

*Write if the  
B. Minyuku loves  
Don't to be  
Don't to be*

**LOUISE OLIESLAGER**  
**SUPPORT SERVICES**

BOX NO.	FILE REF.	DESCRIPTION	PERIOD	REMARK
		<b>DOMESTIC SERVICES</b>		
<b>Box 1</b>		Purchase Orders	1998 - 2001	
		Purchasing and hiring cost including catering	1998 - 2001	
<b>Box 2</b>		Telephone Services	1997 - 2001	
		Cellular Phone Accounts	1997 - 2001	
<b>Box 3</b>		Salaries	1998 - 1999	
		Timesheets for casuals	1998 - 1999	
<b>Box 4</b>		Salaries	2000 - 2001	
		Timesheets for casuals	2000 - 2001	
		<b>SUPPLIES SERVICES</b>		
<b>Box 5</b>		Office Accommodation		
		Office Furniture and Equipment		
		Telephone Services	1997 - 1999	
<b>Box 6</b>		Mailing and Minolta		
		Courier and Docex Services		
		Driving Request		
<b>Box 7</b>		Telephone Services		
		Fax Lines and Office Equipment		
		Telkom Services		
		Switchboard including extensions		
		<b>HUMAN RESOURCE MANAGEMENT</b>		
<b>Box 8</b>		Personnel		
		Final Report		
		Cirriculum Vitaes for the popular version writers		
		<b>DR. BIKI MINYUKU</b>		
<b>Box 9</b>		CEO Handover Responsibilities - Part 2		
<b>Box 10</b>		CEO Handover Responsibilities - Part 1		
<b>Box 11</b>		Human Resource Management		
		Application Vacancies		
		Resumes for Miscellaneous posts		

<b>Box 12</b>		Human Resource Management		
		Application Vacancies		
		Resumes Miscellaneous posts		
<b>Box 13</b>		Human Resource Management		
		Application Vacancies		
		Resumes Miscellaneous posts		
<b>Box 14</b>		Supplies and Domestic Services		
		Phone Services		
		Office equipment		
		Information System and Oracle		
<b>Box 15</b>		Supplies and Domestic Services		
		Pool Vehicles		
		Car Hire		
		Travel and Subsistence		
<b>Box 16</b>		Human Resource Management		
		Application Vacancies		
		Resumes for miscellaneous posts		
<b>Box 17</b>		Human Resource Management		
		Application Vacancies		
		Resumes for miscellaneous posts		
<b>Box 18</b>		Human Resource Management		
		Application Vacancies		
		Resumes for miscellaneous posts		
<b>Box 19</b>		Human Resource Management		
		Drafts - HRVC / HR		
		Management Commissioners Meetings		
		Interim Reports		
		Security Forces		
		Recommendations		
<b>Box 20</b>		Human Resources Management		
		Amnesty reports		
		Workshops and contributions		
		Proposals and guidelines		
		Activity Reports		
<b>Box 21</b>		Human Resources Management		
		Document contribution towards the Final Report		
		Miscellaneous documentation Amnesty Reports		
<b>Box 22</b>		Human Resources Management		
		Documents		

		Meetings and Proposals		
		Handover Ceremony		
		Invitations to the Handover Ceremony		

rg/box

BOX NO.	DESCRIPTION
1-11	Amnesty Miscellaneous
12	Amnesty Miscellaneous & Phumza Mpoyiya (Box 1-5)
13	Phumza Mpoyiya (Box 6-11)
14	Phumza Mpoyiya (12-14) + Summary Writing Projects
15	Summary Writing Projects
16	Summary Writing Projects (4) + Wendy Orr (2)
17	Ivy Sass (13)
18	Ivy Sass (13)
19	Ivy Sass (13)
20	Ivy Sass (13)
21	Ivy Sass (13)
22	Ivy Sass (13)
23	Ivy Sass (13)
24	Ivy Sass (13)
25	Ivy Sass (13)
26	Ivy Sass (6 boxes + 8 Lever Arch files)
27	HRV Dept Cape Town (1-13)
28	HRV Dept Cape Town (13 boxes)
29	
30	
31-38	Martin Coetzee CEO
39	Martin Coetzee CEO, Zola Williams, Consultative Workshop, Yasmin Sooka, Various Books
40	Finance: Fatima Fredericks (1-5.1)
41	Finance: Fatima Fredericks (6-10)
42	Finance: Fatima Fredericks (10-12)
43	Finance: Fatima Fredericks (13-15)
44	Finance: Fatima Fredericks (16-18) Finance: Jogra Jones
45	Finance: Jogra Jones, Various Books, Ivy Sass
46-56	Finance: Radia Ebrahim Approval Filing System
57	Finance: Najaat Jaffer (Box 1-5)
58	Finance: Najaat Jaffer (Box 6-11)
59	Finance: Najaat Jaffer (Box 12-15) KZN, EL Order forms, Travel Orders Gauteng
60	It Dept G Salie (1-4) L Williams (1-8)

61	IT Dept L Williams (9-10) T Cremille Grey (8 boxes) G Van Breda (1 box) L Olieslager(1-2)
62	Support Services L Olieslager(13)
63	Support Services L Olieslager(13)
64	Support Services L Olieslager
65	Amnesty Dept Phumza Mpoyia (6 Boxes) Nat. Dept. HRV M. Naidoo (3 Boxes) Various Files
66	R+R To Presidents Fund (11 boxes) Various VHS Tapes
67	R+R To Archives (6) Boxes
68	R+R To Archives (6) Boxes
69-73	M. Boltman Finance
74	Finance Dept. Denise Botha (29A-30) (13)
75	Finance Department Denise Botha (40-48) Denise Botha (4 Boxes)
76	Denise Botha (5 Boxes) Fin. Dept - Manie Steyn (7 Boxes)
77	Supp. Services - L Olieslager(6 Boxes)
78	Financial Dept. M Steyn (6 Boxes)
79	Finacial Department M Steyn (5 Boxes) Amnesty
80	Amnesty (3 Boxes) TRC Legal Dept (6 Boxes) Amnesty Decisions:(copy) 8 lever arch file
81	Amnesty Decisions (copy) 18 Lever arch files Amnesty Decision (Original) 8 files
82	Amnesty Decisions (Original) 19 Files Nicky Rosseau Amnesty Decisions 8 forces 6 files
83	Amnesty Decisions ANC Madeleine Fullard 10 files
84	Madeleine Fullard (13 Boxes) (Miscellaneous)
85	Finance Dept. J. Paulsen (13 Boxes)
86	Finance Dept. J. Paulsen (13 Boxes)
87	Finance Dept. J. Paulsen (10 Boxes)
88	Nicky Rosseau 13 boxes (Various)
89	Nicky Rosseau 13 boxes (Various)
90	Finance Dep. W Greyvenstein - 13 boxes
91-95	Marcella Naidoo
96	Finance Dept. W Greyvenstein - 13 boxes
97	Finance Dept. M Martin - 9 boxes 6 x Miscellaneous files
98	Nicky Rosseau - 13 boxes
99	Nicky Rosseau - 13 boxes
100	Nicky Rosseau 7 boxes + Mortuary Registers

101	Transcribers
102	Fax Machines Olivetti
103	Microcassette Recorders + Radio Cassette player
104	Electronic Records
105	Louise Olieslager 13 boxes
106	HRV Cape Town 13 boxes
107	Various Files
108	L Olieslager 13 boxes
109	L Olieslager 13 boxes
110	L Olieslager 10 boxes
111-116	For Yasmin Sooka's Attention (To be utilized at Cape Archives)
117	L Olieslager 6 boxes
118	Justice Software
119	Archives Software
120-126	Justice Software