encasement sewer on water crossings -
- 12.1.3 Dezzo to provide a site diary and site instruction book ←

13.1 MIX DESIGN

13.1.1 To be submitted by Dezzo for high strength concrete ie thrust blocks *Submitted*

14.1 VARIATION AND DAY WORK

14.1.1 The project is lump sum and not re measurable therefore there are no items for variation order

15.1 PROGRAM

- 15.1.1 Dezzo to forward a revised program
- 15.1.2 Dezzo reported that the project was 2 months behind program ←

16.1 PROGRESS

16.1.1 Reported as below

1. CONSTRUCTION PROGRESS

Description	Overall QYT	Unit	Individual Completed Quantity	Individual Completed Percentage
• Site Establishment	1	Sum		100%
• 200mm Diameter Sewer line Excavate, Bedding, Laying and Backfill	710	m	417	73%
• 160mm Diameter line Excavate, Bedding, Laying and Backfill	6383	m	165	3%
• House Connections	497	no	35	4%
• Sewer Manholes	137	No	0	0%
• Water Line	5187	m	0	0%

17.1 QUALITY CONTROL AND STANDARD OF WORK

- 17.1.1 District concerned at sewer pipe being laid on stone bedding. Kantey & Templer to provide written feedback.
- 17.1.2 Dezzo to implement and provide Quality Control Documentation

18.1 TEMPORARY WORK

19.1 CERTIFICATES

19.1.1 Reported as below

Value Contract	R 8 210 425.00
Cert 1	R 647 529.75
Total to date	R 647 529.75
Remaining to be claimed	R 7 562 895.25

19.1.2 Reported that there was a delay of 2 weeks due to misunderstanding but this was resolved.

20.1 CONTRACTUAL DATES AND DELAYS

20.1.2 Commencement Date 13th September 2015

20.1.3 Contract Period 6 months

20.1.4 Completion Date 13th March 2016

20.1.5 Dezzo reported that an extension of time request would be submitted to DOHS for 3 months

20.1.6 Rain delays

9 th Nov 2015	8mm
12 th Nov 2015	15mm
13 th Nov 2015	consequential delay
21 st Nov 2015	18mm
26 th Nov 2015	5mm
3 rd Dec 2015	32mm

21.1 CLAIMS

21.1.1 The project was fixed price and there was not allowable for extra. Only delays would be considered without cost implications.

22.1 PROJECT RISK

22.1.1 Main risk was services in the way of construction and home owners not removing structures in the way of construction.

23.1 CONTRACTORS PERFORMANCE

23.1.1 Monthly performance report

Adequate

23.1.2 Contractor requires more staff resources to increase production

24.1 GENERAL

24.1.1 Contractors report attached

25.1 FUTURE MEETINGS

26.1 CLOSURE

8 Posselt Rd
New Germany, 3620

P.O.Box 15162, Westmead, 3608

website: www.dezzo.co.za



Tel : 031 - 713 657

Fax : 031 - 705 968

Date: 03 December 2015

Project Name : Riverside Sewer and Water Rectification
Municipality : UMzimkhulu Local Municipality
Funder : Department of Human Settlements
Implementing Agent : Dezzo Holdings
Consulting Engineer : Kantey & Templar
Contractor : Dezzo Holdings
Contract Value : R 8 667 000.00
Contract Period : 06 Months
Commenced Date : 13 September 2015
Completion Date : 13 March 2015
Progress Report No : 01

1. CONSTRUCTION PROGRESS

Description	Overall QYT	Unit	Individual Completed Quantity	Individual Completed Percentage
• Site Establishment	1	Sum		100%
• 200mm Diameter Sewer line Excavate, Bedding, Laying and Backfill	710	m	417	73%
• 160mm Diameter line Excavate, Bedding, Laying and Backfill	6383	m	165	3%
• House Connections	497	no	35	4%
• Sewer Manholes	137	No	0	0%
• Water Line	5187	m	0	0%

2. CHALLENGES AND DELAYS

1. The issue of levels and working backwards in order to ensure that lines are flowing properly. This is slowing the progress because we cannot work as and where we have open lines, even if there are issues we have to wait and resolve them before moving forward.
2. The issue of existing water drawing. We currently do not know where existing water lines are because we do not have a drawing and this is causing major delays as we normally experience water bursting while we are working and we have discovered that water runs everywhere.
3. Fencing is another delay as most of the houses are fenced and the removal of fencing is progressing very slow as some home owners resist to remove their fence, we have to have numerous discussions before we can obtain authority to move a fence.
4. Obstructions are a major delay as we cannot continue with other lines before these are resolved or before we can get a revised drawing for these lines.
5. Bedding.

3. Labour and Plant

1. HUMAN RESOURCES ON SITE	UNIT	PREVIOUS	CURRENT
Contracts Manager	No.	1	1
Site Agent	No.	1	1
Foreman	No.	1	1
Technician	No.	0	1
Safety Officer	No.	1	1
Storeman	No.	1	1
CLO	No.	1	1
Skilled Labour	No.	2	2
Unskilled Labour	No.	2	7
Adults	No.	4	7
Youth	No.	3	8
Disabled	No.	0	0

2. HEAVY PLANT ON SITE	UNIT	PREVIOUS	CURRENT
14 Ton Excavator	No	0	1
T.L.B	No	1	2

3. LIGHT PLANT ON SITE	UNIT	PREVIOUS	CURRENT
Dumpy Level	No	1	1
Generator	No	0	0
Bomag	No	1	1
Water Pumps	No	1	1
Plate compactor	No	1	1
Wacker	No	0	1

4. Rain Delays

Date	Mileage
09 November 2015	8mm
12 November 2015	15mm
13 November	Free excavations from water
21 November 2015	18mm
26 November 2015	6mm
03 Dec 2015	32mm

5. Invoicing and Certificate

- The first invoice of R 650 922.82 was raised and submitted to the municipality for signature which was delayed for two weeks due to the misunderstanding which is now resolved and the invoice was collected and submitted to DoHS.

6. Program

- Attached is a development program for 6 months
- The project is currently 2 months behind program

7. Extension of Time

- We are planning to put a request for 3 months extension of time due to the above mentioned issues.

8. Health, Safety and Environmental Issues

- There are no incidents currently reported
- PPE was issued to all site personnel, 2x pears per person as per Department of Labour.

9. Information Required

- Bedding classification
- Detail drawing of encasing where sewer runs across storm water
- Existing water drawings
- Funding for 17 Houses

Report Prepared By



Lungi Mbele (Dezzo Project Manager)

**AFFECTED COMMUNITY ON THE
ISSUE OF ELECTRICITY DURING
THE PERIOD OF JANUARY 2015 TO
JANUARY 2016.**



Umzimkhulu

Municipality

Tel: (039) 259 5000/5300
Fax: (039) 259 0427

169 Main Street
Private Bag 53
Umzimkhulu 3297
Email: info@umzimkhululm.gov.za

PROVINCE OF KWAZULU-NATAL

KZN 435

DATE: 23 NOVEMBER 2015

TIME: 10:00

VENUE: MABANDLA COMMUNITY HALL (WARD 1)

MINUTES OF IDF OUTREACH AT WARD 01

No's	ITEM	ACTION
	Opening The meeting started at 12:15am and it was officially opened after a short prayer led by Mr.Mbhele (community member)	Mr. Mbhele
1.	<u>Opening and Welcome</u> The ward councillor Mr. Ndlela opened and welcomed everybody present in the meeting.	Cllr Ndlela
2.	<u>Introductions</u> The ward councillor introduced the following delegates from the municipal: Mr Sikhosana (MM), Ms Dweba (Infra & Eng. Manager), Mr Qulo (Department of Justice), Mr Ngubo (Traffic Depart), Councillor Base and Municipal officials.	Cllr Ndlela

3.	<p><u>Apologies & Signing of the Attendance Register.</u></p> <p>Apologies:</p> <ul style="list-style-type: none"> • There were no apologies. <p>Attendance Register:</p> <ul style="list-style-type: none"> • The attendance register was signed by everyone in the meeting. 	All
4.	<p><u>Purpose of the meeting</u></p> <ul style="list-style-type: none"> • The purpose of the meeting was done by Cllr Cirha who explained why the meeting was held, which is to give the community the feedback on what has been done regarding the service delivery, and also to present the projects and the budget for 2015/2016 financial year. 	Cllr. Cirha
5.	<p><u>Presentation</u></p> <p>The presentation was done by Cirha</p> <p>She presented the following:</p> <ul style="list-style-type: none"> • <u>The draft budget for 2015/2016 FY</u> <ol style="list-style-type: none"> 1. She made it clear that the financial year starts on the 1st of July and end on the 30th of June that is why Municipality combine two years in one year. • She also clarified that this budget is for 20 wards and not for ward 1 only. • UMzimkhulu Municipality is a huge municipality with small revenue due to areas billed on rates. The municipality depends on grants. • There are 37 councillors that were nominated by the community to work for them, and also she thanked the youth that participates in the community. • She also explained the list of projects that are completed, and those in progress and also projects that are planned to be done as the community had requested. 	Cllr Cirha
6.	<p><u>Department of justice statement</u></p> <p>In the Department of Justice there are many things that they deal with in the court. The community must be used in this department, the court will follow the procedure of Local Municipality since the municipalities are more close to communities in terms of service delivery. The Nsikeni police station is a periodically court. He asked the community that when they are complaining about the police station they must be specify which police</p>	Mr Qulo

	<p>station. He left his details so that everything that deals with court issues he must be notified about them.</p> <p><u>Questions and Clarities</u></p> <p><u>Questionnaires</u></p> <p>1. Mrs.Dlamini</p> <ul style="list-style-type: none"> • They have problem with the police station, there are lot of criminals in their village but the police man when they arrest people he/she stay for few days in the cell and come back. • When they follow the case with the police, the police will say the docket is lost. • To cut matters short they requesting a police station. <p>2. Mr. Zolani Mjoli</p> <ul style="list-style-type: none"> • He requested that everything that they do concerning with the police station must be done in Indawana area. <p>3. Mr. Nkosinathi Madlala</p> <ul style="list-style-type: none"> • He thanked the Municipality and other Departments by visiting the ward. • He said although the damage is already done because they have one transport at Delamzi and when you arrive in the court you will find out that your name has been passed and there is nothing you can do about that. • People of Delamzi are being murdered and then the accused person is living with them and has pride that he does not deserve to stay in jail because of the lack of police services. <p>4. Mr. Mtolo</p> <ul style="list-style-type: none"> • He said that the community does not have jealous with ward councillor, but he must do whatever has been requested by the community. 	
	<p>5. Mr Mnikathi</p> <ul style="list-style-type: none"> • Thanking everything that the Municipal have done, there are lot of thieves in the community, the transport is very scarce. • The police man misuse the police car vans by parking them to homes, going to taverns and getting drunk. 	
	<p><u>Clarities/ Responses</u></p> <ul style="list-style-type: none"> • He explained that the prosecutor represents the person who has been accused and works with the police and he does not decide whether he is going to be arrested or not. • The person who decides is the magistrate officer and he is not allowed to attend the IDPs. 	Mr Qulo

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7.	<p><u>Way forward.</u></p> <ul style="list-style-type: none"> • All the raised issues have been noted. • The issues related to other department we will pass to them. She also thanked the community of ward 1 to attend IDP and Budget outreach. 	Cllr Cirha
8.	<p><u>Closing Prayer.</u></p> <p>Mr. Mbhele graced us with a closing prayer.</p>	
9.	<p><u>Closure.</u></p> <p>The meeting was closed at 14:35.</p> <p>The ward councillor thanked the community of ward 1 to attend IDP and Budget outreach.</p>	

Approval of minutes

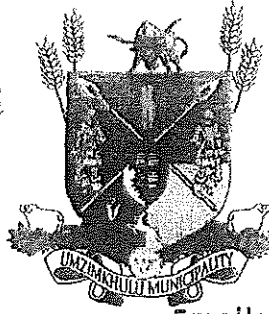
Prepared by : Celiwe Zulu – Infrastructure Intern : _____

Approved by : Mr. T. Maphumulo–IDP Manager : _____

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	<ul style="list-style-type: none"> • If someone applies for the bail he puts things that supports him/her, when the community reports to the police and the person gets arrested they must write down the valid reason of why they don't need this person in their community. He distributed his telephone numbers to the community when they need help they must contact him. <p>1. Mr Mfukule</p> <ul style="list-style-type: none"> • Concerned about the community that take the material that is supposed to construct access roads. He needs to know what is going on with the electricity since they were promised. <p>2. Mr Madlala.</p> <ul style="list-style-type: none"> • Asked to let them know about the budget of electricity or the Municipality was installing electricity by looking the status. • In the past years there were people who collected money on each household saying that they are sent by the Municipality those people took R12.00 on each household now the community is very angry about that. • They want their money since there is no electricity that have been installed at the moments and they don't know about solar that is installed to other household. <p><u>Clarities.</u></p> <ul style="list-style-type: none"> • Firstly she started with explaining the issue of people who were collecting the money that as the Municipality do not collect any money when they bringing service delivery and that money should be give back to those people. • When they installing electricity they check which power station near to that particular village. They are in the process as they counting each household. • If you have solar does not mean you cannot get electricity they are in process of pre-engineering. • Eskom is a business the household that have built far from others cost a lot. <p>Additional of ward councillor: The issue of money that was took in household the Municipal does not get involved to that issue although he was not aware even him. Apologised about not notifying them about the problem they have</p>	<p>Ms Dweba</p> <p>Cllr Ndlela</p>
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Umzimkhulu



Municipality

Tel: (039) 259 5000/5300
 Fax: (039) 259 0427

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
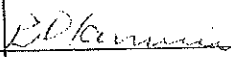
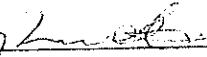
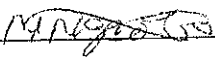
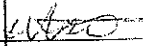


PROVINCE OF KWAZULU-NATAL

KZN 435

ATTENDANCE REGISTER
 IDP OUTREACH MEETING

DATE : 23 November 2015
 TIME : 10H00
 VENUE : Mabandla Community Hall. WARD 1

B. MTOLO	SAN EWENI	WARD 1	07838870037	B. MTOLO
St. Mjwara	Khayeka	ward 1	-	St. Mjwara
J. KINCOLO	Delamazi	ward 1	-	J. Kinco
A. JACO	Mangen	ward 1	-	A. Jaco
H. GASHI	Mangen	ward 1	-	H. GASHI
ed. MABANDLA	Mangen	ward 1	-	ed. MABANDLA
B. GASHI	Mangen	ward 1	-	B. GASHI
C. M. MABANDLA	Mangen	ward 1	-	C. M. MABANDLA
M. MABANDLA	Bhownini	ward 1	0610295160	M. MABANDLA
M. Memelo	Bhownini	D 1	0847546075	M. Memelo

Initial & Surname	Ward	Village	Phone Number	Signature
A. Z.	Mkhandwane	ward I	0319946661	
N. Skmini	Ward 1	Khayeka	0732100608	
Z. Zuzulthu	Ward 1	Khayeka	0630592930	Zuzulthu
L. Z. Co	Ward 1	Bhinquni		
S. Thole	Christine	Ward 1		
Thabani	Juli	Ward 1		
E. N. Ndawane	Ward I	Dekamzi		
L. N. Ndawane	Ward I	Dekamzi	0742146177	
M. N. Ndawane	Ward I	Lukhasi		
M. N. Ndawane	Ward I	Lukhasi		
N. M. Mpi	Ward I	Mabodolo	0818318559	
E. N. Nkhobe	1	Ndawane	0771115844 0818	
L. S. Mkwana	1	Mthintwa	-	X
Z. Mfow	01	Mthintwa	-	X

Umzimkhulu

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Municipality

169 Main Street

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Umzimkhulu

3297

PROVINCE OF KWAZULU-NATAL
KZN 435

DATE: 23 OCTOBER 2015

TIME: 10h00

VENUE: RIVERSIDE COMMUNITY HALL (COMMUNITY MEETING)

MINUTES OF IDP OUTREACH AT WARD 2

No s	ITEM	ACTION
1.	<u>Opening prayer.</u> The meeting was opened after a short prayer by ward 2 member	Cllr Kleinbooi
2.	<u>Welcome</u> The councilor opened the meeting and welcomed everyone in the meeting	Cllr Kleinbooi
3.	<u>Apologies and signing of attendance register</u> • Apologies : None The attendance register was signed by everyone in the meeting	Cllr Kleinbooi
4.	<u>Introduction</u> The ward 2 councilor introduced everyone in the meeting (COUNCILLORS and Officials).	Cllr Kleinbooi
5.	<u>Purpose of the meeting</u> The purpose of the meeting was done by Cllr Kleinbooi, who told the meeting why we are here and what is the purpose of being here.	Cllr Swarthbooi

<p>6.</p>	<p><u>Presentation</u></p> <p>Cllr Swaartbooi did the following presentation in the community</p> <ul style="list-style-type: none"> • Project <p>Mr. Maphumulo on his presentation he say we are here as municipality for this IDP outreach to tell you about how far the municipality with project that was requested by you as a community.</p> <p>He also say we have Mr. Ngcamu from human settlement who will make you clear about Riverside phase 2 RDP housing.</p> <p>Mr. Ngcamu on his representation he tell the community the reason that cause the phase 2 RDP not continuing is because the land that was needed to be used is not own by municipality its under human settlement department, but now the department suggested to donate the land to the municipality and the department need a resolution from the community to donate this land.</p> <p>Mr. Cele on his presentation he say he is here to give a community a clarity about the aloe project this project include ward 2 and ward 5, we have a meeting with the traditional leaders and councilors to get permission to use this aloe. Since this aloe is for the community we will choose some people to do this co-op. we will not use all the aloe we should take some parts like leaves for processing to make crystals, cakes and powders. We tried to done this project here so that the community benefit, like to build a small ferm for processing and we have a plan to rehabilitee this aloe to add on this aloe that growing natural. He also say this project is not for some people is for every community member.</p> <p>Mr. Zongwana from department of justice at uMzimkhulu on his presentation he say as we know that the court is too far from people where they live, the department came with idea to locate the court closer to people where they live.so we are here to get your ideas on how could we allocate this court. And he also emphasized to the females to not be scared to go to court for support from their partners.</p>	<p>Cllr Swaartbooi</p> <p>Mr. Maphumulo</p> <p>Mr. Ngcamu</p> <p>Mr. Cele</p> <p>Mr. Zongwana</p>
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7.	<p>Questions</p> <ul style="list-style-type: none"> • Mr. Mduduzi Gebashe he asked what kind of people who chose to be the part of the co-op. • He also asked what happened about Ntlasi access road. • Mr. Nkosinathi Posekana he asked that the community would be allowed to used the aloe when the aloe project started. • He also appreciate the issue of courts that will be get closer to the people. • He also asked that does the grandfather of a child will support his grandchild if his son not working. • He also requested that the youth must be given an opportunities to all the projects. • Miss Brenda she appreciate to be visited by justice department since they have needed by community. • She also say that as community wish to take a resolution about the land that needed to be donated by the human settlement department to municipality. • Mr. Dumisani Mkhwanazi he said as a community they are taking a resolution on the issue of aloe. • He also request a good communication between the municipality and the community to all the processes of aloe project, and suggested that his project must be not owned by municipality. • He also request the department of justice to attend the war room so that will hear the problem of community and also seconded Miss Brenda for phase 2 resolution. • Miss Nompilo she request that the mascore light must lighted soon. • She also request electricity in the hall. • Mrs. Ngcobo said that the ele- trification to those people that are less than 50m is incomplete. • She also suggested that it will be better if the court be done zonal not per ward 	<p>Mr. Mduduzi Gebashe</p> <p>Mr. Nkosinathi Posekana</p> <p>Miss Brenda</p> <p>Mr. Dumisani Mkhwanazi</p> <p>Miss. Nompilo</p> <p>Mrs. Ngcobo</p>

	<ul style="list-style-type: none"> • Cllr Swarbooi asked that as a mother should request a support while we are living together with a partner. 	Cllr Swartbooi
8.	<p><u>Clarity</u></p> <ul style="list-style-type: none"> • Councilor Kleinbooi responded on Mr.Mduduzi gebashe that on Ntlasi Access road the cause of delayed is because the municipality is giving only one project per time to ward. • Cllr Swaartbooi responded on Mr.Mduduzi Gebashe that this co-op was not started by the municipality but was started by the people who saw the need of using the aloe. And she said that to those villages that not have aloe we will take 2 people so that their villages benefit. • Mr. Cele responded on Mr. Nkosinathi Posekana that the community will be still allowed to used the aloe for their needs. • He also responded on Mr. Mduduzi mkhwanazi that the project is not be owned by municipality but the municipality will just help if there is a need. • Mr. Zongwana responded on Mr. Nkosinathi Posekana that yes the grandfather could support his grand so if his son was passed away. • He also respond on Mr. Dumisani Mkhwanazi that as a department are like to visit the community but now they have problem of a shortage of staff. 	<p>Cllr. Kleibooi</p> <p>Cllr Swaartbooi</p> <p>Mr. Cele</p> <p>Mr. Zongwana</p>
9.	<p><u>Closing prayer</u></p> <p>The closing prayer was done by Mrs. Mofiba</p>	Mrs. Mofiba

10.	<u>Closure</u> The meeting was closed at 15:00.	Cllr Kleibooi
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Umzimkhulu

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PROVINCE OF KWAZULU-NATAL

KZN 435

ATTENDANCE REGISTER
IDP OUTREACH MEETING

DATE : 23 November 2015
TIME : 10H00
VENUE : Riverside Community Hall. WARD 2

NAME	WARD	ADDRESS	PHONE NO	SIGNATURE
C.S. Mbhele	02	RIVERSIDE	0630072750	
C.N. Cwede	02	Luphongolo	0733561484	
T. W. Dzanibe	02	N. Jankwani	0727059897	
V. S. Tsholane	02	Mantlango	0789922529	
N. Mtoli	02	Riverside	0788452911	
H. Mkhize	02	Mzihlamba	0134795575	
S. Besekeza	02	Nyanga	0730725058	

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PROVINCE OF KWAZULU-NATAL

KZN 435

ATTENDANCE REGISTER
IDP OUTREACH MEETING

DATE : 23 November 2015
TIME : 10H00
VENUE : Riverside Community Hall. **WARD 2**

Initial & Surname	Ward	Village	Phone Number	Signature
N.A ngcobo	02	Riverside	0733 775350	N.A. ngcobo
B KESWA	02	Riverside	072 843581	B KESWA
N.R. Mbenge	02	Riverside	0120207122	N.R. Mbenge
A. NMfuleni	02	Riverside	0792123366	A. NMfuleni
S.D. Mphahlele	02	Corinth	0719167645	S.D. Mphahlele
N.S. GEBASHE	02	LUPHONGOLO	0729574378	N.S. G
P.M. Zwezwane	02	Corinth	073 9005322	P.M. Z
O.D. Mkhize	02	Mzintlangeni		O.D. Mkhize
N. Alunqwanane	02	Corinth		N. Alunqwanane

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PROVINCE OF KWAZULU-NATAL

KZN 435

ATTENDANCE REGISTER IDP OUTREACH MEETING

DATE : 23 November 2015
TIME : 10H00
VENUE : Riverside Community Hall. WARD 2

Initial & Surname	Ward	Village	Phone Number	Signature
P. B. Kleimboni	WARD 02	WARD 02	0825600971	
Z. M. Swamiboni	UKM	EXCO member	0825600952	
S. M. Ngumane	DRDOR	PMB.	0333554300	
T. Maphumuro	WARD 2	Umzimkhulu LUL	0392595124	
T. Cele	(LED) NM2	LED OFFICIAL	0392590911	
S. M. Lefose	P. R	UMZIMKHULU	0766958139	
B. C. Jona	w/c	Riverside	0731866542	
NA Msali	w/c	Luphongo	0745016121	NA Msali
HM Madiba	w/c	Mzithanga	0820935005	

Initial & Surname	Ward	Village	Phone Number	Signature
NP Masekela	02	CORINTH	083 5511 119	NP Masekela
Zif Nkhonjulela	ULM		0131408967	P.S

NOTICE

UMZIMKHULU LOCAL MUNICIPALITY

IDP OUTREACH 22 TO 26 NOVEMBER 2015.

In terms of Chapter 4 of the Local Government Municipal Systems Act 32 of 2000, s(16)1 "A municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance, and must for this purpose - (a) Encourage, and create conditions for, the local community to participate in the affairs of the municipality in- (i) The preparation, implementation and review of its integrated development plan in terms of chapter 5. (b) Contribute to building capacity of - (i) the local community to enable it to participate in the affairs of the municipality; and (ii) councilors and staff to foster community participation.

In light of the above that the UMzimkhulu Council has developed a plan/schedule attached (IDP Outreach Programme) for UMzimkhulu Local Municipality to be implemented on the 22 to 26 November 2015, in all municipal wards.



**2015 – 2016
IDP OUTREACH PROGRAMME
22 TO 26 NOVEMBER 2015**

UMZIMKHULU LOCAL MUNICIPALITY

IDP OUTREACH: 22 TO 26 NOVEMBER 2015.

22 November 2015	16	Mzwandile Mhiawuli Community Hall	14:00		Cllr. M. Mpabanga	Cllr. J. Msiya, Cllr. F.F Nene, Cllr. K. Tobela.		Z. Sikhosana, N. Tyekela & T Ngcemu, T. Maphumulo & N. Mavuma.	All Government Departments.	
23 November 2015	1	Mabandla Community Hall.	10H00	A	Cllr. B. Cira.	Cllr. V. M. Ndlela, Cllr. Jila-jila	Inkosi Baleni, Zala, Mhlauli.	T. Sibiya, N. Nkonyana, V. Dlamini, P. Jaca (CS Intern), L Ngubo (CDW).	All Government Departments	Harry Gwala DM
	2	Riverside Community Hall	10H00	B	Cllr. B. Lukakayi	Cllr. P. B. Kleinbooi, Cllr. Lofose	Inkosi Msingaphansi & Magaqa	T. Cele & T. Ngubo, Z Nhlangulela (CS Intern)		
	3	Bomvini Community Hall	10H00	C	Cllr. F.F Nene	Cllr. N. P. Kolobeni, Cllr. Damoyi & Cllr. N Mlonyana	Inkosi Baleni, Magaqa & Ntlabathi.	W. Thusi, G. Nzimande, L. Mtshengu (CS Intern), X Jona (CDW).		
	4	Magqagqeni Community Hall	10H00	D	Cllr X. Tshazi	Cllr. S. Nkala, Cllr. Keswa.	Inkosi Nhlabathi, Inkosi Msingaphansi, Jozana & Zulu.	G. Mngqundaniso, N. Nduku& K. Dweba, M. Ndzoyiya (CS Intern), S. Nkala (CDW).		
	5	St Michaels Community Hall	10H00	E	Cllr. S. Ngcongo	Cllr. N. D. Ngcemu, Cllr. Peter.	Chief Msingaphansi	M. Gumede (Infra), K. Mbalo, R. Muengedzi (CS Intern), B. Zulu (CDW).		
24 November 2015	6	Qondokuhle Community Hall	10H00	A	Cllr. K. Tobela	Cllr. B. Sibeni, Cllr. Bawana.	Inkosi A. Zulu & B. Zulu	V. Dlamini & K. Dweba, S. Dlomo (BTO Intern).	All Government Departments	Harry Gwala DM
	7	Nombewu Community Hall	10H00	B	Cllr. S. Nkala	Cllr. S. S. Sosibo, Base	Inkosi Jozana & Zulu	T. Mzozo & S. Ndondo, U. Makhanya (BTO Intern).		
	8	Ngunjini Community Hall	10H00	C	Cllr. M. Mpabanga	Cllr. M. S. Mgilane, Cllr. Cllr. B. Keswa		S. S. Shinga & Z. Mgiqizane, N. Nguse (BTO Intern), H. Deyi (CDW).		
	9	Ladam High School	10H00	D	Cllr.M. Swaartbooi	Cllr. P. N. Madziba, Cllr. Majola	Inkosi Mafa, Ndlovu & Madiba.	S. Mgcwaba & L. Ndzoyiya, N. Sikhosana (BTO Intern), S. Ntshangase (CDW).		

UMZIMKHULU LOCAL MUNICIPALITY

	10	Sisonke Community Hall	10H00	E	Cllr. X. Tshazi	Cllr. B. Cira, Cllr. Nene. Cllr Dzanibe		M. Gumede (Infr) & L. Mgcwaba, N. Chiya (Planning Intern), S. Deyi (CDW).		
Date										
25 November 2015	11	Ibisi Community Hall	10H00	A	Cllr. S. Ngongo	Cllr. N. M. Mphakathi. Cllr. Mgcwaba.	Inkosi Mafa, Fodo & Nyangiwe	Z. Sikhosana, T. Ngcemu & N. Tyekela, N. Mavuma, S. Keswa (Planning Intern), M. Mcwabe (CDW).	All Government Departments	Harry DM
	12	Rietvei Community Hall	10H00	B	Cllr. B.Lukakayi	Cllr. M. Ndoobe, Cllr. Radebe.	Inkosi Duze, Blayi & Mchunu	T. Maphumulo, N. Sibuta & T. Sondzaba, S. Nyamela (Planning Intern), N. Maxhakana (CDW).		
	13	Zwelibanzi JSS	10H00	C	Cllr. M.Swaartbooi	Cllr. A. Sondzaba, Cllr. Bawana.	Inkosi Duze, Inkosi Sondzaba, Inkosi Fodo	K. Mark, M. Gumede(MM) & N. Nduku, T. Dlamini (Infrastructure Intern).		
	14	Gugwini Community Hall	10H00	D	Cllr. B. Cira	Cllr. M. Tshibase, Cllr. Langa, Cllr N. Mlonyana	Inkosi Fodo & Inkosi Blayi	M. Mkhize & K. Dweba, Z. Mtolo (MM Office Intern).		
	15	Bombo Sportfield	10H00	E	Cllr. F.F Nene	Cllr. X. Tshazi, Cllr. Peter.	Inkosi Fodo	N. Luzulane, M. Mbiko & K. Mbalo, U. Sosibo (MM Office Intern).		
Date										
26 November 2015	17	Hopewell (KwaDayi) Community Hall	10H00	A	Cllr. K. Tobela	Cllr. V. Mhatu, Cllr. Keswa.		N. Luzulane, W. Mgcina & W. Thusi, Z. Rhulumeni (MM Office Intern), N. Dzanibe (CDW).		
	18	Panikuku Church	10H00	B	Cllr. S. Ngongo	Cllr. Mthombeni, Cllr. Nene.	Inkosi Ngwadla, Manci & Mchunu	T. Mzozo, N. Sibuta & S. Mgcwaba, A. Dlani (CS Intern), N. Ndlovu (CDW).		
	19	Mountain Community Hall	10H00	C	Cllr. B. Lukakayi	Cllr. P. T. Khambule, Cllr. Skosana.	Inkosi A. Zulu & Zulu.	M. Mlengana & M. Gumede (MM), N. Moyeni & N. Ndzimande (Planning Interns),		

	20	Highlands School	10H00	D	Clr. S. Nkala	Clr. M. Msiya, Clr. Lefose.	N. Cele (CDW). K. Dweba & T. Maphumulo, V. Nkohla (BTO Intern), C. Zulu (Infrastructure Intern).		

Hoping the above in in Hoping the above is in order, however, should you further request more information in relation to the above subject please do not hesitate to contact Mr. M. Mlengane on 039 259 0580 & mlenganem@umzimkhululm.gov.za, Mr. W. Mgcina on 039 259 5080 & mgcinaw@umzimkhululm.gov.za & Mr. T. Maphumulo on 039 259 5024 & maphumulot@umzimkhululm.gov.za

Yours In Service Delivery.



MR. Z. S. SIKHOSANA
MUNICIPAL MANAGER.

**AFFECTED COMMUNITY ON THE
ISSUE OF WATER AND
SANITATION DURING THE PERIOD
JANUARY 2015 TO JANUARY 2016.**



HARRY GWALA DISTRICT & UMZIMKHULU MUNICIPALITY


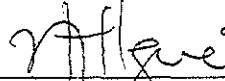

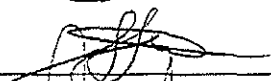
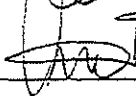

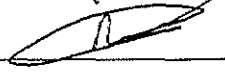
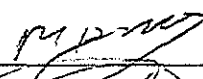
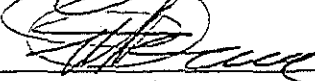
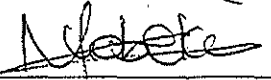
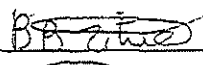

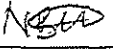
ATTENDANCE REGISTER FOR 2015 2016 IDP/SDF and 20142015 ANNUAL REPORT ROADSHOW




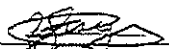
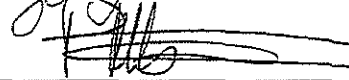
Date : 27 NOVEMBER 2015

Time : 10H00

Venue : UMZIMKHULU MUNICIPALITY – CLYSEDALE HALL

	NAME & SURNAME	WARD / ORGANIZATION	CONTACT	SIGNATURE
1.	Mrsi MABULO	HGDM	039 834 5509	
2.	NJABULO MINGENI	HGDM	039 834 8700	
3.	Zweli Mtofo	HGDM	039 834 8700	
4.	T. MAPHUMULO	Umzimkhulu LM	039 259 5000	
5.	T. MABULO	HGDM	039 834 8700	
	N. P. K. G.	HGDM	—	

NAME & SURNAME	WAF / ORGANIZATION	CONTACT	SIGNATURE
6. F. L. MOHOLI	MM2	076 5054 715	
7. N. HLENGWA	HARRY GWALA DM	084 236 5525	
8. N. Mafusa-buso	H 98 M	039 834 8769	
9. S. MAHUMA	H 9 DM	082 973 8745	
10. S.E. MATHOMANE	HG DM	018 396 7028	
11. N. Tyetela	Umzimkhulu L.M	039 259 5000	
12. M. MAJOLA	UMZIMKHULU LM	039 259 5039	
13. M.D. MAPHAKATI	umzimkhulu Lm	—	
14. W. P. MSHI	Ward 20 Umzimkhulu	082 535 819	
15. M. MBOU	HGM	076 817 8593	
16. BB ZUMANE	WARD 5	079 095 6622	
17. W.P. Nzomande	WARD 5	078 232 6424	
18. NB MAHCA	WARD 5	073 803 8629	

NAME & SURNAME	WARD	CONTACT	SIGNATURE
19. A. Sondzaba	13	0728070954	
20. V. Mhetu	17	0711949419	
21. Refewe Mameu	HCAM	0398348700	
22. Zoliswa Njide	H32m	0835098627	
23. Pimrose B. Kwinzobu	HCAM WARD 02	0825600971	
24.			
25.			
26.			
27.			
28.			
29.			

IDP WISHLIST November 2015

WATER AND SANITATION

LOCAL MUNICIPALITY	DATE AND VENUE	ISSUE	WARD / AREA	RESPONSIBLE DEPARTMENT
UMZIMKHULU	27 November 2015 Clydesdale Hall	<ul style="list-style-type: none"> Request information on Ibisi sanitation project 	Siyabulela Ndlovu Ward 11	
		<ul style="list-style-type: none"> Requests water tanks Water monitors to be trained Sanitation to be implemented and completed in small villages 	Sinenhlanhla Ndobe Ward 20	Water Services
		<ul style="list-style-type: none"> Request a contractor to be in consultation with Ward Committee and water monitors. 	Siyabonga Nkosi W3	
		<ul style="list-style-type: none"> Lack of cooperation between contractor and community Requests monitoring of contractors by HGDM 	Sibonile Khumalo Ward 4	
		<ul style="list-style-type: none"> Requests HGDM to lock the pump. 	Nkosivumile Ward 18 EMachunwini	

		<ul style="list-style-type: none"> • Requests installation of an electric pump 		
		<ul style="list-style-type: none"> • Water shortage 	Ward 2 Ematolweni	
		<ul style="list-style-type: none"> • Truck drivers are disrespectful to community members 	Clydesdale	
		<ul style="list-style-type: none"> • Some of the community members do not allow them to utilise water on JOJO tanks, as they claim to be their own. 	Mrs Madida Ward 17	
		<ul style="list-style-type: none"> • They requests Jojo tanks on areas with water shortage 	Baphakamile Somakahle W17	
		<ul style="list-style-type: none"> • Sanitation problem • Extension 8 has a portion with water shortage 	Thabisa Thiwane Ward 16 Sisulu	
		<ul style="list-style-type: none"> • Mtshazi area has no water. • They requested 120 Jojo tanks 	Goodman Nongoloza Ward 8	

		<ul style="list-style-type: none"> • Requested to know the status quo of the project. 	Mrs Mhlanga Ward 6	
		<ul style="list-style-type: none"> • Water shortage • Fence for garden • Water tanks 	Joseph Disane Ward 8 Fountain	