

RUTH FARAGHER INFORMATION OFFICER

BOX NO.	FILE REF.	DESCRIPTION	PERIOD	REMARK
Box 1		Publicity		
		Gender Issues		
		Communications Framework		
		Regional Communications Officer : Gauteng, Kwazulu-Natal, Eastern Cape		
Box 2		TRC Publications		
		TRC General Pamphlet		
		Language Distribution		
		Translation		
		"Speak Out" Flyers		
		Commemorative Stamp		
Box 3		Human Resources Management		
		Old Telephone Lines		
		Status Report		
		Vacancies / Applications		
		Job Descriptions		
		Communications Officers		
		Social Club		
		Staff Association		
	Personnel Policies and Procedures			
Box 4		Meetings		
		Strategic Planning		
		Vision		
		Bosberaad		
Box 5		Meetings		
		Regional Management Meetings		
		Staff Meetings		
		Media and Communications Meetings		
Box 6		Meetings		
		Communications Committee		
		Memoranda		
		Meetings With The CEO		
Box 7		Legal Services		
		Legal Meetings		
		Investigations		
		Investigative Unit		
		Miscellaneous		
		Poetry		
		Samples		
		Possible Supplies		
	Commissioners and Commission Structure			
Box 8		Hearings		
		Banners (Khaymep)		
		Labels of Hearings		
		Hearings Schedules		
		Leaflets		
		Children And Youth - Ladybrand		
Box 9		TRC Publications		
		R & R Info. Booklets		
		Drafts		
		Translations		
Box 10		R & R		
		Workshops		

		Rwanda Visit	
		Policy Documents	
		Reconciliation - Children and Youth	
Box 11		Information Management	
		Policy Proposal No. 1	
		Archiving Tenders	
		Archiving Project -	
		Investigative Unit	
Box 12		Media Liaison	
		Press Releases Statements	
		Internet & e-mail Messages	
Box 13		Public Education	
		Workshop Outline	
		Workshop Manual	2 files
		Briefing Documents	
Box 14		TRC Publications	
		Newsletters	
		HRV Documents	
		Amnesty	
		Amnesty Video	
		Applications for Amnesty	
		Prisons	
		Amnesty Decisions	
		Amnesty Hearing Banner	
Box 15		Media Liaison	
		DST Radio Advert	
		Vuleka Radio Production	
		Radio Liaison	
Box 16		TRC Publications	
		HRV Statement Cover Sheet	
		HRV Statement Form	
		Amnesty Form 1 and Translation	
		Justice in Transition Booklet Translations	
Box 17		TRC Publications	
		Pamphlet and Reports	
		Miscellaneous	
Box 18		TRC Publications	
		R & R Info. Booklets: Setswana, Xitsonga, Afrikaans, Isixhosa, Sesotho, North sesotho, Isizulu, Ndebele, English, Isiswati	
		General Info. Pamphlet : Setswana, Xitsonga, Afrikaans, Isixhosa, Sesotho, North Sesotho (Sepedi), Isizulu, Ndebele, English, Isiswati, Tshivenda	
		Justice in Transition Booklet	
		TRC Comic	
Box 19		Public Education	
		Government Gazette Act 1997	
		Promotion Of National Unity and Reconciliation Act No.34 of 1995	
Box 20		TRC Publications	
		Staff Certificates	
Box 21		TRC Publications	
		Tenders For The Marketing And Distribution Of The Final Report	
Box 22		TRC Adverts	
		Tenders For The Commissions Advertising And Communications Agencies	

Box 23		TRC Publications Preparation For The Photographic Book "Moments Of Truth" Proofs Matchprints		
Box 24		TRC Publications Preparation For "Truth Talk"		
Box 25		Meetings Minutes Of Commission Meetings Interim Report		
Box 26		Information Management Copies Of Tapes And Videos		
Box 27		Information Management Statement Taking Poster For Workshops Public Education Articles On The TRC		
Box 28		TRC Publications Siyakha File Vol. 1		
Box 29		TRC Publications Siyakha File Vol. 2		
Box 30		TRC Publications Siyakha File Vol. 3		
Box 31		TRC Publications Siyakha File Vol. 4 Contact Reports Memorandums Radio Workshops 1997 Communication with Coords RE: Workshops		
Box 32		TRC Publications Siyakha File R & R Info. Booklet		
Box 33		TRC Publications Posters Pamphlets AD Agency Mock Ups		
Box 34		TRC Publications Disks : Zip : Logos, Print Material, Radio Scripts, etc. Stiffy : Logos CD : Covers Of The 5 Volumes Of The Final Report		
Box 35		Mounted Copy Of Herdbuoys Black And Green Posters "Some Of The Crimes..."		
Box 36		TRC General Information Package TRC Photographic Exhibition Proposals 1 TRC Photographic Proposals 2 Invitation to Photographic Exhibition TRC Photographic Exhibition Memo - Re; Work Plan TRC Photographic Exhibition Memo - Re: Report on Photographic Exhibition Memo - Re: Workplan for the TRC's Proposed Photographic Exhibition E-mail from John Allen - Re: Proposed TRC at work photographic publication		3 files 2 files 6 files 2 files 4 files 3 files

		Reply from G. Van Breda - RE: Proposed TRC at work photographic publication		
		National Trust Saint John's Cathedral Completion Fund - RE; Photograph of Archbishop Tutu		
		Correspondence from Karina Turok : Re: Quote for Zapiro T-shirt "The Hole Truth"		
		Herduoys McCann - Re: Production Estimates And Budget Summary		4 files
		Correspondence from Herduoys McCann : Re: Cost estimates for diskimg of hearing Posters		2 files
Box 36 (cont.)		Correspondence from Herduoys McCann : Re: Status Report		
		Correspondence from Herduoys McCann : Re: Budget/ Photographic Exhibition		
		Correspondence to Mrs. F. Martin : Re; Layout and design of TRC Photographic Exhibition		
		E-mail from John Allen : Re; A progress report on the Photographic Exhibition		2 files
		Correspondence to Mr. A van In : Re; Photographers Contact Details		
		Correspondence from Image Mix : Re : TRC Photographic Exhibition		
		Correspondence from Dragan : Re: Large Format Printing		
		Photographer's List		
		Correspondence from St. George Cathedral Foundation : Re: TRC Photo Expo.		2 files
		Correspondence from St. George Cathedral Foundation : Re: Thanking the TRC		
		Correspondence from St. George Cathedral Foundation : Re: Interfaith Contact		
		Follow up meeting between the Ministry of Justice and the TRC concerning the proposed refinement to UIR	4 February 1998	
		The International TRC Monitoring Project		
		TRC Photographic Exhibition - Re: Budgetary requirements		
		TRC Photographic Exhibition - Re: Captions and Quotations		
		Correspondence from Lisa Francis - Re: Engen Sponsorship for the proposed Photographic Exhibition		
		Correspondence from Big Picture : Re: Quotation		
		Submission from Anglo American Corporation of South Africa LTD		
		Correspondence to G. Van Breda - Re: Miriam Makeba contact number		
		E-mail concerning the Add. Points on exhibition		2 files
		Correspondence from Ruth Motau - Re: Amount of prints		
		TRC Communications Budget	April - Dec. 1997	
		Copy of Courier slips		
		Interior Design Group (IDG) - Re: Exilite Components		
		Correspondence from IDG -Re: Order of exilite modular display system		
		Correspondence from IDG - Re: Expand portable display units		
		Correspondence from IDG - Re: Quotation : Exissimo 98003.1		
		IDG Pamphlet		
		Distribution of GCIS		
		Truth and Reconciliation Commission ; Images of Reconciliation		2 files
		Staff list of TRC employers		
		Embassy Correspondence - Re: TRC Information		
		Moments of Truth		
		George Hallet		

Box 37		Staff Letters	1998	
		Internal Correspondence	1996	