



basic education

Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

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2017

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Dear Mr Maimane

RESPONSE TO YOUR PAIA REQUEST OF 15 JUNE 2012

Thank you, again, for agreeing to an extension of the original due date. The new date that you indicated was 26 August, but, seeing that that was yesterday, a Sunday, we took it to mean today.

The following was the information that you requested:

- "1. Records detailing the funds spent by the department for the financial years 2010/2011 and 2011/2012 on each of the following:
 - a) Catering;
 - b) Air travel;
 - c) Accommodation;
 - d) Meeting venues;
 - e) Security;
 - f) Purchasing vehicles;
 - g) Maintaining vehicles;
 - h) Leasing vehicles;
 - i) Leasing office space;
 - j) Maintaining office space;
 - k) Companies contracted to provide drivers for departmental staff;
 - l) Team building exercises;
2. Records detailing the expenses of the Minister for the financial years 2010/2011 and 2011/2012, including, but not limited to:
 - a) Ministerial air travel;
 - b) Ministerial security;
 - c) Ministerial accommodation;
 - d) Purchase of vehicles for the Minister;
 - e) Maintenance of Ministerial vehicles;
 - f) Leasing vehicles for the Minister;
 - g) Petrol costs of the Minister;
 - h) Payment to any company contracted to provide drivers for the Minister.
3. The policy detailing the procedure and evidence (receipt) requirements in respect of expense claims by employees of the department."



RESPONSE TO QUESTION 1

The table below indicates the funds that the Department spent on each of the items requested in the 2010/2011 and 2011/2012 financial years:

ITEMS	2010 / 2011	2011 / 2012
	R'000	R'000
1 (a) Catering	4 646 892,54	7 150 122,43
(b) Air Travel	16 546 892,69	35 940 865,59
(c) Accommodation	15 211 550,17	44 687 317,54
(d) Meeting venues *	3 816 749,53	11 142 833,20
(e) Security	882 510,10 (salaries)	1 245 551,07 (salaries)
(f) Purchasing of vehicles	539 816,90	586 710,22
(g) Maintaining vehicles	11 826,48	24 810,45
(h) Leasing vehicles	385 437,01	670 798,73
(i) Leasing office space	The Department does not lease a building. Head office accommodation is provided to the DBE as part of the PPPA.	
(j) Maintaining office space	The maintenance of the building forms part of the PPPA.	
(k) Companies contracted to provide drivers for departmental staff	10 992 447,30	16 960 869,26
(l) Team building exercises		

*costs include venue, catering and travelling

RESPONSE TO QUESTION 2

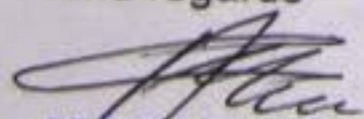
The table below indicates expenses in regard to the Minister for the 2010/2011 and 2011/2012 financial years on each of the items requested:

ITEMS	2010 / 2011	2011 / 2012
	R'000	R'000
2 (a) Ministerial air travel	340 875,18	697 540,00
(b) Ministerial security	Ministerial Security is provided and paid for by the VIP Protection Unit.	
(c) Ministerial accommodation	181 220,65	322 760,74
(d) Purchase of vehicles for the Minister	0	0
(e) Maintenance of Ministerial vehicles	49 552,28	24 560,00
(f) Leasing of vehicles for the Minister	0	0
(g) Petrol costs of the Minister	50 604,80	66 139,71
(h) Payment to any company contracted to provide drivers for the Minister	0	0

The response to your **third question** (Policy on S&T and Overseas Trips) is attached as Annexure A.

There is unfortunately one response still outstanding: the amount spent on team building exercises. I request your patience in this regard; the DBE will have a response for you as soon as we possibly can.

Kind regards


MR C LEUKES

DEPUTY INFORMATION OFFICER

DATE: 27/08/2012